



Alameda County Employees' Retirement Association
BOARD OF RETIREMENT

NOTICE and AGENDA

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Thursday, November 21, 2024
2:00 p.m.**

LOCATION AND TELECONFERENCE	BOARD OF RETIREMENT TRUSTEES	
<p>ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574</p> <p>The public can observe the meeting and offer public comment by using the below Webinar ID and Passcode after clicking on the below link or calling the below call-in number.</p> <p>Link: https://zoom.us/join Call-In: 1 (669) 900-6833 US Webinar ID: 879 6337 8479 Passcode: 699406</p> <p>For help joining a Zoom meeting, see: https://support.zoom.us/hc/en-us/articles/201362193</p>	<p>OPHELIA BASGAL CHAIR</p> <p>KELLIE SIMON FIRST VICE-CHAIR</p> <p>TARRELL GAMBLE SECOND VICE-CHAIR</p> <p>KEITH CARSON</p> <p>ROSS CLIPPINGER</p> <p>JAIME GODFREY</p> <p>HENRY LEVY</p> <p>ELIZABETH ROGERS</p> <p>GEORGE WOOD</p> <p>CYNTHIA BARON</p> <p>KEVIN BRYANT</p>	<p>APPOINTED</p> <p>ELECTED GENERAL</p> <p>APPOINTED</p> <p>APPOINTED</p> <p>ELECTED SAFETY</p> <p>APPOINTED</p> <p>TREASURER</p> <p>ELECTED RETIRED</p> <p>ELECTED GENERAL</p> <p>ALTERNATE RETIRED¹</p> <p>ALTERNATE SAFETY²</p>

¹ The Alternate Retired Member votes in the absence of the Elected Retired Member, or, if the Elected Retired Member is present, then votes if both Elected General Members, or the Safety Member and an Elected General Member, are absent.

² The Alternate Safety Member votes in the absence of the Elected Safety Member, either of the two Elected General Members, or both the Retired and Alternate Retired Members.

Note regarding accommodations: If you require a reasonable modification or accommodation for a disability, please contact ACERA between 9:00 a.m. and 5:00 p.m. at least 72 hours before the meeting at accommodation@acera.org or at 510-628-3000.

Public comments are limited to four (4) minutes per person in total. The order of items on the agenda is subject to change without notice.

Board and Committee agendas and minutes and all documents distributed to the Board or a Committee in connection with a public meeting (unless exempt from disclosure) are posted online at www.acera.org and also may be inspected at 475 14th Street, 10th Floor, Oakland, CA 94612-1900.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CONSENT CALENDAR:

The Board will adopt the entire Consent Calendar by a single motion, unless one or more Board members remove one or more items from the Consent Calendar for separate discussion(s) and possible separate motion(s).

A. REPORT ON SERVICE RETIREMENTS:

Appendix A

B. LIST OF DEFERRED RETIREMENTS:

Appendix B

C. LIST OF DECEASED MEMBERS:

Appendix C

D. APPROVE REQUEST(S) FOR UP TO 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT:

None

E. APPROVE UNCONTESTED STAFF RECOMMENDATIONS ON DISABILITY RETIREMENTS AND DEATH BENEFITS:

Appendix E

F. APPROVE UNCONTESTED HEARING OFFICER RECOMMENDATIONS FOR DISABILITY RETIREMENTS AND DEATH BENEFITS:

Appendix F

G. APPROVE MINUTES of BOARD and COMMITTEE MEETINGS:

October 17, 2024 of the Regular Board Meeting

October 17, 2024 Actuarial Committee Minutes

October 17, 2024 Audit Committee Minutes

H. MISCELLANEOUS:

- *Operating Expenses as of 09/30/24*
- *Quarterly Unaudited Financial Statements as of 09/30/24*
- *Quarterly Cash Forecast Report as of 09/30/24*
- *Board Member Conference Expense Report as of 09/30/24*
- *Senior Manager Conference and Training Expense Report as of 09/30/24*
- *Approve Staff Recommendation regarding the County of Alameda's New Pay*
- *Item/Code Workforce & Benefits Administration Oversight – 43D*

-----End of Consent Calendar-----
(MOTION)

REGULAR CALENDAR
REPORTS AND ACTION ITEMS

5. DISABILITY, DEATH AND OTHER BENEFIT CLAIMS:

None.

6. COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS:

A. Governance: [See November 21, 2024 Governance Committee Agenda Packet for public materials related to the below listed items.]

1. Summary of November 21, 2024 Meeting.
2. Motion to adopt the Governance Committee’s recommendation regarding the *Outside Counsel Policy*.
3. Motion to adopt the Governance Committee’s recommendation regarding the *Record Retention Policy*.
4. Motion to adopt the Governance Committee’s recommendation regarding the *Retiree Payroll Deduction Policy*.
5. Motion to adopt the Governance Committee’s recommendation regarding the *Securities Litigation Policy*.

B. Operations: [See November 21, 2024 Operations Committee Agenda Packet for public materials related to the below listed items.]

1. Summary of November 21, 2024 Meeting.
2. Motion to approve the 2025 ACERA Operating Expense Budget.
3. Motion to approve a 2024 Operating Expense Budget Adjustment.

7. NEW BUSINESS:

- A.** NEPC Ownership Changes.
- B.** ACERA 2024 Board of Retirement Election Update.
- C.** Discussion and Possible Motion to Change County Pay Codes 330 and 836 from Included in “Pensionable Compensation” to Excluded from “Pensionable Compensation.”
- D.** Discussion of Staff’s Review of Standby and On Call Pay Codes for All Employers and Direction from the Board as Appropriate.
- E.** Chief Executive Officer’s Report.

8. CONFERENCE/ORAL REPORTS

9. ANNOUNCEMENTS

10. BOARD INPUT

11. ESTABLISHMENT OF NEXT MEETING:

Thursday, December 19, 2024 at 2:00 p.m.

12. CLOSED SESSION:

A. Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9: LACERA v. County of Los Angeles et al., California Supreme Court Case No: S286264 (consider whether to file an amicus curiae brief).

B. Conference With Legal Counsel—Existing Litigation (Gov't Code § 54956.9(d)(1)): Michael Dalisay v. Alameda County Employees' Retirement Association, Alameda County Superior Court Case No: 24CV096325.

C. Government Code Section 54957(b)(1): Public Employee Evaluation (Chief Executive Officer).

13. REPORT ON ACTION TAKEN IN CLOSED SESSION

14. ADJOURNMENT

**APPENDIX A
REPORT ON SERVICE RETIREMENTS**

ACKERMAN, Henry
Effective: 7/20/2024
Public Works Agency

GIANNINI, Natasha
Effective: 7/24/2024
Alameda Health System

ANDEMARIAM, Alganesh
Effective: 8/6/2024
Alameda County Health

GIVEN, Tirzah
Effective: 8/25/2024
Sheriff's Office

BACHMANN, Lisa
Effective: 8/20/2024
Social Services Agency

HALLANGER, Barbara
Effective: 4/1/2023
Public Defender

BRADFORD, Gwendolyn
Effective: 8/6/2024
Alameda County Health

HARRIS, Kathleen
Effective: 8/31/2024
Sheriff's Office

BRAND, Lisa
Effective: 8/3/2024
Social Services Agency

HOANG, Sandy
Effective: 8/17/2024
Social Services Agency

CASTRO, Maria Elena
Effective: 8/31/2024
Social Services Agency

JACKSON, Laura
Effective: 8/1/2024
Social Services Agency

CHIANG-WU, Katy
Effective: 8/31/2024
Alameda County Health

JEFFERSON, Elaine
Effective: 8/31/2024
Superior Court

DAHMEN, Paul
Effective: 8/31/2024
Alameda Health System

KARAVARAS, Sonya
Effective: 8/3/2024
Probation

DAVIS, Marlisa
Effective: 8/31/2024
Social Services Agency

KEENER, Carla
Effective: 8/17/2024
First 5 Alameda County

DORRIS, Danny
Effective: 8/3/2024
Child Support Services

LARA, Raymond
Effective: 8/1/2024
County Counsel

GARCIA, Rachel
Effective: 8/3/2024
Assessor

LEVITCH, Bruce
Effective: 8/31/2024
Social Services Agency

**APPENDIX A
REPORT ON SERVICE RETIREMENTS**

MADDON, Patricia
Effective: 8/31/2024
Housing Authority

NY, Sean
Effective: 8/10/2024
Information Technology Department

MAHOOD-BROOKENS, Carol
Effective: 8/3/2024
Child Support Services

ONDRADE, Jocelyn
Effective: 7/25/2024
Alameda Health System

MANGINI, Todd
Effective: 7/20/2024
Social Services Agency

PALOMAR, Silvia
Effective: 8/31/2024
Probation

MCALLISTER, Beth
Effective: 8/3/2024
Social Services Agency

QUIN, Barry
Effective: 8/3/2024
Sheriff's Office

MONTIERRO, Zeth
Effective: 8/31/2024
Alameda Health System

REISS, Shane
Effective: 6/27/2024
Sheriff's Office

MOORE, Dana
Effective: 8/2/2024
ACERA

SANFORD, Paris
Effective: 8/10/2024
Superior Court

MOORE, Lashonda
Effective: 8/31/2024
Probation

TAGLE, Renato
Effective: 8/8/2024
Alameda Health System

NAHM, Mary
Effective: 8/20/2024
Alameda Health System

WHITE, Ralph
Effective: 7/14/2024
Public Works Agency

**APPENDIX B
LIST OF DEFERRED RETIREMENTS**

ALLEN, Jonathan
Superior Court
Effective Date: 8/6/2024

CODDE, Jessica
Sheriff's Office
Effective: 9/8/2024

CHAHAL, Tanvir
Alameda County Health
Effective: 8/30/2024

ESQUEDA, Molly
Social Services Agency
Effective: 8/12/2024

**APPENDIX B
LIST OF DEFERRED RETIREMENTS**

FUGFUGOSH, Mahdi
District Attorney
Effective: 8/9/2024

ORTEGA, Ricardo
Social Services Agency
Effective: 8/5/2024

GALVAN, Valerie
Assessor
Effective: 8/12/2024

POLANCO, Vanessa
Social Services Agency
Effective: 8/9/2024

GORRELL, Onesha
Alameda Health System
Effective: 8/2/2024

RITZINGER, Gregory
Public Defender
Effective: 8/9/2024

HUBBARD, Jermon
Human Resource Services
Effective: 8/13/2024

SAETEURN, Nai Choy
Sheriff's Office
Effective: 9/13/2024

JACOWITZ, Paul
Sheriff's Office
Effective: 8/9/2024

SALGADO, Margaret
Alameda County Health
Effective: 8/2/2024

KANE, Valerie
Social Services Agency
Effective: 8/2/2024

SWEET, Alyssa
Alameda Health System
Effective: 8/3/2024

LEE, Carolyn
Superior Court
Effective: 7/31/2024

TRAN, Gina
Social Services Agency
Effective: 8/2/2024

MELDRUM, Matthew
Sheriff's Office
Effective: 8/2/2024

VANEGAS, Tamara
Sheriff's Office
Effective: 8/17/2024

MYLES, John
Public Works Agency
Effective: 8/2/2024

VERMA, Aniruddh
Alameda Health System
Effective: 8/3/2024

YOUNG, Gregory
District Attorney
Effective: 8/5/2024

**APPENDIX C
LIST OF DECEASED MEMBERS**

ANDERSON-GEE, Rene' M.
Social Services Agency
9/9/2024

JARIN, Reynaldo I.
Alameda Health System
9/16/2024

ARTACHO, Rosalba
Non-Member Survivor of Ronald Artacho
10/9/2024

JONES, Kimberly A.
Social Services Agency
9/26/2024

BANZON, Rosa
Social Services Agency
9/14/2024

KEKAHA, Margery C.
Assessor
10/24/2024

BEZOUSKA, David T.
Public Health
10/12/2024

MURRAY, Daniel A.
Sheriff's Office
10/17/2024

CACHERO, Blandina C.
Public Health
9/25/2024

NIPAY, Mercedita R.
Public Health
9/20/2024

CHOW, Jose
Alameda Health System
10/22/2024

O'KEEFFE-O'SHEA, Mary C.
Non-Member Survivor of James L. O'shea
9/23/2024

CROSBY, Katherine
Alameda Health System
11/23/2021

OLSON, Rex
Public Works Agency
10/6/2024

EDWARDS, Wilson
Sheriff's Office
10/7/2024

RIBERA, Susan
Superior Court
10/10/2024

GILLMORE, Evelyn
Social Services Agency
9/19/2024

RICE, Richard P.
Sheriff's Office
8/19/2024

GRUNDY, Anthony
Assessor
10/20/2024

RODRIGUEZ, Joaquin
Alameda Health System
10/23/2024

HORNBECK, Yvonne
Sheriff's Office
10/20/2024

SMUDA, Michael P.
Information Technology Department
9/29/2024

**APPENDIX C
LIST OF DECEASED MEMBERS**

SWENSON, Carl D.
General Services Agency
10/1/2024

WATSON, Bobby C.
General Services Agency
10/4/2024

TOLBERT, Victoria A.
Social Services Agency
10/10/2024

WEBER, David B.
Library
10/16/2024

ZAIDI, Syed M.
Public Works Agency
10/10/2024

**APPENDIX E
APPROVE UNCONTESTED STAFF RECOMMENDATIONS ON
DISABILITY RETIREMENTS AND DEATH BENEFITS**

Name: Corey, Tiffany
Type of Claim: Service-Connected

Staff's Recommendation:
Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Corey's application for a service-connected disability, and requiring annual medical examinations and questionnaires at this time

Name: Faber, Alexander
Type of Claim: Service-Connected

Staff's Recommendation:
Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Faber's application for a service-connected disability, and waiving annual medical examinations and questionnaires at this time.

APPENDIX E
APPROVE UNCONTESTED STAFF RECOMMENDATIONS ON
DISABILITY RETIREMENTS AND DEATH BENEFITS

Name: Nobriga, Robert
Type of Claim: Service-Connected

Staff’s Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor’s report, including but not limited to, granting Mr. Nobriga’s application for a service-connected disability, and waiving annual medical examinations and questionnaires at this time.

Name: Sims, John
Type of Claim: Service-Connected

Staff’s Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor’s report, including but not limited to, granting Mr. Sims’ application for a service-connected disability, and waiving annual medical examinations and questionnaires at this time.

Name: Swalwell, Jacob
Type of Claim: Service-Connected

Staff’s Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor’s report, including but not limited to, granting Mr. Swalwell’s application for a service-connected disability, and waiving annual medical examinations and questionnaires at this time.

APPENDIX F
APPROVE UNCONTESTED HEARING OFFICER
RECOMMENDATIONS FOR DISABILITY RETIREMENTS

Name: **Rozenna Graham**
Type of Claim: Service-Connected Disability

Staff's Recommendation:

Adopt the Hearing Officer's Proposed Findings of Fact and Recommended Decision as the Board's own final decision to grant Ms. Graham's application for a service-connected disability retirement and deny her request for an earlier effective date.

Per Gov't Code § 31725.65, Ms. Graham is authorized to continue working for the County in a job for which she is capable of performing the usual job duties.

Name: **Alan Strickland**
Type of Claim: Service-Connected Disability

Staff's Recommendation:

Adopt the Hearing Officer's Proposed Findings of Fact and Recommended Decision as the Board's own final decision to grant Mr. Strickland's application for a service-connected disability retirement (no earlier effective date requested) and exempt him from annual medical examinations.

Name: **Christine Weston**
Type of Claim: Service-Connected Disability and Non-Service-Connected Disability

Staff's Recommendation:

Adopt the Hearing Officer's Proposed Findings of Fact and Recommended Decision as the Board's own final decision to deny Ms. Weston's application for a service-connected disability retirement and deny her application for a non-service-connected disability retirement.



**ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
BOARD OF RETIREMENT
MINUTES**

Thursday, October 17, 2024

Chair Ophelia Basgal called the meeting to order at 2:00 p.m.

Trustees Present: Ophelia Basgal
Keith Carson
Tarrell Gamble
Jaime Godfrey
Henry Levy
Elizabeth Rogers
Kellie Simon
George Wood
Cynthia Baron (*Alternate*)
Kevin Bryant (*Alternate*) (*Arrived After Roll Call*)

Trustees Excused: Ross Clippinger

Staff Present: Victoria Arruda, Human Resource Officer
Carlos Barrios, Assistant Chief Executive Officer-Benefits
Angela Bradford, Executive Secretary
Sandra Dueñas-Cuevas, Benefits Manager
Erica Haywood, Fiscal Services Officer
Jessica Huffman, Benefits Manager
Harsh Jadhav, Chief of Internal Audit
Vijay Jagar, Retirement Chief Technology Officer, ACERA
Lisa Johnson, Assistant Chief Executive Officer-Operations
David Nelsen, Chief Executive Officer
Jeff Rieger, Chief Counsel
Betty Tse, Chief Investment Officer

PUBLIC INPUT

Retired Member Eric Williams appeared via Zoom and explained that he disagreed with the Hearing Officer's Proposed Findings of Fact and Recommended Decision to deny him a Service-Connected disability retirement. Chief Counsel Jeff Rieger explained that this matter was on the Consent Calendar because Mr. Williams did not timely object to the Proposed Findings of Fact and Recommended Decision. Mr. Williams called Mr. Rieger to ask if he could address the Board and Mr. Rieger told him that he could make a public comment. Mr. Rieger explained that the Board could not have a substantive discussion regarding the matter, but any Trustee could pull the matter from the Consent Calendar and the Board would then consider the matter at a future Board meeting. Trustees Kellie Simon and George Wood pulled the matter from the Consent Calendar for consideration at a future Board meeting.

**CONSENT CALENDAR
REPORTS AND ACTION ITEMS**

REPORT ON SERVICE RETIREMENTS

Appendix A

LIST OF DEFERRED RETIREMENTS

Appendix B

LIST OF DECEASED MEMBERS

Appendix C

**APPROVE REQUEST(S) FOR UP TO 130 BI-WEEKLY PAYMENTS TO
RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT**

Appendix D

**APPROVE UNCONTESTED STAFF RECOMMENDATIONS ON
DISABILITY RETIREMENTS AND DEATH BENEFITS**

Appendix E

**APPROVE UNCONTESTED HEARING OFFICER RECOMMENDATIONS FOR
DISABILITY RETIREMENTS AND DEATH BENEFITS**

Appendix F

APPROVE MINUTES of BOARD and COMMITTEE MEETINGS

September 19, 2024 Minutes of the Regular Board Meeting

September 19, 2024 Retirees Committee Minutes

October 2, 2024 Retirees Committee Minutes

October 2, 2024 Investment Committee Minutes

MISCELLANEOUS

- *Operation Expenses as of 08/31/24*
- *Statement of Reserves as of 06/30/24*
- *Approve Staff Recommendation regarding the Superior Court's New Pay Item/Code Finder's Fee SB 170 – 170FF*
- *Approve Staff Recommendation regarding the Superior Court's New Pay Item/Code Retention Bonus SB170 – 170RB*

24-59

It was moved by Elizabeth Rogers and seconded by Jaime Godfrey that the Board adopt the Consent Calendar, except for Appendix F (Eric Willams Disability Matter), which was pulled from the Consent Calendar for the Board's future consideration. The motion carried 9 yes (*Basgal, Bryant, Carson, Gamble, Godfrey, Levy, Rogers, Simon, Wood*), 0 no, and 0 abstentions.

REGULAR CALENDAR
REPORTS AND ACTION ITEMS

DISABILITY, DEATH AND OTHER BENEFIT CLAIMS

The following Item was addressed in Closed Session, pursuant to Gov't Code § 54957(b):

Service-Connected Disability Retirement Application of Michael Grygo, Jr., Deputy Sheriff II for the County of Alameda: Consideration of Hearing Officer's Proposed Findings of Fact and Recommended Decision, per Gov't Code § 31534.

The Board reconvened into Open Session and the following Trustees returned:
Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers and Simon

Chief Counsel Jeff Rieger reported that the Board took the following action in Closed Session:

24-60

The Board adopted the Hearing Officer's Proposed Findings of Fact and Recommended Decision to deny Michael Grygo, Jr., Deputy Sheriff II, a Service-Connected Disability Retirement. The Board voted 7 yes (*Baron, Basgal, Carson, Godfrey, Levy, Rogers, Simon*), 1 no (*Bryant*), and 0 abstentions.

COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS

This month's Committee reports were presented in the following order:

Retirees:

Elizabeth Rogers inadvertently moved motions from the September 19, 2024 Retirees Committee minutes. She later withdrew those motions (no action required because the motions were carried in September), reported on what took place at the October 2, 2024 Retirees Committee meeting and made the following motion listed under 24-61 below.

Elizabeth Rogers reported that the Retirees Committee met on October 2, 2024 and that the Retirees Committee was presented with and discussed the December 31, 2023 Supplemental Retiree Benefit Reserve Actuarial Valuation prepared by Segal.

24-61

It was moved by Elizabeth Rogers and seconded by Jaime Godfrey that the Board accept the December 31, 2023 Supplemental Retiree Benefit Reserve Actuarial Valuation prepared by Segal. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

The Retirees Committee was presented with and discussed the following Information Items: **1)** Supplemental Retiree Benefit Reserve Financial Status; **2)** Final Report on Open Enrollment Preparation and Communications Materials, and Retiree Health and Wellness Fair Arrangements; **3)** Report on Medicare Part D Certificate of Creditable Coverage and Updates for 2025; and **4)** Via Benefits Updates.

Minutes of the meeting were approved as part of the Consent Calendar.

Investment:

Jaime Godfrey reported that the Investment Committee met on October 2, 2024 and that Investment Committee discussed amendments to the *Private Credit Policy*. During today's meeting, Investment Officer Clint Kuboyama gave a detailed explanation of the proposed amendments to the *Private Credit Policy*. Chief Investment Officer Betty Tse stated that other than the initial proposed amendments that were discussed at the October 2nd Investment Committee, there were no additional revisions to the *Policy*.

24-62

It was moved by Jaime Godfrey and seconded by Kellie Simon that the Board approve the *Amended Private Credit Policy*, as recommended by the Investment Committee. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

Trustee Godfrey reported that the Investment Committee discussed the 2024 Private Credit Investment Plan. During today's meeting, Investment Officer Clint Kuboyama gave a detailed explanation of the 2024 Private Credit Investment Plan.

24-63

It was moved by Jaime Godfrey and seconded by Henry Levy that the Board approve the 2024 Private Credit Investment Plan. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

The Investment Committee was presented with and discussed an Information Item regarding the results of the Investment Committee Packet Trustee Survey.

Minutes of the meeting were approved as part of the Consent Calendar.

Actuarial:

Kellie Simon reported that the Actuarial Committee met earlier today and that the Actuarial Committee discussed renewing the *Interest Crediting Policy* without revision.

24-64

It was moved by Kellie Simon and seconded by Henry Levy that the Board renew the *Interest Crediting Policy* without revision, as recommended by the Actuarial Committee. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

Trustee Simon reported that the Actuarial Committee discussed Staff’s proposed revisions to the *Actuarial Funding Policy*.

24-65

It was moved by Kellie Simon and seconded by Elizabeth Rogers that the Board adopt Staff’s proposed revisions to the *Actuarial Funding Policy*, as recommended by the Actuarial Committee. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

There were no Information Items.

Minutes of the meeting will be presented to the Board for adoption on the Consent Calendar at the November 21, 2024 Board meeting.

Audit:

Trustee Henry Levy reported that the Audit Committee met earlier today and that the Audit Committee discussed Staff’s proposed revisions to the *Employer Audit Policy*, which was renamed to the *Participating Employer Audit Policy*.

24-66

It was moved by Henry Levy and seconded by Kellie Simon that the Board adopt Staff’s proposed revisions to the *Employer Audit Policy* (renamed *Participating Employer Audit Policy*), as recommended by the Audit Committee. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

The Audit Committee was presented with and discussed the following Information Items: 1) Progress report on the Internal Audit Plan; 2) Business Impact Analysis (BIA) Update; 3) Pension Gold (V3) Implementation Controls; and 4) Cybersecurity Update.

Minutes of the meeting will be presented to the Board for adoption on the Consent Calendar at the November 21, 2024 Board meeting.

NEW BUSINESS:

Discussion And Possible Motion To Approve Trustee Keith Carson’s Request To Travel Outside Of The United States.

Chief Executive Officer Dave Nelsen announced that per Section III.F (Page 3) of the *Board Travel Policy*, Trustees must obtain Board approval to travel outside of the United States for ACERA business-related conferences/events. Mr. Nelsen reported that Trustee Keith Carson is requesting to travel outside of the United States to attend two conferences: 1) Milken Global Investors Symposium in Mexico City on October 24, 2024; and 2) Milken Middle East and Africa in Summit Abu Dhabi on December 5 thru 6, 2024.

Trustee Carson gave a high-level overview regarding his attendance at past Milken Conferences located outside of the United States. Trustee Carson stated his reasons for attending these types of conferences, which include the ability to become more educated and to gain the diverse and international knowledge he needs to effectively carry out his fiduciary responsibilities as an ACERA Board Trustee. It was noted that Trustee Carson provided a written report to the Board regarding the conferences he attended outside of the United States in 2023. It was further noted that ACERA is not paying for the cost of registration for Trustee Carson’s attendance at these conferences, that Trustee Carson’s travel and incidental expenses are covered under his annual conference allotment and that only half of Trustee Carson’s total expenses will be charged against his allotment, per the *Board Travel Policy*. The Board will review and discuss possible revisions to the *Board Travel Policy* sometime next year.

24-67

It was moved by Henry Levy and seconded by Elizabeth Rogers that the Board approve Trustee Keith Carson’s request to travel to Mexico City to attend the Milken Global Investors Symposium on October 24, 2024; and 2) Abu Dhabi to attend the Milken Middle East and Africa Summit on December 5 thru 6, 2024, per Section III.F. (Page 3) of the *Board Travel Policy*. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

Proxy Vote on SACRS Business Meeting Action Items

Chief Executive Officer Dave Nelsen requested direction from the Board on how he (or his Designee) should vote ACERA’s Proxy on behalf of the Board of Retirement regarding the following SACRS Business Meeting action items: 1) Receive and file the Secretary and Treasurer’s Reports and approve of the Annual Audit; and 2) vote on the SACRS Board approved proposed legislative item which clarifies amendment in the County Employees’ Retirement Law (CERL) regarding the Public Employees’ Pension Reform Act (PEPRA).

24-68

It was moved by Elizabeth Rogers and seconded by Jaime Godfrey that the Board direct Chief Executive Officer (CEO) Dave Nelsen (or his Designee) to vote to receive and file the Secretary and Treasurer’s Reports, approve the Audit, to vote in support of the SACRS Board approved proposed legislation item; AND give Mr. Nelsen (or his Designee) the authority to vote on any additional action items using his own discretion. The motion carried 8 yes (*Baron, Basgal, Bryant, Carson, Godfrey, Levy, Rogers, Simon*), 0 no, and 0 abstentions. *Trustees Gamble and Wood were not present for the motion.*

Board Elections Update

Assistant Chief Executive Officer of Operations Lisa Johnson gave an update on the Board of Retirement Elections for the Second Seat representing General Members reporting that the nomination period for the 2024 election ended on September 30, 2024 and that ACERA’s Elections Coordinators received only four (4) member requests for the *Election Information Packet*. Ms. Johnson announced that Ms. Kellie Blumin Simon, the incumbent Second Member, was the only person to submit the required completed nomination papers to ACERA. Therefore, Ms. Blumin Simon was certified as the candidate for the Second Seat on the Board of Retirement representing the General Members. Ms. Johnson explained that per Government Code Section 31523 and ACERA’s *Board Elections Policy*, if only one candidate is certified for any designated seat, the Board of Supervisors (BOS) shall order that no election be held and shall direct the Clerk of the BOS to cast a unanimous ballot in favor of the nominated member. ACERA Elections Coordinators forwarded its request to cast a vote in Ms. Blumin Simon’s favor to the BOS on October 2, 2024. Ms. Blumin Simon’s Term will begin on January 1, 2025 and end on December 31, 2027. Ms. Johnson will let the Board know once the BOS has completed its process. The Board and Staff congratulated Ms. Blumin Simon.

Trustee Basgal asked if there were any election vendor expenses due, even though no Board of Retirement election took place. Ms. Johnson reported that, yes ACERA did pay an amount to MK Elections, per the contract for expenses incurred preparing for an election.

Chief Executive Officer’s Report

Mr. Nelsen presented his October 17, 2024 written CEO Report which provided an update on: **1) Committee and Board Action Items; 2) Other Items: a) Business Planning; b) Legislation; c) Pension Administration System; d) Budget; e) Stand By Pay and 3) Key Performance Indicators.**

Mr. Nelsen reminded the Board that PensionGold, V3 went live.

Mr. Nelsen announced that ACERA’s Joint Meeting of the Board of Supervisors and Board of Retirement is scheduled for Tuesday, October 22, 2024 at 4:30 p.m. and that ACERA’s Board Off-Site is scheduled for Wednesday, October 30, 2024 at 9:30 a.m. to 2:45 p.m. Mr. Nelsen informed the Board that the following topics will be presented at the Board Off-Site: **1) Artificial Intelligence; 2) General Macro Economic; 3) Board Governance and Best Practices; 4) Retirement Preparedness Study; and 5) Geopolitical Outlook.**

CONFERENCE/ORAL REPORTS

None.

ANNOUNCEMENTS

None.

BOARD INPUT

Trustee Levy reminded the Board that he is a Co-Chair for the CALAPRS Trustees' Round Table and stated that at this year's Round Table topics of discussion included: models of governance, identities of long-term investing staff compensation and technology. Trustee Levy asked the Trustees to provide him with any topics they would be interested in discussing at future Round Tables and encouraged the Trustees to attend.

CLOSED SESSION

The Board adjourned into Closed Session to discuss the following:

Item 12:

- A. See Item 5A Above: Service-Connected Disability Retirement Application of member Michael Gryro, Jr., Deputy Sheriff II.
- B. Government Code Section 54957(b)(1): Public Employee Evaluation (Chief Executive Officer). The Board did not adjourn into Closed Session on this item. Mr. Nelsen explained the Public Employee Evaluation Process in Open Session stating that the Board will receive an electronic copy of the CEO Evaluation Form (Form) sometime next week. The Trustees were asked to complete and submit the Form by November 8, 2024. The Board will give the CEO its feedback in Closed Session at the November 21, 2024 Board meeting. If there are any changes to compensation, that information will be reviewed and discussed in Open Session at the December 19, 2024 Board meeting.

To view the October 17, 2024 Board meeting YouTube video in its entirety, go to ACERA's Website at: <https://youtu.be/VINeENx1VzQ>.

ADJOURNMENT

The meeting was adjourned at approximately 4:07 p.m.

Respectfully Submitted,



David Nelsen
Chief Executive Officer

11/21/24

Date Adopted

**APPENDIX A
REPORT ON SERVICE RETIREMENTS**

AUMA, Caroline
Effective: 7/25/2024
Alameda Health System

KEELER, Ann
Effective: 7/12/2024
Sheriff's Office

BREAULT JONES, Martin
Effective: 7/6/2024
Social Services Agency

LEAGUE, Sean
Effective: 6/12/2024
Sheriff's Office

CONWRIGHT, Craig
Effective: 7/6/2024
County Administrator's Office

LEECH, Amy
Effective: 7/15/2024
Alameda County Health

DAMGIA, Dan
Effective: 7/6/2024
Social Services Agency

MARCONI-GORA, Abbie
Effective: 7/25/2024
Sheriff's Office

DAVID, Wilfrido
Effective: 7/20/2024
Public Works Agency

MCRAE-JONES, Carol
Effective: 7/13/2024
Housing & Community Development

DEGGELMAN, Mary
Effective: 7/24/2024
Sheriff's Office

MIYASHIRO, Paul
Effective: 7/21/2024
Sheriff's Office

DEMARTHA, Loretta
Effective: 7/20/2024
Social Services Agency

MORALES, Robin
Effective: 7/20/2024
Alameda County Health

DUNAWAY, Kenneth
Effective: 7/20/2024
Alameda Health System

PAJONG, Sam
Effective: 8/1/2024
Alameda Health System

ECKER, Robin
Effective: 7/6/2024
Alameda Health System

PLOCK, Charles
Effective: 7/20/2024
Information Technology Department

ELIAS, Irene
Effective: 7/20/2024
District Attorney

QUALLS, Robin
Effective: 7/1/2024
Social Services Agency

JOHNSON, Larry Donnell
Effective: 7/24/2024
Probation

SALALIMA, Gina
Effective: 7/20/2024
Social Services Agency

**APPENDIX A
REPORT ON SERVICE RETIREMENTS**

SANDERS, Zach
Effective: 8/3/2024
Social Services Agency

WISE, Eric
Effective: 7/20/2024
Alameda County Health

SAUERHAFT, Beth
Effective: 7/6/2024
Alameda County Health

WONG, Winson
Effective: 8/3/2024
Information Technology Department

WU, Victoria
Effective: 7/20/2024
County Counsel

**APPENDIX B
LIST OF DEFERRED RETIREMENTS**

BASKERVILLE, Vanessa
Social Services Agency
Effective Date: 8/16/2024

**APPENDIX C
LIST OF DECEASED MEMBERS**

BARTOO, Diane L.
Non-Member Survivor of JAMES BARTOO
8/31/2024

GRAY, Mary E.
Alameda Health System
9/1/2024

BUSH, Ann E.
Non-Member Survivor of RUSSELL BUSH
9/11/2024

HAL, Sheilah
Non-Member Survivor of LEONARD HAL
9/5/2024

COBER, Frederic A.
Superior Court
8/3/2024

HARRIS, Connie L.
Alameda County Health
8/27/2024

DE NARDE, Linda K.
Alameda Health System
7/12/2024

HINRICHSEN, Margaret
Non-Member Survivor of KEITH HINRICHSEN
7/19/2023

GATES Jr., Henry
Alameda Health System
9/6/2024

KIMBROUGH, Rewanna J.
Social Services Agency
9/1/2024

**APPENDIX C
LIST OF DECEASED MEMBERS**

LATHON, William E.
Probation
8/30/2024

PETERSEN, Richard P.
Probation
9/12/2024

OWENS, Hazel
Probation
9/15/2024

SPEAR, Charles S.
Public Defender
9/9/2024

PEARSON, Marjorie J.
Non-Member Survivor of RALPH PEARSON
9/5/2024

STEWART, Lillar
Alameda Health System
9/11/2024

WYNNE, Charlie M.
Social Services Agency
9/9/2024

**APPENDIX D
REQUEST FOR 130 BI-WEEKLY PAYMENTS TO
RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT**

SPEARS, Mahogany
Government Code § 31652 Redeposit

**APPENDIX E
APPROVE UNCONTESTED STAFF RECOMMENDATIONS ON
DISABILITY RETIREMENTS AND DEATH BENEFITS**

Name: Carter, Kittrell
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Carter's application for a service-connected disability, and waiving annual medical examinations and questionnaires at this time.

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MINUTES OF OCTOBER 17, 2024, ACTUARIAL COMMITTEE MEETING

To: Members of the Actuarial Committee

From: Kellie Simon, Chair

Subject: Summary of the October 17, 2024, Actuarial Committee Meeting

Committee Chair Kellie Simon called the meeting to order at 11:17 a.m.

TRUSTEES, SENIOR MANAGERS AND PRESENTING STAFF IN ATTENDANCE

Committee members present were Kellie Simon, Henry Levy, Keith Carson, Tarrell Gamble, and Elizabeth Rogers. Also present were Ophelia Basgal, Jaime Godfrey, George Wood and alternate members Kevin Bryant and Cynthia Baron.

Staff present were David Nelsen, Chief Executive Officer; Lisa Johnson, Assistant Chief Executive Officer; Carlos Barrios, Assistant Chief Executive Officer; Jeff Rieger, Chief Counsel; Betty Tse, Chief Investment Officer; Vijay Jagar, Chief Technology Officer; Erica Haywood, Fiscal Services Officer; Harsh Jadhav, Chief of Internal Audit; Sandra Dueñas-Cuevas, Benefits Manager (Via Zoom); and Vicki Arruda, Human Resource Officer.

PUBLIC INPUT

None

Action Items

1. Review, discussion, and possible motion to renew the Interest Crediting Policy with or without revisions.

ACERA and Segal representatives discussed ACERA's Interest Crediting Policy. Staff did not recommend any revisions to the Policy.

It was moved by Tarrell Gamble and seconded by Ophelia Basgal that the Actuarial Committee recommend to the Board of Retirement that the Board approve the Interest Crediting Policy without revision.

The motion carried 9 yes (*Basgal, Bryant, Carson, Gamble, Godfrey, Levy, Rogers, Simon, Wood*), 0 no, 0 abstentions.

2. Review, discussion, and possible motion to renew the Actuarial Funding Policy with or without revisions.

ACERA and Segal Representatives discussed the proposed revisions to ACERA's Actuarial Funding Policy as shown in the redline included with the agenda packet.

It was moved by Ophelia Basgal and seconded by Elizabeth Rogers that the Actuarial Committee recommend to the Board of Retirement that the Board approve the Interest Crediting Policy with revisions per the redline in the agenda backup.

The motion carried 9 yes (*Basgal, Bryant, Carson, Gamble, Godfrey, Levy, Rogers, Simon, Wood*), 0 no, 0 abstentions.

INFORMATION ITEMS

None.

TRUSTEE INPUT AND DIRECTION TO STAFF

None

FUTURE DISCUSSION ITEMS

None

ESTABLISHMENT OF NEXT MEETING DATE

TBD

MEETING ADJOURNED

The meeting adjourned at 11:40 a.m.



MINUTES OF OCTOBER 17, 2024 AUDIT COMMITTEE MEETING

Date: October 17, 2024
To: Members of the Audit Committee
From: Henry Levy, Chair
Subject: Summary of the October 17, 2024 Audit Committee Meeting

The Audit Committee Chair, Henry Levy called the October 17, 2024, Audit Committee meeting to order at 12:30 p.m.

ACERA TRUSTEES, SENIOR MANAGERS AND PRESENTING STAFF IN ATTENDANCE

Committee members present were Henry Levy, Tarrell Gamble, Kellie Simon, and George Wood. Other Board members present were Keith Carson, Elizabeth Rogers, Ophelia Basgal, and alternates Cynthia Baron and Kevin Bryant. Jaime Godfrey arrived after roll call.

Staff present were David Nelsen, Chief Executive Officer; Lisa Johnson, Assistant Chief Executive Officer; Carlos Barrios, Assistant Chief Executive Officer; Jeff Rieger, Chief Counsel; Harsh Jadhav, Chief of Internal Audit; Vijay Jagar, Chief Technology Officer; Betty Tse, Chief Investment Officer. Erica Haywood, Fiscal Services Officer; Jessica Huffman, Benefits Manager; Sandra Dueñas-Cuevas, Benefits Manager; and Victoria Arruda, Human Resource Officer (attended via Zoom.)

PUBLIC COMMENT

None

ACTION ITEMS

Internal Audit

1. Review, discussion and possible motion to renew the Employer Audit Policy, with or without revisions

Staff reviewed the revised Employer Audit Policy, noting that in the future, it will be reviewed in a three-year cycle.

After discussion, it was moved by Trustee Gamble and seconded by Trustee Godfrey that the Audit Committee recommend that the Board of Retirement renew the Employer Audit Policy per the redline in the agenda backup.

The motion carried 9 yes (*Basgal, Carson, Gamble, Godfrey, Levy, Rogers, Simon, Wood, Bryant*), 0 no, 0 abstentions.

INFORMATION ITEMS

Internal Audit

1. Progress report on the Internal Audit Plan

Staff provided a progress report on the Internal Audit Plan.

2. Business Impact Analysis (BIA) Update

Staff gave an update on the Business Impact Analysis.

3. Pension Gold (V3) Implementation Controls

Staff reviewed the Pension Gold (V3) implementation controls.

4. Cybersecurity Update

Staff presented an update on cybersecurity.

TRUSTEE INPUT AND DIRECTION TO STAFF

None

FUTURE DISCUSSION ITEMS

None

ESTABLISHMENT OF NEXT MEETING DATE

TBD

MEETING ADJOURNED

The meeting adjourned at 1:25 p.m.



MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024

TO: Members of the Board of Retirement

FROM: Erica Haywood, Fiscal Services Officer *EH*

SUBJECT: Year-to-Date Operating Expenses & Budget Summary for September 30, 2024

ACERA's year-to-date operating expenses are \$49K over budget for the period ended September 30, 2024. Budget overages and surpluses worth noting are as follows:

Budget Overages

1. *Staffing*: Staffing is \$333K over budget. This amount comprised overages in temporary staffing of \$220K, and 5% staff vacancies adjustment of \$661K, offset by surpluses in salaries & wages expenses of (\$279K), and fringe benefits of (\$269K).
2. *Member Services*: Member Services are \$100K over budget. This amount comprised overages in disability medical expenses of \$51K, and disability legal arbitration & transcripts of \$49K.
3. *Depreciation*: Depreciation expense is \$3K over budget from purchase of new equipment.

Budget Surpluses

1. *Staff Development*: Staff Development is \$117K under budget for staff training and conferences.
2. *Professional Fees*: Professional Fees are \$108K under budget. This amount comprised overage in operation consultant fee of \$10K, offset surpluses in actuarial fees of (\$29K), legal fees of (\$86K), and external audit of (\$3K).
3. *Office Expense*: Office Expense is \$41K under budget. This amount comprised surpluses in bank charges & miscellaneous expenses of (\$10K), building expenses of (\$2K), equipment lease and maintenance of (\$20K), minor equipment & furniture of (\$4K), office supplies & maintenance of (\$8K) and printing and postage of (\$6K), offset overage in communications of \$9K.
4. *Insurance*: Insurance is \$1K under budget from lower insurance premiums.
5. *Systems*: Systems are \$32K under budget. This amount comprised surpluses in business continuity (\$21K), county data processing (\$2K), software maintenance & support of (\$102K), offset overages in minor computer hardware of \$28K, and GASB 96 of \$65K.

6. *Board of Retirement:* Board of Retirement is \$88K under budget. This amount comprised surpluses in board compensation of (\$5K), board conferences & training of (\$73K), board miscellaneous expenses of (\$8K), and board software maintenance and support of (\$2K).

Staffing Detail

Vacant positions as of September 30, 2024:

Department	Position	Qty	Comments
Administration	Supply Clerk II	1	Vacant - currently budgeted for the year
Benefits	Retirement Benefits Specialist	1	Vacant - currently budgeted for the year
Benefits	Retirement Support Specialist	1	Vacant – currently budgeted for the year
Benefits	Senior Retirement Technician	1	Vacant – currently budgeted for the year
	Total Positions	4	

Pension Administration System Project - as of September 30, 2024					
	Year-To-Date				
	Actual	Budget	Variance	2024 Budget	2019-23 Actual
Consultant Fees					
Levi, Ray and Shoup	\$1,636,761	\$1,462,500	\$174,261	\$1,950,000	\$3,231,571
Segal and other consultant fees	545,171	444,750	100,421	593,000	2,323,470
Other expenses	-	-	-	-	1,500
Leap Technologies	-	-	-	-	98,970
Total	2,181,932	1,907,250	274,682	2,543,000	5,655,511
Staffing	607,394	578,250	29,145	771,000	2,845,789
TOTAL	\$2,789,326	\$2,485,500	\$303,827	\$3,314,000	\$8,501,300

Attachments:

- Total Operating Expenses Summary
- Professional Fees – Year-to-Date – Actual vs. Budget
- Actual Operating Expenses comparison with last year



**ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
TOTAL OPERATING EXPENSES SUMMARY**

YEAR TO DATE - ACTUAL VS. BUDGET					
<u>September 30, 2024</u>					
	<u>Actual</u>	<u>Budget</u>	<u>YTD</u>	<u>2024</u>	<u>% Actual to</u>
	<u>Year-To-Date</u>	<u>Year-To-Date</u>	<u>Variance</u>	<u>Annual</u>	<u>Annual Budget</u>
			<u>(Under)/Over</u>	<u>Budget</u>	
Staffing	\$ 13,055,492	\$ 12,722,070	\$ 333,422	\$ 17,032,000	76.7%
Staff Development	158,795	275,390	(116,595)	351,000	45.2%
Professional Fees (Next Page)	831,459	939,640	(108,181)	1,141,000	72.9%
Office Expense	308,592	350,130	(41,538)	468,000	65.9%
Insurance	472,441	473,280	(839)	637,000	74.2%
Member Services	521,165	420,850	100,315	608,000	85.7%
Systems	942,277	974,610	(32,333)	1,288,000	73.2%
Depreciation	87,328	83,710	3,618	112,000	78.0%
Board of Retirement	421,087	509,360	(88,273)	707,000	59.6%
Uncollectable Benefit Payments	-	-	-	78,000	0.0%
Total Operating Expense	\$ 16,798,636	\$ 16,749,040	\$ 49,596	\$ 22,422,000	74.9%
Investment Consultant Fees	1,189,602	1,214,910	(25,308)	1,620,000	73.4%
Investment Custodian Fees	419,215	483,750	(64,535)	645,000	65.0%
Investment Manager and Incentive Fees	49,926,409	40,182,750	9,743,659	54,977,000	90.8%
Other Investment Expenses	63,666	470,880	(407,214)	633,000	10.1%
Total Portfolio Management Investment Expense	\$ 51,598,892	\$ 42,352,290	\$ 9,246,602	\$ 57,875,000	89.2%
Total Operating and Portfolio Management Investment Expense	\$ 68,397,528	\$ 59,101,330	\$ 9,296,198	\$ 80,297,000	85.2%



ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

PROFESSIONAL FEES

YEAR TO DATE - ACTUAL VS. BUDGET

September 30, 2024

	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>YTD Variance</u> <u>(Under)/Over</u>	<u>2024</u> <u>Annual</u> <u>Budget</u>	<u>% Actual to</u> <u>Annual Budget</u>
Professional Fees					
Consultant Fees - Operations and Projects ¹	\$ 266,342	\$ 256,820	\$ 9,522	\$ 356,000	74.8%
Actuarial Fees ²	396,798	425,500	(28,702)	490,000	81.0%
External Audit ³	141,618	145,000	(3,382)	145,000	97.7%
Legal Fees ⁴	26,701	112,320	(85,619)	150,000	17.8%
Total Professional Fees	\$ 831,459	\$ 939,640	\$ (108,181)	\$ 1,141,000	72.9%

	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>YTD Variance</u> <u>(Under)/Over</u>	<u>2024 Annual</u> <u>Budget</u>	<u>% Actual to</u> <u>Annual Budget</u>
¹ CONSULTANT FEES - OPERATIONS AND PROJECTS:					
Benefits					
Alameda County HRS (Benefit Services)	105,583	94,500	11,083	126,000	83.8%
Segal (Benefit Consultant/Retiree Open Enrollment)	88,667	99,720	(11,053)	133,000	66.7%
Total Benefits	194,250	194,220	30	259,000	75.0%
Fiscal Services					
Cashlog	-	5,000.00	(5,000)	20,000	0.0%
Total Fiscal Services	-	5,000	(5,000)	20,000	0.0%
Human Resources					
Lakeside Group (County Personnel)	72,092	57,600	14,492	77,000	93.6%
Total Human Resources	72,092	57,600	14,492	77,000	93.6%
Total Consultant Fees - Operations	266,342	256,820	9,522	356,000	74.8%

² ACTUARIAL FEES					
Actuarial Valuation	87,500	87,500	-	87,500	100.0%
GASB 67 & 68 Valuation	48,250	53,500	(5,250)	53,500	90.2%
GASB 74 & 75 Actuarial	16,000	16,000	-	16,000	100.0%
Actuarial Standard of Practice 51 Pension Risk	30,000	30,000	-	30,000	100.0%
Supplemental Consulting	170,048	193,500	(23,452)	258,000	65.9%
Supplemental Retiree Benefit Reserve valuation	45,000	45,000	-	45,000	100.0%
Total Actuarial Fees	396,798	425,500	(28,702)	490,000	81.0%

³ EXTERNAL AUDIT					
External audit	121,133	122,000	(867)	122,000	99.3%
GASB 67 & 68 audit	10,721	11,000	(279)	11,000	97.5%
GASB 74 & 75 audit	9,764	12,000	(2,236)	12,000	81.4%
Total External Audit Fees	141,618	145,000	(3,382)	145,000	97.7%

⁴ LEGAL FEES					
Fiduciary & Litigation	19,987	45,000	(25,014)	60,000	33.3%
Tax and Benefit Issues	5,545	18,720	(13,175)	25,000	22.2%
Miscellaneous Legal Advice	1,170	48,600	(47,430)	65,000	1.8%
Total Legal Fees	26,701	112,320	(85,619)	150,000	17.8%

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
TOTAL EXPENDITURES VS. PRIOR YEAR ACTUAL
For the Nine Months Ending 9/30/2024

	<u>For the Month of September 2024</u>	<u>For the Month of September 2023</u>	<u>Variance</u>	<u>Year-To-Date 2024</u>	<u>Year-To-Date 2023</u>	<u>Variance</u>
STAFFING						
Salaries	912,548	866,935	45,613	8,450,228	7,839,064	611,164
Fringe Benefits	425,116	334,506	90,610	4,235,760	3,848,379	387,381
Temporary Staffing Cost	43,882	44,036	(154)	369,504	370,013	(509)
Staffing Total	<u>1,381,546</u>	<u>1,245,477</u>	<u>136,069</u>	<u>13,055,492</u>	<u>12,057,456</u>	<u>998,036</u>
STAFF DEVELOPMENT	35,063	10,098	24,965	158,795	123,170	35,625
PROFESSIONAL FEES						
Actuarial Fees	56,250	102,107	(45,857)	396,798	475,946	(79,148)
Consultant Fees - Operations	32,781	27,667	5,114	266,342	255,776	10,566
Consultant Fees - Legal	0	14,833	(14,833)	26,701	73,693	(46,992)
External Audit	(3,382)	0	(3,382)	141,618	144,000	(2,382)
Professional Fees Total	<u>85,649</u>	<u>144,607</u>	<u>(58,958)</u>	<u>831,459</u>	<u>949,415</u>	<u>(117,956)</u>
OFFICE EXPENSE						
Bank Charges & Misc. Admin	5,295	5,112	183	53,858	62,698	(8,840)
Building Expenses	5,212	2,487	2,725	25,852	19,888	5,964
Communications	11,264	8,391	2,873	96,438	77,456	18,982
Equipment Lease/Maintenance	6,644	7,368	(724)	83,426	75,915	7,511
Minor Equipment and Furniture	584	26	558	5,675	8,238	(2,563)
Office Supplies/Maintenance	1,871	2,529	(658)	32,369	31,022	1,347
Printing & Postage	1,013	2,258	(1,245)	10,974	10,668	306
Office Expense Total	<u>31,883</u>	<u>28,171</u>	<u>3,712</u>	<u>308,592</u>	<u>285,885</u>	<u>22,707</u>
INSURANCE	58,729	51,590	7,139	472,441	437,699	34,742
MEMBER SERVICES						
Disability - Legal Arbitration & Transcripts	13,325	1,050	12,275	108,965	(482)	109,447
Disability Medical Expense	7,950	8,550	(600)	186,505	134,645	51,860
Disability Claims Management	3,850	3,850	0	30,800	34,650	(3,850)
Health Reimbursement Acct. (HRA)	6,762	6,073	689	53,902	51,146	2,756
Member Training & Education	4,463	849	3,614	12,051	5,248	6,803
Printing & Postage - Members	8,470	15,528	(7,058)	80,041	58,699	21,342
Virtual Call Center	5,431	5,422	9	48,901	48,739	162
Member Services Total	<u>50,251</u>	<u>41,322</u>	<u>8,929</u>	<u>521,165</u>	<u>332,645</u>	<u>188,520</u>

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
TOTAL EXPENDITURES VS. PRIOR YEAR ACTUAL
For the Nine Months Ending 9/30/2024

	<i>For the Month of September 2024</i>	<i>For the Month of September 2023</i>	<i>Variance</i>	<i>Year-To-Date 2024</i>	<i>Year-To-Date 2023</i>	<i>Variance</i>
SYSTEMS						
Business Continuity Expense	22,159	19,321	2,838	169,617	182,864	(13,247)
County Data Processing	11,186	10,924	262	102,097	97,994	4,103
Minor Computer Hardware	1,603	9,646	(8,043)	59,493	74,749	(15,256)
Intangible right to use SBITA - GASB96	7,348	0	7,348	64,868	0	64,868
Software Maintenance & Support	64,334	62,792	1,542	546,202	556,636	(10,434)
Systems Total	<u>106,630</u>	<u>102,683</u>	<u>3,947</u>	<u>942,277</u>	<u>912,243</u>	<u>30,034</u>
DEPRECIATION						
Depreciation Expense	8,703	9,961	(1,258)	87,328	89,654	(2,326)
BOARD OF RETIREMENT						
Board Compensation	1,900	1,800	100	15,600	17,100	(1,500)
Board Conferences & Training	10,008	10,193	(185)	101,273	133,265	(31,992)
Board Employer Reimbursement	31,570	29,660	1,910	284,430	271,540	12,890
Board Miscellaneous Expense	741	2,558	(1,817)	7,949	14,039	(6,090)
Board Software Maint. & Support	1,335	1,122	213	11,835	9,847	1,988
Board of Retirement Total	<u>45,554</u>	<u>45,333</u>	<u>221</u>	<u>421,087</u>	<u>445,791</u>	<u>(24,704)</u>
GRAND TOTALS	<u>1,804,008</u>	<u>1,679,242</u>	<u>124,766</u>	<u>16,798,636</u>	<u>15,633,958</u>	<u>1,164,678</u>



MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024
TO: Members of the Board of Retirement
FROM: Erica Haywood, Fiscal Services Officer *EH*
SUBJECT: Quarterly Unaudited Financial Statements as of September 30, 2024

Executive Summary

Attached for review is the unaudited financial statements for the period ended September 30, 2024.

The Fiduciary Net Position Held in Trust and the Change in Fiduciary Net Position compared to the same period in 2023 increased by \$1.7 billion.

Financial Highlights

- Net Position Restricted (Held in Trust for Benefits), as reported on the Statement of Fiduciary Net Position totaled \$12.3 billion. Total Receivables decreased by \$15.0 million, Investments at fair value increased by \$1.7 billion, Capital Assets increased by \$3.3 million, and Total Liabilities without Securities Lending Liability decreased by \$43.6 million.
- The year-over-year Change in Net Position increased by \$721.2 million.
 - Total Additions year-over-year increased by \$743.6 million. This include an increase in net investment income of \$718.5 million.
 - Total Deductions year-over-year increased by \$22.4 million. The amount is mainly attributable to the growth in payments of service retirement, and retiree healthcare program.

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF FIDUCIARY NET POSITION
As of 9/30/2024

	Year-To-Date 2024	Year-To-Date 2023
ASSETS		
Cash (Note 1)	3,601,306	4,262,490
Securities Lending Cash Collateral (Note 2)	201,441,381	148,032,732
Receivables:		
Contributions (Note 3)	18,676,151	15,758,980
Investment Receivables (Note 4a)	26,365,970	24,226,920
Unsettled Trades - Investments Sold	2,001,021	27,317,750
Futures Contracts (Note 5a)	3,295,945	0
Foreign Exchange Contracts (Note 6a)	2,052,748	19,673
Other Receivables (Note 7)	201,360	304,482
Total Receivables	52,593,194	67,627,805
Prepaid Expenses	883,547	672,585
Total Current Assets	258,519,428	220,595,611
Investments - at Fair Value:		
Short-Term Investments (Note 8)	228,745,308	231,015,342
Domestic Equity	724,366,176	891,676,910
Domestic Equity Commingled Funds	2,597,446,818	2,113,499,948
International Equity	869,095,744	703,284,996
International Equity Commingled Funds (Note 9)	2,176,588,278	1,483,770,357
Domestic Fixed Income	1,516,460,869	1,342,260,640
International Fixed Income	156,188,894	86,945,071
International Fixed Income - Commingled Funds (Note 10)	28,616,518	71,422,107
Real Estate - Separate Properties (Note 11)	37,686,133	48,037,531
Real Estate - Commingled Funds (Note 12)	752,889,210	749,896,050
Real Assets (Note 13)	747,357,768	629,887,029
Absolute Return (Note 14)	974,899,806	887,556,913
Private Equity (Note 15)	1,132,867,526	1,042,227,737
Private Credit (Note 16)	306,177,031	297,892,706
Total Investments	12,249,386,078	10,579,373,338
Capital Assets at Cost (Net of Accumulated Depreciation and Amortization) (Note 17)	12,475,899	9,129,698
Total Assets	12,520,381,405	10,809,098,648
LIABILITIES		
Securities Lending Liability (Note 2)	201,441,381	148,032,732
Unsettled Trades - Investments Purchased	18,082,274	54,007,534
Investment-Related Payables (Note 4b)	12,666,167	12,548,525
Futures Contracts (Note 5b)	33,603	6,912,169
Foreign Exchange Contracts (Note 6b)	14,631	877,113
Accrued Administration Expenses (Note 18)	2,712,533	2,787,546
Members Benefits & Refunds Payable (Note 19a)	5,942,318	6,229,913
Retirement Payroll Deductions Payable (Note 19b)	33,953	31,750
Lease Liability	133,139	12,036
SBITA GASB 96 Liability	137,060	0
Total Liabilities	241,197,059	231,439,319
DEFERRED INFLOWS OF RESOURCES		
Net Position		
Restricted - Held in Trust for Benefits	12,279,184,345	10,577,659,329
Total Net Position	12,279,184,345	10,577,659,329

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
For the Nine Months Ending 9/30/2024

	Year-To-Date 2024	Year-To-Date 2023
ADDITIONS		
Contributions: (Note 20)		
Members	101,385,376	94,533,375
Employers	234,520,324	215,787,951
Total Contributions	335,905,700	310,321,326
From Investment Activities:		
Net Appreciation/(Depreciation) in FV of Investments (Note 21)	1,057,332,246	398,374,473
Interest	54,918,268	47,117,055
Dividends	25,099,309	34,619,576
Real Estate - Net	24,144,197	16,306,011
Private Equity and Alternatives	89,180,673	35,488,947
Brokers Commissions - Directed Brokerage	4,971	4,921
Sub-Total Dividends, Interest, Other Investment Inc. (Note 22)	193,347,418	133,536,510
Total Income from Investment Activities	1,250,679,664	531,910,983
Total Investment Expenses (Note 23)	(54,237,786)	(53,937,913)
Net Income from Investment Activities (Note 24)	1,196,441,878	477,973,070
From Securities Lending Activities:		
Securities Lending Income	7,684,847	6,442,360
Securities Lending Expenses	(7,172,421)	(5,904,156)
Net Income from Securities Lending Activities (Note 25)	512,426	538,204
Total Net Investment Income	1,196,954,304	478,511,274
Miscellaneous Income (Note 26)	206,297	666,214
Total Additions	1,533,066,301	789,498,814
DEDUCTIONS		
Benefits:		
Service Retirement and Disability Benefits (Note 27)	469,503,563	448,540,649
Death Benefits (Note 28)	2,621,578	3,097,903
Supplemental Cost of Living Allowance	931,074	828,821
Retiree Healthcare Program	37,550,140	35,105,135
Total Benefit Payments	510,606,355	487,572,509
Member Refunds	7,936,657	9,618,433
Administration: (Note 29)		
Administrative Expenses	10,439,135	9,725,235
Actuarial Expenses	351,798	417,983
Business Continuity Expenses	486,692	460,628
Legal Expenses	671,903	560,087
Technology Expenses	780,460	737,423
401(h) Expenses	1,429,750	1,259,250
Total Administration	14,159,738	13,160,606
Total Deductions	532,702,750	510,351,548
Net Increase(Decrease)	1,000,363,550	279,147,266
Net Position Held in Trust for Benefits:		
Net Position - January 1	11,278,820,795	10,298,512,063
Net Position - September 30	12,279,184,345	10,577,659,329

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
As of September 30, 2024

Basis of Accounting

ACERA follows the accounting principles and reporting guidelines set forth by the Government Accounting Standards Board (GASB). ACERA's financial statements are prepared on the accrual basis of accounting.

(Note 1)

Cash - \$3.60 million

Cash balance is the sum of the funds in the JP Morgan Bank operating accounts. The decrease of \$0.66 million from \$4.26 million on September 30, 2023, is primarily due to timing difference between receipt of contributions and the transfer of funds for retiree payroll and investments.

(Note 2)

Securities Lending Cash Collateral - \$201.44 million

Cash collateral of \$201.44 million and \$148.03 million were held by ACERA, related to securities on loan as of September 30, 2024, and September 30, 2023, respectively. This amount is reported as an asset with a corresponding liability for the same amount in compliance with GASB Statement No. 28.

(Note 3)

Contributions Receivables - \$18.68 million

The receivable balances as of September 30, 2024, increase by approximately \$2.92 million from \$15.76 million as of September 30, 2023. This is primarily due to increases in member and employer contribution rates.

(Note 4)

4a. Investment Receivables - \$26.37 million

The investment receivables balance as of September 30, 2024, increase by \$2.14 million from \$24.23 million on September 30, 2023. The increase is mainly attributed to interest and dividend receivables.

4b. Investment Related Payables - \$12.67 million

The increase of \$0.12 million in investment related payables balance as of September 30, 2024, from \$12.55 million on September 30, 2023, is primarily due to timing difference of investment manager fee payments.

(Note 5)

5a. Futures Contracts Receivables - \$3.30 million

The receivables represent the unrealized gains on open futures contracts. The balance for unrealized gains as of September 30, 2024 is \$3.30 million.

5b. Futures Contracts Payables - \$0.03 million

The payables represent the unrealized losses on open futures contracts. The balance for unrealized losses as of September 30, 2024, and September 30, 2023, were \$0.03 and \$6.91 million, respectively.

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS

As of September 30, 2024

(Note 6)

6a. Foreign Exchange Contracts Receivables - \$2.05 million

The receivables represent unrealized gains on foreign exchange contracts. Foreign exchange (FX) contracts include currency forward contracts and spot contracts. As of September 30, 2024, and September 30, 2023, the unrealized gains on FX contracts were \$2.05 million and \$0.02 million, respectively. The increase in unrealized gains of \$2.03 million is mainly due to the change in foreign exchange contracts and market volatility.

6b. Foreign Exchange Contracts Payables - \$0.01 million

The payables represent unrealized losses on foreign exchange contracts. Foreign exchange (FX) contracts include currency forward contracts and spot contracts.

(Note 7)

Other Receivables - \$0.20 million

Other receivables as of September 30, 2024, are comprised primarily of funds due from deceased retirees' estates for overpayment of benefits and from insurance for ACERA legal claims.

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS

As of September 30, 2024

(Note 8)

Short-Term Investments - \$228.75 million

Short-term investments are temporarily kept in a pooled account with State Street Bank. These pooled assets are primarily invested in short-term investment funds and deposits, including U.S. Treasury and agency obligations, corporate bonds, commercial paper, repurchase agreements, certificates of deposit, bankers' acceptances, time deposits, and floating-rate notes.

(Dollars in Millions)

Fund Name	9/30/2024
Unallocated Cash	\$ 116.58
Parametric Portfolio Associates (cash overlay)	34.12
Capital Guardian	16.47
Baird Investors	14.29
Loomis	10.63
Brandywine	9.49
Kennedy	6.20
TCW	4.61
Aristotle Capital	3.92
William Blair Small Cap Growth	3.30
BIVIUM - Redwood DM	1.87
Bivium - Dundas Partners	1.72
Bivium -Haven Global Partners	1.10
Bivium - Promethos Capital, LLC	0.93
Bivium - Denali Advisors	0.85
Bivium	0.73
Bivium - Cedar Street Asset Mgmt	0.56
AQR Capital Management, LLC	0.45
Bivium - Arga Investment Management	0.39
Mondrian	0.36
Bivium - Global Alpha Capital Mgmt	0.17
Bivium - Applied Research Management	0.01
Grand total	\$ 228.75

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
As of September 30, 2024

(Note 9)

International Equity Commingled Funds - \$2,176.59 million

As of September 30, 2024, and September 30, 2023, the International Equity Commingled Funds were \$2,176.59 million and \$1,483.77 million, respectively. The increase of \$692.82 million is mainly due to unrealized gains from higher market valuations and the Board-approved structural changes to the International Equity portfolio.

(Note 10)

International Fixed Income Commingled Funds - \$28.62 million

The decrease of \$42.80 million from the previous year is due to investment capital being transferred out of a commingled fund that is winding down. Disclosure of credit ratings on mutual fund holdings of fixed income portfolio is not required per GASB Statement No. 40.

(Note 11)

Real Estate Separate Properties - \$37.69 million

The following is a summary of Real Estate – Separate Property investments as of September 30, 2024, and September 30, 2023. The year-over-year decrease of \$10.35 million is due to the market value decrease of the Oakland 14th Street property.

(Dollars in Millions)

<i>Investment Manager</i>	<i>Net Mkt. Value 9-30-2024</i>	<i>Net Mkt. Value 9-30-2023</i>	<i>No. of Properties 2024</i>	<i>No. of Properties 2023</i>
RREEF	\$ 37.69	\$ 48.04	1	1

(Note 12)

Real Estate Commingled Funds - \$752.89 million

Detailed records regarding these investments of public pension funds are exempt from disclosure under the California Government Code Section 7928.710. The increase of \$2.99 million in 2024 as compared to 2023 is due to additional investments and unrealized gains from investments.

(Note 13)

Real Assets - \$747.36 million

Detailed records regarding these investments of public pension funds are exempt from disclosure under California Government Code Section 7928.710. The increase of \$117.47 million in 2024 as compared to 2023 is due to additional investments and unrealized gains on investments, net of capital calls and distributions.

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
As of September 30, 2024

(Note 14)

Absolute Return - \$974.90 million

Detailed records regarding these investments of public pension funds are exempt from disclosure under California Government Code Section 7928.710. The increase of \$87.34 million in 2024 as compared to 2023 is due to net gains on investments.

(Note 15)

Private Equity - \$1,132.87 million

Detailed records regarding these investments of public pension funds are exempt from disclosure under California Government Code Section 7928.710. The increase of \$90.64 million in 2024 as compared to 2023 is due to additional investments net of distributions and net gain on investments.

(Note 16)

Private Credit - \$306.18 million

Detailed records regarding these investments of public pension funds are exempt from disclosure under California Government Code Section 7928.710. The increase of \$8.29 million in 2024 as compared to 2023 is due to additional investments net of distributions and net gains on investments.

(Note 17)

Capital Assets at Cost (Net of Accumulated Depreciation and Amortization) - \$12.48 million

(Dollars in Millions)

	<i>9/30/2024</i>	<i>9/30/2023</i>
Retirement Information System and Others - Construction-In-Process	\$ 11.29	\$ 8.08
Equipment, Furniture & Information Systems	13.60	13.58
Electronic Document Management System	4.18	4.18
Right-to-Use Leased Office Equipments	0.39	0.21
Less: Accumulated Depreciation and Amortization	(17.89)	(17.93)
Net Book Value	11.57	8.12
Leasehold Improvements	2.59	2.59
Less: Accumulated Depreciation	(1.68)	(1.59)
Net Book Value	0.91	1.00
Total Capital Assets, Net	\$ 12.48	\$ 9.12

Depreciation is computed using the straight-line method over the following estimated useful lives or over the term of the lease:

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
As of September 30, 2024

<input type="checkbox"/>	Computer Hardware	5 years
<input type="checkbox"/>	Computer Software	3 years
<input type="checkbox"/>	Equipment	5 years
<input type="checkbox"/>	Furniture	7 years
<input type="checkbox"/>	Information System – Retirement	7 years
<input type="checkbox"/>	Information System – Accounting	3 years
<input type="checkbox"/>	EDMS	5 years
<input type="checkbox"/>	Right to use Leased Assets	5 years
<input type="checkbox"/>	Disaster Recovery	5 years
<input type="checkbox"/>	Leasehold Improvements	27.5 years

(Note 18)

Accrued Administration Expenses - \$2.71 million

Accrued administration expenses consist of accounts payable, payroll expense, actuarial services payable and other operating expenses.

(Note 19)

19a. Members' Benefits & Refunds Payable - \$5.94 million

The details of Members Benefits and Refund Payables are as follows:

(Dollars in Millions)

<i>Accrued Benefits and Refunds</i>	<i>9/30/2024</i>	<i>9/30/2023</i>
Basic Active Death Benefits	\$ 0.62	\$ 0.77
Active Death Contribution Refunds	1.45	1.42
Retired Death Benefits	3.87	3.24
Members' Contribution Refunds	-	0.80
Total Members' Benefits & Refunds Payable	\$ 5.94	\$ 6.23

19b. Retirement Payroll Deductions Payables - \$0.03 million

The balance as of September 30, 2024, includes \$0.03 million in health premium prepayments. The corresponding balance as of September 30, 2023, included \$0.03 million in health premium prepayments.

(Note 20)

Contributions - \$335.91 million

The increase in contributions of \$25.59 million in 2024 as compared to 2023 is primarily due to increases in member and employer contribution rates.

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
As of September 30, 2024

(Note 21)

Net Appreciation/ (Depreciation) in Fair Value of Investments – \$1,057.33 million

(Dollars in Millions)

	<i>For the Period Ended</i>	
	<i>9/30/2024</i>	<i>9/30/2023</i>
<u>Actual / Realized Gains/(Losses)</u>		
Domestic Equities	\$ 90.23	\$ 86.51
International Equities	48.77	11.69
Domestic Bonds	(21.52)	(18.63)
International Bonds	7.27	(1.95)
Real Estate Commingled Funds	1.68	(6.57)
Private Equity & Alternative	122.00	34.01
Real Assets	19.67	12.68
Private Credit	(2.77)	0.62
Futures	12.52	(3.28)
Currency	(1.77)	(5.98)
<i>Total Realized Gains/(Losses)</i>	276.08	109.10
<u>Paper / Unrealized Gains/(Losses)</u>		
Domestic Equities	461.61	205.86
International Equities	288.66	120.94
Domestic Bonds	60.68	(17.33)
International Bonds	(6.81)	5.27
Real Estate Commingled Funds	(51.03)	(71.73)
Real Estate Sep. Props.	(11.54)	(8.21)
Private Equity & Alternative	1.19	66.89
Real Assets	49.41	(10.71)
Private Credit	(4.67)	7.73
Futures	(5.67)	(5.91)
Currency	(0.58)	(3.53)
<i>Total Unrealized Gains/(Losses)</i>	781.25	289.27
Total Net Realized and Unrealized Gains/(Losses)	\$ 1,057.33	\$ 398.37

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS

As of September 30, 2024

(Note 22)

Dividend, Interest, and Other Investment Income - \$193.35 million

(Dollars in Millions)

<i>Dividend, Interest, and Other Investment Income</i>	<i>9/30/2024</i>	<i>9/30/2023</i>
Interest Income	\$ 54.92	\$ 47.12
Dividend Income	25.10	34.62
Real Estate Income	24.15	16.31
Private Equity, Absolute Return and Real Asset Income / (losses)	89.18	35.49
Total Net Income	\$ 193.35	\$ 133.54

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
As of September 30, 2024

(Note 23)

Investment Expenses - \$54.24 million

(Dollars in Millions)

<i>Investment Expenses</i>	<i>For the Period Ended</i>			
	<i>Basis Points</i>	<i>9/30/2024</i>	<i>Basis Points</i>	<i>9/30/2023</i>
Investment Manager and Incentive Fees	40.66	\$ 49.95	47.00	\$ 49.72
Investment Custodian	0.34	0.42	0.41	0.44
Investment Consultants & Other Expenses(*)	1.01	1.23	1.23	1.31
Subtotal	42.01	51.60	48.64	51.47
Investment Allocated Cost	2.15	2.64	2.34	2.46
Total Investment Expenses(**)	44.16	\$ 54.24	50.98	\$ 53.93

(*) *Investment Consultant and Other Expenses*

(Dollars in Millions)

	<i>For the Period Ended</i>			
	<i>Basis Points</i>	<i>9/30/2024</i>	<i>Basis Points</i>	<i>9/30/2023</i>
Investment Advising & Performance (Pearls, Alternative Investment)	0.78	\$ 0.95	0.71	\$ 0.75
Consultant - Portfolio Rebalancing	0	-	0.01	0.01
Consultant - Legal (Alternative Investment)	0.12	0.15	0.26	0.28
Subtotal – Consultants Expenses	0.90	1.10	0.98	1.04
Proxy Services	0.03	0.04	0.03	0.03
Transaction Cost Analysis	0.02	0.02	0.03	0.04
Other Investment Expenses/(Income)	0.06	0.07	0.19	0.20
Subtotal – Other Investment Expenses	0.11	0.13	0.25	0.27
Total Investment Consultants and Other Expenses	1.01	\$ 1.23	1.23	\$ 1.31

(**) The increase in total investment expenses of \$0.31 million in 2024 as compared to 2023 is primarily due to incentive fees and management fees from alternative investment managers.

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
As of September 30, 2024

(Note 24)

Net Investment Income/ (Losses) – 1,196.44 million

(Dollars in Millions)

	<i>For the Period Ended</i>		<i>Inc./ (Dec.)</i>
	<i>9/30/2024</i>	<i>9/30/2023</i>	<i>from previous period</i>
Paper / Unrealized Gains/(Losses)	\$ 781.26	\$ 289.26	\$ 492.00
Actual / Realized Gains/(Losses)	276.07	109.11	166.96
Investment Income (Interest/Dividend/RE/Other) - Net of Expenses	139.11	79.60	59.51
Total Net Income/ (Losses)	\$ 1,196.44	\$ 477.97	\$ 718.47

(Note 25)

Securities Lending Net Income - \$0.51 million

The securities lending net income balance as of September 30, 2024, and September 30, 2023, were \$0.51 million and \$0.54 million, respectively.

(Note 26)

Miscellaneous Income - \$0.21 million

The miscellaneous income of \$0.21 million is predominantly from prior year investment income and security litigation income recovery.

(Note 27)

Service Retirement and Disability Benefits - \$469.50 million

The increase of \$20.96 million was predominantly due to a higher average of benefits paid to newly added retirees compared to that of deceased retirees with lower average benefits. In addition, this included a modest increase of 191 in the total number of retirees and beneficiaries receiving benefits, from 10,982 on September 30, 2023, to 11,173 on September 30, 2024.

(Note 28)

Death Benefits - \$2.62 million

The death benefits paid out during the nine months ended September 30, 2024, were comprised of \$0.16 million of Retired Death Benefits, \$0.14 million of Active Death Benefits, and \$2.32 million of Survivorship Benefits.

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS

As of September 30, 2024

(Note 29)

Total Administration - \$14.16 million

ACERA's Board of Retirement adopted Section 31580.2 of the 1937 Act. This Section allows ACERA to exclude investment (included in Total Investment Expenses under Note 20 above), actuarial, legal, business continuity related expenses and technology costs from administrative expenses subject to statutory limits. Under Section 31618.5 ACERA excludes the SRBR administrative expenses from its total administrative expenses. ACERA's SRBR administrative expenses are the amounts that exceed the employers' 401(h) contributions allocated to estimated administrative costs of Postemployment Medical Benefits. The detail of total administration expenses are as follows:

(Dollars in Millions)

	9/30/2024	9/30/2023	<i>Inc./</i> (Dec.) <i>from previous</i> <i>period</i>
Administrative Expenses	\$ 10.44	\$ 9.72	\$ 0.72
Actuarial Expenses	0.35	0.42	(0.07)
Business Continuity Expenses	0.49	0.46	0.03
Legal Expenses	0.67	0.56	0.11
Technology Expenses	0.78	0.74	0.04
401(h) Administrative Expenses	1.43	1.26	0.17
Total	\$ 14.16	\$ 13.16	\$ 1.00



MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024
 TO: Members of the Board of Retirement
 FROM: Erica Haywood, Fiscal Services Officer *EH*
 SUBJECT: Actual Cash and Forecast as of September 30, 2024

Executive Summary

ACERA liquidates cash from the plan’s invested assets on a monthly basis to meet its increasing financial obligations. To better manage assets, best practices recommend a robust cash forecast and analysis to understand, communicate, and manage the invested assets that fund ever-increasing pension liabilities and administrative expense obligations.

- Table 1 is the annual cash forecast from October 2024 to September 2025, which will roll forward monthly as the year progresses; and,
- Tables 2 through 4 is the annualized, 5-year actual cash management information. Please note that the current year 2024 comprises the nine months actual and four months forecast information.

Table 1 Cash Forecast: Table 1 provides the current forecasted negative cash position for the period spanning October 2024 to September 2025. The average monthly negative cash position for the referenced period is \$27,830,918. Excluding the two three-pay-period months i.e., January 2025 and August 2025, annotated by an *. The year-over-year increase in average monthly forecasted negative cash position compared to the same period in 2023-2024 is \$1,821,203.

Table 1 Annual Cash Forecast from October 2024 to September 2025			
Month-Year	Total Receipts	Total Disbursements	Negative Cash Position
Oct-24	\$ 32,884,886	\$ 61,063,209	\$ (28,178,323)
Nov-24	33,181,445	60,902,788	(27,721,343)
Dec-24	33,328,004	60,992,367	(27,664,363)
Jan-24*	49,938,566	61,971,769	(12,033,203)
Feb-25	33,474,564	61,371,524	(27,896,960)
Mar-25	33,621,123	61,461,103	(27,839,980)
Apr-25	33,767,682	61,550,682	(27,783,000)
May-25	33,914,242	61,640,261	(27,726,019)
Jun-25	34,060,801	61,729,840	(27,669,039)
Jul-25	34,207,360	62,519,418	(28,312,058)
Aug-25*	51,330,880	61,928,997	(10,598,117)
Sep-25	34,500,479	62,018,576	(27,518,097)
Total	438,210,032	739,150,534	(300,940,502)
Average	\$ 33,694,059	\$ 61,524,977	\$ (27,830,918)

Table 1 notes: *These are three-pay-period months which are excluded from the average because they cause inaccuracy with extreme fluctuation.

Tables 2 through 4, below, provide a 5-year, annualized analysis of ACERA's cash management.

Table 2 5-Year Annual Cash Inflow			
Year	Total Contributions, Misc. Cash Receipts, etc.	Cash Draw from SSB**	Total Cash Inflow
2024	\$ 444,864,064	\$ 346,000,000	\$ 790,864,064
2023	414,899,787	355,000,000	769,899,787
2022	403,696,551	358,000,000	761,696,551
2021	415,814,788	278,500,000	694,314,788
2020	413,586,022	247,200,000	660,786,022

Table 2. Annualized inflow of total cash receipts. The Cash Draw from SSB, in the second column is the actual net cash drawn from ACERA's investment portfolio.

Table 3 5-Year Annual Cash Outflow			
Year	Retiree Payroll, Accounts Payable, ACERA Payroll, etc.	Cash Return to SSB**	Total Cash Outflow
2024	\$ 725,022,361	\$ 67,000,000	\$ 792,022,361
2023	695,633,991	76,000,000	771,633,991
2022	661,897,144	92,000,000	753,897,144
2021	626,589,116	64,700,000	691,289,116
2020	597,872,011	64,013,096	661,885,107

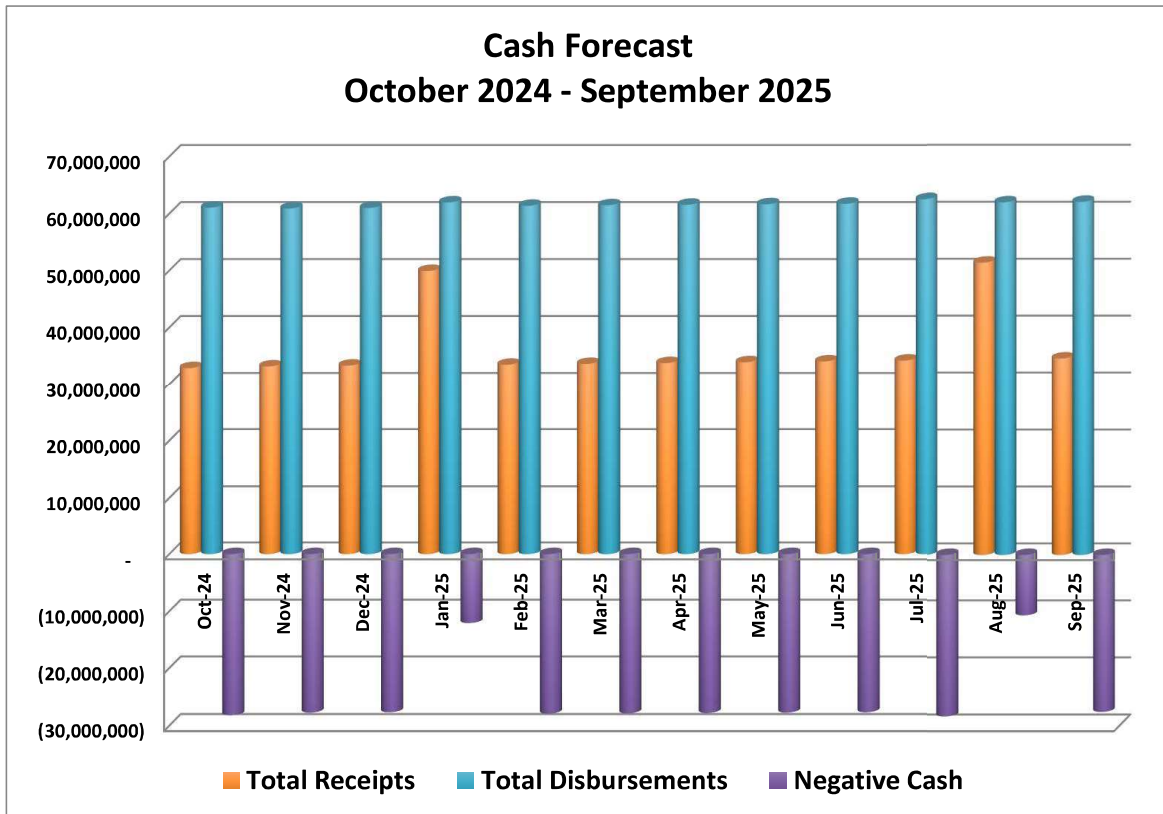
Table 3. Annualized outflow of retirement and benefit payments, accounts payable, and ACERA payroll. Excess cash (Cash Return to SSB column) is wired to the SSB H11A account.

Table 4 5-Year Annual Net Cash Position			
Year	Negative Cash	Net Cash Draw from SSB**	Variance
2024	\$ (280,158,297)	\$ 279,000,000	\$ (1,158,297)
2023	(280,734,204)	279,000,000	(1,734,204)
2022	(258,200,593)	266,000,000	7,799,407
2021	(210,774,327)	213,800,000	3,025,673
2020	(184,285,989)	183,186,904	(1,099,085)

Table 4. Annualized Negative Cash position and the SSB Net Cash Draw. Due to timing differences and end-of-year balance differences, the net cash draw can fluctuate several hundred-thousand dollars in a year-over-year comparison.

* State Street Bank (SSB)

Conclusion: This information is not meant to be statistically inferential in nature; but rather, it presents facts about ACERA's negative cash position on a 5-year annualized basis. Future analysis of the this information can be undertaken to evaluate specific tendency; however, the current presentation is intended to provide a factual assessment of the actual cash draw down of ACERA's investment portfolio.





MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024

TO: Members of the Board of Retirement

FROM: Erica Haywood, Fiscal Services Officer *EH*

SUBJECT: Quarterly Board Conference and Training Expense Report for the period
January 1, 2024, to September 30, 2024

Attached is the January 1, 2024 – September 30, 2024 Board conference and training expense report. As of September 30, 2024, reported expenses totaled \$80,344.

ACERA Trustees
Board Conference Expense Report
January 1, 2024 to
September 30, 2024

From	To	Attendee	Conference	Location	Total
05/07/24	05/10/24	Cynthia Baron	SACRS Spring Conference	Santa Barbara, CA	\$ 2,041
05/17/24	05/17/24	Cynthia Baron	CALAPRS Trustees Round Table	Virtual	\$ 50
08/26/24	08/29/24	Cynthia Baron	CALAPRS Principles of Pension Governance for Trustees	Tiburon, CA	\$ 3,086
10/17/24	10/18/24	Cynthia Baron	Nossaman Fiduciaries Forum	Berkeley, CA	\$ 1,218
11/12/24	11/15/24	Cynthia Baron	SACRS Fall Conference	Monterey, CA	\$ 120
Cynthia Baron Total					\$ 6,515
09/03/24	09/05/24	Elizabeth Rogers	ValueEdge Public Funds Forum	Laguna Beach, CA	\$ 5,861
Elizabeth Rogers total					\$ 5,861
04/15/24	04/17/24	George Wood	Pension Bridge Conference	Half Moon Bay, CA	\$ 138
05/05/24	05/08/24	George Wood	Milken Global Conference	Los Angeles, CA	\$ 9,054
11/12/24	11/15/24	George Wood	SACRS Fall Conference	Monterey, CA	\$ 120
George Wood Total					\$ 9,312
03/21/24	03/29/24	Henry Levy	PIMCO Conference and Berkeley Corporate + Climate	SF & Berkeley, CA	\$ 20
04/08/24	04/10/24	Henry Levy	Callan National Conference	San Francisco, CA	\$ 36
05/17/24	05/17/24	Henry Levy	CALAPRS Trustees Round Table	Virtual	\$ 50
06/03/24	06/04/24	Henry Levy	GIIN Conference: Transform Your Portfolio & West Coast Impact	San Francisco, CA	\$ 1,248
06/11/24	06/11/24	Henry Levy	California LP Summit	Dana Point, CA	\$ 1,385
07/10/24	07/11/24	Henry Levy	IMN ESG & Decarbonizing Real Estate Forum	Dana Point, CA	\$ 1,342
09/03/24	09/05/24	Henry Levy	ValueEdge Public Funds Forum	Laguna Beach, CA	\$ 995
10/17/24	10/18/24	Henry Levy	Nossaman Fiduciaries Forum	Berkeley, CA	\$ 750
11/12/24	11/15/24	Henry Levy	SACRS Fall Conference	Monterey, CA	\$ 120
Henry Levy Total					\$ 5,946
01/30/24	01/31/24	Jaime Godfrey	NEPC Conference	Tempe, AZ	\$ 963
02/26/24	02/27/24	Jaime Godfrey	Pension Bridge Private Credit Conference	Carlsbad, CA	\$ 1,099
03/18/24	03/20/24	Jaime Godfrey	Markets Group ALTSLA Conference	Los Angeles, CA	\$ 1,347
04/30/24	05/01/24	Jaime Godfrey	Institutional Investors Public Funds Round Table	Los Angeles, CA	\$ 831
05/07/24	05/10/24	Jaime Godfrey	SACRS Spring Conference	Santa Barbara, CA	\$ 1,911
05/17/24	05/17/24	Jaime Godfrey	CALAPRS Trustees Round Table	Virtual	\$ 50
07/10/24	07/11/24	Jaime Godfrey	IMN ESG & Decarbonizing Real Estate Forum	Dana Point, CA	\$ 2,116
11/12/24	11/15/24	Jaime Godfrey	SACRS Fall Conference	Monterey, CA	\$ 120
Jaime Godfrey Total					\$ 8,436
05/05/24	05/08/24	Kevin Bryant	Milken Global Conference	Los Angeles, CA	\$ 8,236
05/29/24	05/29/24	Kevin Bryant	NASP Financial Services Conference	Atlanta, GA	\$ 1,606
Kevin Bryant Total					\$ 9,842
05/05/24	05/08/24	Keith Carson	Milken Global Conference	Los Angeles, CA	\$ 8,514
11/12/24	11/15/24	Keith Carson	SACRS Fall Conference	Monterey, CA	\$ 120
Keith Carson Total					\$ 8,634
03/27/24	03/29/24	Kellie Simon	CALAPRS Advanced Principles of Pension Governance for Trustees	Los Angeles, CA	\$ 3,660
05/07/24	05/10/24	Kellie Simon	SACRS Spring Conference	Santa Barbara, CA	\$ 2,259
05/17/24	05/17/24	Kellie Simon	CALAPRS Trustees Round Table	Virtual	\$ 50
07/14/24	07/17/24	Kellie Simon	SACRS UC Berkeley Program	Berkeley, CA	\$ 3,000
09/03/24	09/05/24	Kellie Simon	ValueEdge Public Funds Forum	Laguna Beach, CA	\$ 2,816
10/17/24	10/18/24	Kellie Simon	Nossaman Fiduciaries Forum	Berkeley, CA	\$ 750
11/12/24	11/15/24	Kellie Simon	SACRS Fall Conference	Monterey, CA	\$ 120
Kellie Simon Total					\$ 12,656
05/07/24	05/10/24	Ross Clippinger	SACRS Spring Conference	Santa Barbara, CA	\$ 1,537
11/12/24	11/15/24	Ross Clippinger	SACRS Fall Conference	Monterey, CA	\$ 120
Ross Clippinger Total					\$ 1,657
Ongoing		Tarrell Gamble	CAIA Conference	Virtual	\$ 395
01/30/24	01/31/24	Tarrell Gamble	NEPC Conference	Tempe, AZ	\$ 810
02/26/24	02/27/24	Tarrell Gamble	Pension Bridge Private Credit Conference	Carlsbad, CA	\$ 1,411
03/04/24	03/06/24	Tarrell Gamble	CII Conference	Washington, DC	\$ 2,080
03/13/24	03/14/24	Tarrell Gamble	SEO Alternative Investments Conference	New York, NY	\$ 2,300
03/18/24	03/20/24	Tarrell Gamble	Markets Group ALTSLA Conference	Los Angeles, CA	\$ 724
03/21/24	03/21/24	Tarrell Gamble	NASP Day of Education in Private Equity Conference	Los Angeles, CA	\$ 220
04/09/24	04/10/24	Tarrell Gamble	P&I Private Markets Conference	Chicago, IL	\$ 918
05/07/24	05/10/24	Tarrell Gamble	SACRS Spring Conference	Santa Barbara, CA	\$ 776
09/17/24	09/18/24	Tarrell Gamble	Carlye Global Investor Conference	Washington, DC	\$ 488
09/23/24	09/23/24	Tarrell Gamble	IMN Real Estate Forum	New York, NY	\$ 716
09/24/24	09/26/24	Tarrell Gamble	iDAC Global Summit	Broomfield, CO	\$ 529
11/12/24	11/15/24	Tarrell Gamble	SACRS Fall Conference	Monterey, CA	\$ 120
Tarrell Gamble Total					\$ 11,487
GRAND TOTAL					\$ 80,344



MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024

TO: Members of the Board of Retirement

FROM: Erica Haywood, Fiscal Services Officer *EH*

SUBJECT: Quarterly SLT Conference and Training Expense Report for the period
January 1, 2024, to September 30, 2024

Attached is the January 1, 2024 – September 30, 2024 Senior Leadership Team conference and training expense report. As of September 30, 2024, reported expenses totaled \$42,967.

**ACERA SLT
Conference and Training Expense Report
January 1, 2024 to September 30, 2024**


From	To	SLT	Training or Conference	Name	Amount
Conferences					
02/08/24	02/08/24	Dave Nelsen	Conference	CALAPRS Administrator's Round Table	\$ 50
03/02/24	03/05/24	Dave Nelsen	Conference	CALAPRS General Assembly	\$ 1,644
04/22/24	04/24/24	Dave Nelsen	Conference	CALAPRS Management Academy	\$ 389
05/05/24	05/06/24	Dave Nelsen	Conference	SACRS CEO & Administrator's Forum	\$ 150
05/07/24	05/10/24	Dave Nelsen	Conference	SACRS Spring Conference	\$ 2,108
06/17/24	06/19/24	Dave Nelsen	Conference	NCPERS CEO Summit	\$ 2,707
06/21/24	06/21/24	Dave Nelsen	Conference	CALAPRS Administrator's Round Table	\$ 633
09/25/24	09/27/24	Dave Nelsen	Conference	CALAPRS Administrator's Institute	\$ 2,500
Trainings					
04/19/24	04/19/24	Dave Nelsen	Training	SACRS Legislative Update	\$ 24
07/18/24	07/18/24	Dave Nelsen	Training	SACRS Legislative Committee Meeting	\$ 21
Dave Nelsen Total					\$ 10,226
Conferences					
03/02/24	03/05/24	Lisa Johnson	Conference	CALAPRS General Assembly	\$ 1,821
05/07/24	05/10/24	Lisa Johnson	Conference	SACRS Spring Conference	\$ 1,322
Trainings					
01/01/24	12/31/24	Lisa Johnson	Training	AMA Training Annual Pass	\$ 2,621
03/11/24	03/12/24	Lisa Johnson	Training	AMA Business Certificate Program	\$ 6
Lisa Johnson Total					\$ 5,770
Conferences					
03/02/24	03/05/24	Carlos Barrios	Conference	CALAPRS General Assembly	\$ 1,732
05/07/24	05/10/24	Carlos Barrios	Conference	SACRS Spring Conference	\$ 1,550
		Carlos Barrios	Reclass	Adjustment	\$ (9)
07/30/24	08/02/24	Carlos Barrios	Conference	CAPPP Part I & II	\$ 5,640
09/15/24	09/18/24	Carlos Barrios	Conf/Train	43rd Annual ISCEBS Employee Benefits Symposium	\$ 3,479
Carlos Barrios Total					\$ 12,392
Conferences					
05/11/24	05/11/24	Erica Haywood	Conference	Toastmaster's Conference	\$ 90
06/08/24	06/13/24	Erica Haywood	Conference	GFOA Annual Conference	\$ 3,575
Trainings					
01/09/24	01/11/24	Erica Haywood	Training	GFOA - Preparing an Annual Comprehensive Financial Report	\$ 420
02/14/24	02/14/24	Erica Haywood	Training	CA CPA Ethics & CA Rules & Regulations	\$ 155
Erica Haywood Total					\$ 4,240
Conferences					
01/11/24	01/11/24	Harsh Jadhav	Conference	CalCPA Government Accounting & Audit	\$ 140
02/13/24	02/13/24	Harsh Jadhav	Conference	Cybersecurity Summit	\$ 54
05/07/24	05/10/24	Harsh Jadhav	Conference	SACRS Spring Conference	\$ 810
Trainings					
01/18/24	01/18/24	Harsh Jadhav	Training	Compliance Week Webinar Training - Third Party Risk Management	\$ 399.00
01/23/24	12/31/24	Harsh Jadhav	Training	Lorman Education Services - Continuing Education	\$ 559.20
02/28/24	12/31/24	Harsh Jadhav	Training	CPE247 - Continuing Education	\$ 150.00
Various		Harsh Jadhav	Training	Excel University	\$ 1,699.00
Various		Harsh Jadhav	Training	Sequoia CPA Continuing Education	\$ 275.50
Harsh Jadhav Total					\$ 4,086
Conferences					
02/09/24	02/09/24	Jeffrey Reiger	Conference	CALAPRS Attorneys Roundtable	\$ 50
05/07/24	05/10/24	Jeffrey Reiger	Conference	SACRS Spring Conference	\$ 1,172
Trainings					
05/24/24	05/24/24	Jeffrey Reiger	Conference	CALAPRS Attorneys Roundtable	\$ 50
Jeffrey Reiger Total					\$ 1,272
Conferences					
03/12/24	03/12/24	Vijay Jadhav	Conference	Copilot for Microsoft 365 Strategy Briefing	\$ 29.71
Vijay Jagar Total					\$ 30
Conferences					
09/23/24	09/27/24	Sandra Dueñas	Conference	Hyland/OnBase Conference	\$ 3,447
Sandra Dueñas Total					\$ 3,447
Conferences					
05/07/24	05/10/24	Betty Tse	Conference	SACRS Spring Conference	\$ 1,505
Betty TseTotal					\$ 1,505
Grand Total					\$ 42,967



MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024

TO: Members of the Board of Retirement

FROM: Sandra Dueñas-Cuevas, Benefits Manager 

SUBJECT: **New Pay Code: Approve as “Compensation Earnable” and Exclude from “Pensionable Compensation” – County of Alameda**

The County of Alameda (County) requested that new pay code Workforce & Benefits Administration Oversight – 43D be reviewed to determine whether it qualifies as “compensation earnable” and “pensionable compensation.” This new pay code establishes a footnote for additional compensation of 5% of the base pay to be paid to an employee in the job classification of Management Analyst (Job Code 0206) when assigned the responsibilities described below.

On September 17, 2024, the Board of Supervisors approved adding Subsection 3-18.47 to Article 3, Section 3-18 of the County of Alameda Salary Ordinance. It states: “Effective September 29, 2024, not to exceed one (1) employee in Job Code 0206 in the Social Services Agency, when assigned the responsibilities of providing oversight, troubleshooting issues, upgrade enhancements, training, and guidance to staff to ensure accurate State of California reporting with the California Welfare Information Network (CalWIN) and California Statewide Automated System (CalSAWS) database systems, shall be compensated an additional five percent (5%) of the base pay. This footnote shall no longer apply when the incumbent is no longer assigned the oversight of the area(s). This footnote will also be subject to review by the Director of Human Resource Services on or before July 1, 2025, and annually thereafter.”

Staff and Chief Counsel reviewed the required supporting documentation (attached) and made the determination that because this pay code is for one employee, it does not qualify as “pensionable compensation” under Government Code Section 7522.34 (for PEPRAs members). However, this pay code does qualify as “compensation earnable” under Government Code Section 31461 (for Legacy members). This pay code clearly meets the definition of “compensation earnable” because it is paid in cash to the member, it is not paid for overtime and it does not fall under any of the express exclusions in Section 31461. The two relevant Government Code sections are attached.

Staff informed the County that its determination will be included on the Board’s Consent Calendar for its November 21, 2024 meeting. If this item is not pulled from the Consent Calendar for discussion, then the Board will approve Staff’s determination to exclude pay code Workforce & Benefits Administration Oversight – 43D from “pensionable compensation” under Government Code Section 7522.34 (for PEPRAs members), and include it as “compensation earnable” under Government Code Section 31461 (for Legacy members).

Attachments



**ALAMEDA COUNTY
AUDITOR-CONTROLLER AGENCY
MELISSA WILK
AUDITOR-CONTROLLER/CLERK-RECORDER**

REQUEST FOR ACERA’S REVIEW OF A NEW PAY ITEM/CODE

Employer Name:	County of Alameda
Date of Request	10/02/24
Employer Department Submitting the Request	Auditor-Controller’s Agency
Contact Person/Employer (include title/position)	Stephanie Tsurumoto
Contact Person Telephone incl area code	(510)272-6581
Contact Person Email address	stephanie.tsurumoto@acgov.org
Pay Item Name (and code Number)	WBA Oversight - 43D
Pay Item Effective Date per authorization:	09/29/2024
State if additional documentation is attached	Yes – Board Letter

NOTE: The following information is required before ACERA can review and respond to the request. To meet ACERA’s requirements, please provide substantive responses below or on a separate paper and return , with this form, all of the supporting documentation prior to issuing (paying) the pay item to any employee who is an ACERA member.

1. State the job classification of employees eligible for the pay item (i.e. Job Code 0499-Nurse Practitioners II may receive this pay item)

RESPONSE #1: 0206 – Management Analyst

2. State employment status of employees eligible to receive the pay item (i.e. full time employees, part time employees)

RESPONSE #2: Full Time

3. State the number of members or employees who are eligible to receive the pay item (i.e. all members or employees in a job classification eligible to receive the pay item, or “not to exceed one employee”)

RESPONSE #3: Not to exceed 1 employee in the Workforce & Benefits Administration Department (WBA) of Social Services Agency.

4. State whether pay item is for overtime or regular base pay

RESPONSE #4: Regular Base Pay

5. State whether pay item is calculated as a fixed amount or percentage of the base pay

RESPONSE #5: 5% of Base Pay

6. State whether the pay item is paid one time (i.e. incentive pay, referral pay, bonus, award)

RESPONSE #6: Bi Weekly

7. State whether the pay item is an ad hoc payment (i.e, stipend, payment for attending a meeting during the working hours, payment for attending a meeting during non-working hours)

RESPONSE #7: No

8. State whether the pay item is a reimbursement (i.e., car allowance, housing allowance, uniform allowance, mileage payment, cell phone allowance)

RESPONSE #8: No

9. State regular working hours of the employees who will receive the pay item (i.e., 37.5 hour workweek employees, 40 hour workweek employees)

RESPONSE #9: 40.0 Hour Workweek

10. State whether pay item is for work performed outside of the regular workweek (i.e., payment for work or services performed outside of the employee's 37.5 hour workweek, or outside the employee's 40 hour workweek)

RESPONSE #10: No

11. State whether the pay item is for deferred compensation

RESPONSE #11: No

12. State whether the pay item is for retro payments

RESPONSE #12: No

13. State whether the pay item is for accrued unused leaves (i.e., sick leave, annual leave, floating holiday, vacation, comp time)

RESPONSE #13: No

14. State whether the payment is compensation that had previously been provided in kind to the member by the employer or paid directly by the employer to a third party other than the retirement system for the benefit of the member or employee

RESPONSE #14: No

15. State whether the payment is severance or other payment in connection with or in anticipation of a separation from employment (and state if this payment is made while employee is working)

RESPONSE #15: No

16. State whether the pay item is paid in one lump sum or biweekly (or over some other time period-monthly, quarterly, annually)

RESPONSE #16: Biweekly

17. State the basis for eligibility for the pay item (i.e., certification of completion of training program conducted by an accredited university, or employee assigned as supervisor of badge distribution)

RESPONSE #17: Board Letter

Human Resource Services - Second reading and adoption of a Salary Ordinance amendment to amend Article 3, Section 3-18 (Social Services Agency) to add new subsection 3-18.47 to establish a footnote for one employee in the classification of Management Analyst (Job Code 0206) in the Workforce and Benefits Administration Department of the Social Services Agency, when assigned the responsibilities of providing oversight, troubleshooting issues, upgrade enhancements, training, and guidance to staff to ensure accurate State of California reporting with the California Welfare Information Network and California Statewide Automated System database systems, to receive an additional five percent compensation of the base pay effective 9/29/24 - **Continued from 9/17/24 (Item #63)**

[Attachment 30](#)

Article 3, Section 3-18, Subsection 3-18.47 of the County of Alameda is hereby added to read as follows:

3-18.47 - Effective September 29, 2024, not to exceed one (1) employee in Job Code 0206 in the Social Services Agency, when assigned the responsibilities of providing oversight, troubleshooting issues, upgrade enhancements, training, and guidance to staff to ensure accurate State of California reporting with the California Welfare Information Network (CalWIN) and California Statewide Automated System (CalSAWS) database systems, shall be compensated an additional five percent (5%) of the base pay. This footnote shall no longer apply when the incumbent is no longer assigned the oversight of the area(s). This footnote will also be subject to review by the Director of Human Resource Services on or before July 1, 2025, and annually thereafter.



Lakeside Plaza Building
1401 Lakeside Drive, Suite 500
Oakland, CA 94612-4305
TDD: (510) 272-3703

September 17, 2024

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, California 94612-4305

SUBJECT: ADOPT A SALARY ORDINANCE AMENDMENT TO ADD NEW SUBSECTION 3-18.47 TO CREATE A FOOTNOTE FOR A POSITION IN THE CLASSIFICATION OF MANAGEMENT ANALYST (JOB CODE 0206) IN THE SOCIAL SERVICES AGENCY

Dear Board Members:

RECOMMENDATION:

Adopt a Salary Ordinance amendment to amend Article 3, Section 3-18 (Social Services Agency) to add new subsection 3-18.47 to establish a footnote for one (1) employee in the classification of Management Analyst (Job Code ("JC") 0206) in the Workforce and Benefits Administration Department ("WBA") of the Social Services Agency ("SSA"), when assigned the responsibilities of providing oversight, troubleshooting issues, upgrade enhancements, training, and guidance to staff to ensure accurate State of California reporting with the California Welfare Information Network ("CalWIN") and California Statewide Automated System ("CalSAWS") database systems, to receive an additional five percent (5%) compensation of the base pay effective September 29, 2024.

DISCUSSION/SUMMARY:

At the request of SSA, staff recently conducted a classification study of the Management Analyst (JC 0206) position in WBA and determined that the employee in said position is performing additional duties outside of the scope of the Management Analyst classification (JC 0206). Specifically, in addition to their regular assignment as a Management Analyst (JC 0206), the employee serves as the subject matter expert, providing oversight for both the CalWIN and CalSAWS database systems. Specifically, these duties include interacting with system administrators to troubleshoot issues and implement upgrade enhancements, training all system users in SSA, and providing guidance to staff to ensure accurate State of California reporting. Based on the results of the classification study that the employee is performing duties outside of the scope of the Management Analyst classification (JC 0206), staff determined that a footnote of five percent (5%) additional compensation of the base salary for one (1) employee is warranted when assigned additional duties to provide oversight for both the CalWIN and CalSAWS database systems. As such, staff recommends adding new subsection 3-18.47 to the Salary Ordinance effective September 29, 2024 as outlined in the attached Salary Ordinance amendment, with a review by the Director of Human Resource Services on or before July 1, 2025, and annually thereafter.

SELECTION CRITERIA:

N/A

FINANCING:


Funds are available in the 2024-2025 Approved Budget and will be included in future years' requested budgets to cover the costs resulting from the recommendation.

An Equal Opportunity Employer

VISION 2026 GOAL:

The recommendation meets the 10x goal pathways of **Employment for All** in support of our shared vision of a **Prosperous and Vibrant Economy**.

Very truly yours,

DocuSigned by:

24C63D8E074A48D...
Margarita Zamora, Interim Director
Human Resource Services

cc: CAO
Auditor-Controller
Director, SSA

SECOND READING - CONTINUED FROM 09/17/2024

Approved as to Form
DONNA ZIEGLER, County Counsel

By 
Kristy van Herick, Asst. County Counsel

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE 2022-2023 COUNTY OF ALAMEDA SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 3, Section 3-18, Subsection 3-18.47 of the County of Alameda is hereby added to read as follows:

3-18.47 - Effective September 29, 2024, not to exceed one (1) employee in Job Code 0206 in the Social Services Agency, when assigned the responsibilities of providing oversight, troubleshooting issues, upgrade enhancements, training, and guidance to staff to ensure accurate State of California reporting with the California Welfare Information Network (CalWIN) and California Statewide Automated System (CalSAWS) database systems, shall be compensated an additional five percent (5%) of the base pay. This footnote shall no longer apply when the incumbent is no longer assigned the oversight of the area(s). This footnote will also be subject to review by the Director of Human Resource Services on or before July 1, 2025, and annually thereafter.

SECTION II

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against it in the Inter-City Express, a newspaper published in the County of Alameda.

Gov. Code Sec. 31461. (a) "Compensation earnable" by a member means the average compensation as determined by the board, for the period under consideration upon the basis of the average number of days ordinarily worked by persons in the same grade or class of positions during the period, and at the same rate of pay. The computation for any absence shall be based on the compensation of the position held by the member at the beginning of the absence. Compensation, as defined in Section 31460, that has been deferred shall be deemed "compensation earnable" when earned, rather than when paid.

(b) "Compensation earnable" does not include, in any case, the following:

(1) Any compensation determined by the board to have been paid to enhance a member's retirement benefit under that system. That compensation may include:

(A) Compensation that had previously been provided in kind to the member by the employer or paid directly by the employer to a third party other than the retirement system for the benefit of the member, and which was converted to and received by the member in the form of a cash payment in the final average salary period.

(B) Any one-time or ad hoc payment made to a member, but not to all similarly situated members in the member's grade or class.

(C) Any payment that is made solely due to the termination of the member's employment, but is received by the member while employed, except those payments that do not exceed what is earned in each 12-month period during the final average salary period regardless of when reported or paid.

(2) Payments for unused vacation, annual leave, personal leave, sick leave, or compensatory time off, however denominated, whether paid in a lump sum or otherwise, in an amount that exceeds that which may be earned in each 12-month period during the final average salary period, regardless of when reported or paid.

(3) Payments for additional services rendered outside of normal working hours, whether paid in a lump sum or otherwise.

(4) Payments made at the termination of employment, except those payments that do not exceed what is earned in each 12-month period during the final average salary period, regardless of when reported or paid.

Gov. Code Sec. 7522.34. (a) "Pensionable compensation" of a new member of any public retirement system means the normal monthly rate of pay or base pay of the member paid in cash to similarly situated members of the same group or class of employment for services rendered on a full-time basis during normal working hours, pursuant to publicly available pay schedules.

(b) Compensation that has been deferred shall be deemed pensionable compensation when earned rather than when paid.

(c) "Pensionable compensation" does not include the following:

(1) Any compensation determined by the board to have been paid to increase a member's retirement benefit under that system.

(2) Compensation that had previously been provided in kind to the member by the employer or paid directly by the employer to a third party other than the retirement system for the benefit of the member and which was converted to and received by the member in the form of a cash payment.

(3) Any one-time or ad hoc payments made to a member.

(4) Severance or any other payment that is granted or awarded to a member in connection with or in anticipation of a separation from employment, but is received by the member while employed.

(5) Payments for unused vacation, annual leave, personal leave, sick leave, or compensatory time off, however denominated, whether paid in a lump sum or otherwise, regardless of when reported or paid.

(6) Payments for additional services rendered outside of normal working hours, whether paid in a lump sum or otherwise.

(7) Any employer-provided allowance, reimbursement, or payment, including, but not limited to, one made for housing, vehicle, or uniforms.

(8) Compensation for overtime work, other than as defined in Section 207(k) of Title 29 of the United States Code.

(9) Employer contributions to deferred compensation or defined contribution plans.

(10) Any bonus paid in addition to the compensation described in subdivision (a).

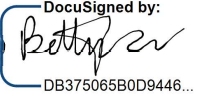
(11) Any other form of compensation a public retirement board determines is inconsistent with the requirements of subdivision (a).

(12) Any other form of compensation a public retirement board determines should not be pensionable compensation.

MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024

TO: Members of the Board of Retirement

FROM: Betty Tse, CIO 
DB375065B0D9446...

SUBJECT: NEPC Ownership Changes

Recommendation:

Not Applicable as this is an Information Item.

Background:

On 10/21/24 at about 9:45 am, Sam Austin of NEPC informed Betty Tse of ACERA of an ownership change with NEPC. This ownership change will result in HighTower Holdings owning 80% of NEPC while NEPC will retain 20% of its ownership. The effective date of this change will be 1/2/2025. Should the ACERA Board agree to this ownership change, ACERA will be required to execute a Consent to Assignment Form per the Investment Advisers Act. The named Consent Form will be due to NEPC by year end of 2024.

Discussion:

Upon receipt of the ownership change information, the entire ACERA Investment team, along with our in-house counsels and our CEO met with Sam Austin on the morning of 10/22/24 and had a very productive meeting including a Q&A session. We concluded the meeting by agreeing that staff would agendize the subject matter on the next public meeting's (i.e., the 11/21/24 Board Meeting) agenda as an Information Item to allow the Board an opportunity to discuss the same matter with NEPC's representatives including its Managing Partner. Staff and Sam furthered agreed that the same subject matter will be agendized as an Action on the 12/4/24 ICM agenda to allow the trustees to cast their votes. By so doing, trustees will have ample time to evaluate the implications of this transaction before casting their votes while staff, both Investment and Legal, will be able to continue their respective due diligence before rendering their recommendations for the December ICM.

Conclusion:

Since we concluded our on-boarding of NEPC in February of this year, we have explored ways to collaborate with NEPC to strengthen our Total Fund such as designing a new Asset Allocation, and to streamline our investment processes with input from the Committee, and we have made progress. Staff will continue to implement the recently approved asset allocation while completing our due diligence on the subject matter.

Attachments:

- # 1: NEPC's announcement of its Ownership Changes by Mike Manning dated 10/21/24
- # 2: Press Release about NEPC's Ownership Changes by P&I dated 10/21/24

EMAIL Distribution

Re: NEPC, LLC and Hightower Advisors, LLC

Dear Valued Client,

We recently announced the agreement between NEPC, LLC (“NEPC”) and Hightower Advisors, LLC (“Hightower”) for Hightower to acquire 80% of NEPC, with the NEPC partners retaining 20%.

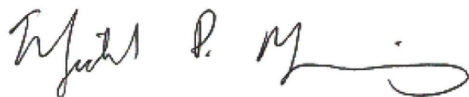
We are excited for this opportunity for NEPC to continue to grow and ensure we remain an ‘employer of choice’ which allows us to attract and retain investment talent. We see this as critical to our clients’ success. From your perspective, nothing will change. You will work with the same consulting team and will receive the same high quality client service. Your fees will remain the same. We will still be the NEPC you hired – with our NEPC culture of commitment to our clients and our employees.

The transaction with Hightower (the “Transaction”) is considered a change in control under the Investment Advisers Act of 1940, as amended (the “Advisers Act”) and will constitute an “assignment” of your investment management agreement for purposes of the Advisers Act, and, as such, requires your consent. NEPC will remain as your investment advisor. We are writing to request such consent. To the extent you have multiple investment management agreements with NEPC, this consent shall apply to all such investment management agreements. As noted above, this change of 80% ownership will have no impact on the services you receive from NEPC.

We request that you indicate your agreement to this assignment of your investment management agreement(s) by completing the consent form on the following page. If another person at your organization is better able to provide consent, the form also allows for that information to be gathered.

Our goal is to make this process as easy as possible. If you have any questions or want to discuss further, please do not hesitate to reach out to your consultant. On behalf of everyone at NEPC, we appreciate your continued confidence and trust in our firm.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael P. Manning". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael P. Manning, CFA, CAIA

Pensions & Investments: Hightower Holding to Acquire Majority Stake in NEPC

By News October 21, 2024

NEPC has been featured in an article in Pensions & Investments regarding the majority stake acquisition by Hightower Holding. View excerpts below or read [the full article on the Pensions & Investments site here](#).

Hightower Holding, a Chicago-based wealth management firm, has agreed to acquire a majority stake in Boston-based investment consulting firm NEPC.

Hightower and NEPC executives said the deal should close in early 2025. They declined to provide further details on the costs of the transaction, beyond noting that NEPC professionals would continue to retain significant stakes in NEPC, as well as Hightower.


Together, Hightower — a leading industry consolidator of 140 U.S. financial advisory practices since its founding in 2008 — and NEPC, with \$1.66 trillion in assets under advisement or management, would boast \$258 billion in assets under management.

Meanwhile, Michael Manning, managing partner of NEPC, will join the Hightower's board of directors once the deal closes. Manning, in the same interview, said the deal would help accelerate the growth of an NEPC wealth management segment that, while only 3% of the firm's OCIO business, had already become a "full fledged business line" from a revenue perspective over the past seven years or so.

The synergies of a Hightower-NEPC combination make the deal an exciting one for both firms, agreed Oros and Manning. This is truly a "one plus one equals five" situation, noted Oros.



MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: November 21, 2024
TO: Members of the Board of Retirement
FROM: Lisa Johnson, Assistant Chief Executive Officer 
SUBJECT: **ACERA 2024 Board of Retirement Election Update**

Executive Summary

The Board of Supervisors, at its meeting on October 22, 2024, approved ACERA's recommendation to direct the Clerk of the Board of Supervisors to cast a unanimous ballot in favor of Ms. Kellie Simon for the Second Member to represent the general members on the Board of Retirement.

Background


In the election of the Second Seat, Ms. Kellie Simon, the incumbent Second Member, was the only person to submit nomination papers and to be certified as a candidate for the Second Member.

Pursuant to Government Code Section 31523 and ACERA's Board Election Policy, if only one candidate is certified for any designated seat, the Board of Supervisors shall order that no election be held and shall direct the Clerk of the Board of Supervisors to cast a unanimous ballot in favor of the nominated member.

Ms. Kellie Simon will serve a 3-year term on the Board of Retirement commencing January 1, 2025 and ending December 31, 2027.



To: Board of Retirement
From: Jeff Rieger, Chief Counsel
Meeting: November 21, 2024
Subject: **Proposed Correction Re “K9” Pay Codes 330 and 836**



When adopting the August 15, 2024 Consent Calendar, the Board approved staff’s recommendation to exclude Pay Code 40D from “pensionable compensation” for Tier 4 (PEPRA) members. This exclusion is required because Pay Code 40D is an allowance that reimburses employees for funds they spend caring for a dog. Gov’t Code § 7522.34(c) provides: “Notwithstanding any other law, ‘pensionable compensation’ of a new member does not include the following: ... (7) Any employer-provided allowance, reimbursement, or payment, including, but not limited to, one made for housing, vehicle, or uniforms.”

Based on information staff gathered to prepare a recommendation to the Board on Pay Code 40D, we learned that Pay Codes 330 and 836 are used for the same purpose as 40D, but Pay Codes 330 and 836 have historically been included in “pensionable compensation.” All three pay codes are used for \$30 payments each biweekly pay period to reimburse employees for funds they spend caring for a dog. It is unclear why Pay Codes 330 and 836 were initially included in “pensionable compensation.”

Staff recommends that the Board change Pay Codes 330 and 836 from included in “pensionable compensation” to excluded from “pensionable compensation.” Staff also recommends that ACERA make appropriate corrections to past member and employer contributions related to these pay codes.

We expect the above recommendation will impact 16 active Tier 4 (PEPRA) members. It will not impact any members in Tiers 1, 2 or 3 and we do not expect it will impact any retirees. The County has stated that it will defer to the Board on this matter.



Office of the Chief Executive Officer

DATE: November 21, 2024
TO: Members of the Board of Retirement
FROM: Dave Nelsen, Chief Executive Officer *DN*
SUBJECT: **Chief Executive Officer's Report**

Senior Manager Recruitment

None

Committee/Board Action Items

ASSIGNED FOLLOW-UP ITEMS

Follow-Up Board Item	Assigned Senior Leader	Estimated Completion Date	Completion Date	Notes
Discuss with Segal the use of AI in actuarial services	Dave Nelsen	November 2024		The Board Off-Site meeting raised the question of the use of AI in the actuarial profession, and whether there are any actuarial committees discussing AI standards.

Conference/Event Schedule

SACRS will be having its Fall conference in Monterey from Tue, Nov 12th thru Fri, Nov 15th.

Other Items

Business Planning Update

See Attached Memo regarding 2024 Business Plan.

Legislative Update

The monthly Legislative Update from the SACRS Lobbying Firm which discusses bills of interest and their status will be sent under separate cover.

Other Items

Pension Administration System: We have completed our first full month of processing with the new system without any significant issues. We ran payroll for retirees and all went according to plan. Our Employer Direct portal and Member Direct web services are both live, and we have started mailing the batches of letters to active members to register them for our new Member Direct website.

Budget: The monthly budget snapshot showed an overage of nearly \$300,000 for the month of January. This was primarily due to an unbudgeted increase in health care premium costs, which increased our fringe benefit costs significantly, as well as vacation sells that were either unanticipated or were budgeted for later in the year.

As of the end of September we are still over budget by 0.30%, or \$49,000. Given the impact of recent salary increases (COLAs and Longevity payments), and Investment team salary realignments and vacancy filling, it doesn't appear we will be able to finish the year under budget. We are bringing a budget adjustment request to the Board in November.

Key Performance Indicators

Below are the high-level performance indicators for ACERA, with the latest scores included:

Scorecard KPI	2022 Performance Goal
PRUDENT INVESTMENT PRACTICES	
Portfolio Performance vs. Policy Benchmark	<i>Annualized 10-year return will meet or exceed Policy benchmark at the total fund level</i> As of September of 2024: 10 year return 8.0%, policy index 8.08%.
EFFECTIVE PLAN ADMINISTRATION	
Actual Spent vs. Approved Budget	<i>On budget or 10% below 2024 approved budget</i> As of September of 2024: 0.30% over budget.
COMPREHENSIVE ORGANIZATION DEVELOPMENT	
Employee Engagement Survey Results	<i>80% of responses in top two rating boxes on the question: "Is ACERA a great place to work?"</i> As of the latest survey (October of 2024): 77%.
SUPERIOR CUSTOMER SERVICE	
Service Excellence Survey	<i>80% of responses in top two rating boxes on the question: "Did ACERA meet or exceed my expectations for my customer service experience?"</i> For 2 nd Quarter of 2024: 100%.

**ACERA 2023-2024 BUSINESS
PLANNING PROJECTS UPDATE**

1. [Comprehensive Pension Administration System PG3 Training](#)
Goal 2 (May 2023 – Fall 2024)

The final departmental updates to procedures impacted by PGV3 go-live will be complete this month. This is the final deliverable for this project.

2. [PGV3 \(Pension Administration Replacement Project\)](#)
Goal 2 (October 2024) & Goal 3 Complete

We are officially live with the Pension Gold V3 integrated system. This project is in a warranty phase set to transition to the maintenance phase on 9/30/25.

3. [OnBase Case Manager and PG-OnBase Integration Activity:](#)
Goal 2 (Complete in December 2024) & Goal 3

The requested training on changes to the Case Managers following V3 go-live, and internal testing on document export features are complete. The baseline 2025 schedule was presented to management in project governance and accepted. The business cases using the technology are in development and being captured to inform the detailed schedule for 2025. This is the final deliverable for this project.

4. [Investment License Services For Private Market & Subscription](#)
Goal 1 (March 2023 – October 25, 2024) Complete

The private benchmarking license contract with the vendor SP Global has been completed, and this initiative can now be concluded. The contract was fully executed 10/25 and went into effect November 1st, 2024.

5. [WFE Phase II](#)
Goal 2 (Complete in November 2024)

OnBase will be the platform used for Workforce Excellence materials, namely evaluations and coaching tracking. It will house the needed files, allow for access by appropriate team members to complete these tasks, and it will automatically calculate the related metrics for ACERA-wide KPIs. Currently, department leaders are being trained and user documentation is being developed. This project is expected to complete by November 30, 2024.

6. [Agency Intranet Solution Implementation](#)
Goal 2 (December 2024)

The milestone to deliver a soft launch of ACERA Connect agency-wide was successful. The final details of development work for 2024 will be a focus for the development team this month. An approach for implementation agency-wide and a draft of a Standard Operating Procedure are the target deliverables in preparation for a December go-live.

7. Great Plains Update Planning and Process Improvement Review

Goal 3 (March 2024 – December 2024)

During calendar year 2024, accounting processes and interfaces will be reviewed for process improvement opportunities. The Technology and Fiscal Services Teams will work together to research the best tools and technology for upgrades in this area. The processes Fiscal Services will continue to review are primarily around Accounts Payable. Process review will continue throughout calendar 2024.

12. CLOSED SESSION:

- A. Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9: LACERA v. County of Los Angeles et al., California Supreme Court Case No: S286264 (consider whether to file an amicus curiae brief).**
- B. Conference With Legal Counsel—Existing Litigation (Gov't Code § 54956.9(d)(1)): Michael Dalisay v. Alameda County Employees' Retirement Association, Alameda County Superior Court Case No: 24CV096325.**
- C. Government Code Section 54957(b)(1): Public Employee Evaluation (Chief Executive Officer).**

IF THERE ARE ANY MATERIALS TO BE DISTRIBUTED FOR AGENDA ITEMS 12A. thru 12C. ABOVE, THEY WILL BE DISTRIBUTED UNDER SEPARATE COVER.