



Alameda County Employees' Retirement Association  
**BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING**  
**NOTICE and AGENDA**

**ACERA MISSION:**

*To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.*

Wednesday, August 2, 2017  
9:30 a.m.

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14 <sup>TH</sup> STREET, 10 <sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	TARRELL GAMBLE, VICE CHAIR	APPOINTED
	ANNETTE CAIN-DARNES	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIREES
	GEORGE WOOD	ELECTED GENERAL

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and Committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

*Note regarding public comments:* Public comments are limited to four (4) minutes per person in total.

*Note regarding accommodations:* The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

*Note regarding Public Records:* All writings that are distributed to a majority of members of the ACERA Board of Retirement in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact ACERA at (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

# ***OPERATIONS COMMITTEE/BOARD MEETING***

NOTICE and AGENDA, Page 2 of 3 – Wednesday, August 2, 2017

Call to Order: 9:30 a.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

None

## **Information Items: These items are not presented to Committee for action but consist of status updates and cyclical reports**

### **1. Operating Expenses as of June 30, 2017**

Report on the status of ACERA's budget vs. actual year-to-date for the period ending June 30, 2017

- Dave Nelsen

### **2. Quarterly Financial Statements as of June 30, 2017**

Report on ACERA's financial statements year-to-date for the period ending June 30, 2017

- Dave Nelsen

### **3. Quarterly Cash Forecast Report**

Report on the cash forecast year-to-date for the period ending June 30, 2017

- Dave Nelsen

### **4. Board Member Conference Expense Report**

Report on Board Members' conference expenses year-to-date for the period ending June 30, 2017

- Dave Nelsen

### **5. Senior Manager Conference and Training Expense Report**

Report on Senior Managers' conference and training expenses year-to-date for the period ending June 30, 2017.

- Dave Nelsen

### **6. Human Resources Quarterly Staffing Report**

Quarterly report on position vacancies

- Vicki Arruda

### **7. Call Center Report**

Quarterly report on the Call Center

- Ismael Piña

### **8. Draft Board Off- Site Agenda**

- Dave Nelsen

## **Future Discussion Items**

## **Trustee Remarks**

## **Public Input (Time Limit: 4 minutes per speaker)**

***OPERATIONS COMMITTEE/BOARD MEETING***

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**Establishment of Next Meeting Date**

September 6, 2017, at 9:30 a.m.

**Adjournment**