



Date: July 11, 2018
To: Members of the Operations Committee
From: Dale Amaral, Vice-Chair
Subject: Summary of the July 11, 2018, Operations Committee Meeting

Operations Committee Vice-Chair Dale Amaral called the July 11, 2018 Operations Committee Meeting to order at 1:00 p.m. Committee members present were Dale Amaral, Vice-Chair; Liz Koppenhaver, Elizabeth Rogers, and George Wood. Other Board members present were: Tarrell Gamble, Jaime Godfrey, Henry Levy and Alternates Nancy Reilly and Darryl Walker. Staff present were David Nelsen, Chief Executive Officer; Kathy Foster, Assistant Chief Executive Officer; Harsh Jadhav, Chief of Internal Audit; Sandra Dueñas-Cuevas, Benefits Manager; and Vijay Jagar, Chief Technology Officer.

ACTION ITEMS

1. Discussion and possible motion to approve the Board Offsite Agenda

Staff presented the draft agenda for the 2018 Board Off-Site scheduled for October 29, 2018.

It was moved by Elizabeth Rogers and seconded by Tarrell Gamble, that the Operations Committee recommend to the Board of Retirement that the Board approve the Board Offsite Agenda, with possible amendments to content and speakers.

The motion carried 6 yes (*Amaral, Gamble, Godfrey, Levy, Rogers, Wood*), 0 no, 1 abstention, (*Koppenhaver*).

2. Adoption of New Pay Item – Pay Code 42C for County

Staff presented a proposal to the Operations Committee to recommend to the Board of Retirement that the Board adopt Pay Code 42C for Alameda County.

It was moved by Tarrell Gamble and seconded by Elizabeth Rogers, that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 42C – Oversight Fac Mgt/Staff Dev. (Oversight Facilities Management/Staff Development) not pensionable compensation for PEPRAs members however compensation earnable for Legacy members with entry dates before, on or after January 1, 2013, based on Government Code Section 7522.34 and 31461.

The motion carried 7 yes (*Amaral, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, 0 abstentions.

3. Adoption of New Pay Item – Pay Code 42D for County

Staff presented a proposal to the Operations Committee to recommend to the Board of Retirement that the Board adopt Pay Code 42D for Alameda County.

It was moved by Tarrell Gamble and seconded by Liz Koppenhaver, that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 42D – Janitor-Santa Rita Jail Loc. as pensionable compensation and compensation earnable for a members with entry dates before, on or after January 1, 2013, based on Government Code Section 7522.34 and 31461.

The motion carried 7 yes (*Amaral, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, 0 abstentions.

4. Review, Discussion and Possible Motion to Adopt the Administrative Hearings Policy

Staff reviewed the revised Administrative Hearings Policy, which includes an amendment to the provision related to hearing officer selection.

It was moved by Tarrell Gamble and seconded by Liz Koppenhaver, that the Operations Committee recommend to the Board of Retirement that the Board adopt the Administrative Hearings Policy with changes.

The motion carried 7 yes (*Amaral, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, 0 abstentions.

INFORMATION ITEMS

1. Operating Expenses

Staff presented the year-to-date Budget vs. Actual Operating Expense Report. As of May 31, 2018, actual expenses were \$225K under budget. Budget overages noted were Staffing (\$49K over budget). Budget surpluses noted were Staff Development (\$113K under budget), Professional Fees (\$5K under budget), Office Expense (\$23K under budget), Member Services (\$15K under budget), Systems (\$20K under budget), Depreciation (\$2K under budget), and Board of Retirement (\$96K under budget).

2. Quarterly Report on Member Underpayments and Overpayments

Staff presented and discussed the quarterly report on active and retiree members' underpayments and overpayments.

3. PRISM Update

Staff reported current and future technology projects at ACERA.

TRUSTEE/PUBLIC INPUT

None.

RECOMMENDATIONS

The Committee recommends, and I move, that the Board of Retirement approve the Board Offsite Agenda, with possible amendments to content and speakers.

The Committee recommends, and I move, that the Board of Retirement approve the inclusion of Pay Item 42C – Oversight Fac Mgt/Staff Dev. (Oversight Facilities Management/Staff Development) not pensionable compensation for PEPRA members however compensation earnable for Legacy members with entry dates before, on or after January 1, 2013, based on Government Code Section 7522.34 and 31461.

The Committee recommends, and I move, that the Board of Retirement approve the inclusion of Pay Item 42D – Janitor-Santa Rita Jail Loc. as pensionable compensation and compensation earnable for a members with entry dates before, on or after January 1, 2013, based on Government Code Section 7522.34 and 31461.

The Committee recommends, and I move, that the Board of Retirement adopt the Administrative Hearings Policy with changes.

ESTABLISHMENT OF NEXT MEETING DATE

The next meeting is scheduled for August 1, 2018, at 9:30 a.m.

MEETING ADJOURNED

The meeting adjourned at 1:45 p.m.