



ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION  
*BOARD OF RETIREMENT*  
MINUTES

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**THIS MEETING WAS CONDUCTED VIA TELECONFERENCE WITH VIDEO**

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**Thursday, June 18, 2020**

Chair Henry Levy called the meeting to order at 2:03 p.m.

Trustees Present: Dale Amaral  
Ophelia Basgal  
Keith Carson  
Tarrell Gamble  
Jaime Godfrey  
Liz Koppenhaver  
Henry Levy  
Elizabeth Rogers  
George Wood  
Nancy Reilly (*Alternate*)  
Darryl Walker (*Alternate*)

Staff Present: Margo Allen, Fiscal Services Officer  
Victoria Arruda, Human Resource Officer  
Angela Bradford, Executive Secretary  
Sandra Dueñas-Cuevas, Benefits Manager  
Kathy Foster, Assistant Chief Executive Officer  
Jessica Huffman, Benefits Manager  
Harsh Jadhav, Chief of Internal Audit  
Vijay Jagar, Retirement Chief Technology Officer, ACERA  
David Nelsen, Chief Executive Officer  
Jeff Rieger, Chief Counsel  
Betty Tse, Chief Investment Office

**PUBLIC INPUT**

ACERA Member Mykeisha Lewis inquired whether or not her item was approved by the Board. The Board assured Ms. Lewis that her item (Appendix F) was approved under this month's Consent Calendar.

**CONSENT CALENDAR  
REPORTS AND ACTION ITEMS**

**APPROVAL of APPLICATIONS FOR SERVICE RETIREMENT**

*Appendix A*

**APPROVAL of APPLICATIONS FOR RETIREMENT, DEFERRED**

*Appendix B  
Appendix B-1*

**APPROVAL of APPLICATIONS FOR DEFERRED TRANSFER**

*None*

**LIST OF DECEASED MEMBERS**

*Appendix D*

**APPROVAL of REQUEST FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT  
CONTRIBUTIONS AND GAIN CREDIT**

*None*

**APPROVAL of STAFF RECOMMENDATIONS (UNCONTESTED) FOR  
DISABILITY RETIREMENTS**

*Appendix F*

**APPROVAL of HEARING OFFICER RECOMMENDATIONS FOR DISABILITY  
RETIREMENTS**

*None*

**APPROVAL of BOARD and COMMITTEE MINUTES**

*May 21, 2020 Minutes of the Regular Board Meeting  
June 3, 2020 Operations Committee Minutes  
June 3, 2020 Retirees Committee Minutes  
June 10, 2020 Investment Committee Minutes*

**MISCELLANEOUS MATTERS**

*Approve Staff's Recommendations for Adoption of New Pay Codes for the: County of Alameda and Superior Court  
"Deemed Assignment" of the Brandywine Global Investment Management Agreement from Legg Mason to Franklin Resources*

**20-23**

**It was moved by Jaime Godfrey seconded by Ophelia Basgal and approved by a vote of 7 yes (Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Wood), 0 no, and 0 abstentions: (Dale Amaral recused himself because one or more of the Consent Calendar items involved his employing Department):**

**BE IT RESOLVED BY THIS BOARD that the Consent Calendar is approved.**

**REGULAR CALENDAR  
REPORTS AND ACTION ITEMS**

**DISABILITIES, CURRENT AND CONTINUING RECOMMENDATIONS AND  
MOTIONS**

None.

**COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS**

*This month's Committee reports were presented in the following order:*

***Operations:***

Ophelia Basgal gave an oral report stating that the Operations Committee met on June 3, 2020 and was presented with, reviewed information for, and discussed the *Service Provider Policy* deferment request for ACERA's commercial banking institution.

**20-24**

**It was moved by Ophelia Basgal and seconded by Jaime Godfrey to authorize a two (2) year deferral of the *Service Provider Policy* deferment for ACERA's commercial banking institution. The motion carried 7 yes (*Amaral, Basgal, Carson, Godfrey, Koppenhaver, Levy, Rogers*), 2 no (*Gamble, Wood*), and 0 abstentions.**

The Committee reviewed, was presented with and/or discussed the following Information Items: *1) Operating Expenses as of April 30, 2020; 2) Update on Disability Cases Provided by Managed Medical Review Organization (MMRO); and 3) Technology Update.*

Minutes of the meeting were presented to the Board for adoption on the Consent Calendar at today's Board meeting.

***Retirees:***

Liz Koppenhaver gave an oral report stating that the Retirees Committee met on June 3, 2020 and was presented with, reviewed information for, and discussed the transfer of \$6,446,702 from the Supplemental Retiree Benefit Reserve (SRBR) account to the County Advance Reserve to be amortized over 20 years as the Implicit Subsidy payment for Plan Year 2019.

**20-25**

**It was moved by Liz Koppenhaver and seconded by Jaime Godfrey to authorize Staff to transfer \$6,446,702 from the Supplemental Retiree Benefit Reserve account to the County Advance Reserve to be amortized over 20 years as the Implicit Subsidy payment for Plan Year 2019. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.**

Trustee Koppenhaver further reported that the Committee was presented with, reviewed information for, discussed, and stated its intent to continue the Implicit Subsidy Program for health Plan Year 2021.

**20-26**

**It was moved by Liz Koppenhaver and seconded by Elizabeth Rogers to adopt a Statement of Intent to continue the Implicit Subsidy Program for health Plan Year 2021, following a determination by ACERA at the end of Plan Year 2021 that the amount is not greater than the actual retiree Implicit Subsidy. The motion carried 8 yes (*Amaral, Basgal, Carson, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.**

Trustee Koppenhaver further reported that the Committee was presented with, reviewed information for, and discussed ACERA's retiree dental care coverage, which included the review and scoring of the Request for Proposal (RFP) responses from the bidders, and the recommendation on the finalist.

**20-27**

**It was moved by Liz Koppenhaver and seconded by Ophelia Basgal to approve Staff's recommendation to continue ACERA's retiree dental care coverage through Delta Dental, and to award the dental care coverage contract to Delta Dental for Plan Year 2021. The motion carried 8 yes (*Amaral, Basgal, Carson, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.**

Trustee Koppenhaver further reported that the Committee was presented with, reviewed information for, and discussed ACERA's retiree vision care coverage, which included the review and scoring of the RFP responses from the bidders, and the recommendation on the finalist.

**20-28**

**It was moved by Liz Koppenhaver seconded by Dale Amaral to approve Staff's recommendation to continue ACERA's retiree vision care coverage through Vision Service Plan (VSP), and to award the vision care coverage contract to VSP for Plan Year 2021. The motion carried 8 yes (*Amaral, Basgal, Carson, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.**

The Committee reviewed, was presented with and/or discussed the following Information Items: **1)** Presentation and Report on Health Care Inflation/Trends; **2)** Preliminary Report on Projected Benefit Costs Funded through the Supplemental Retiree Benefit Reserve; **3)** Monthly Medical Allowance for 2021; **4)** 2021 Medical Plans Update/Renewal Requests of ACERA/County of Alameda; **5)** Report on Health Reimbursement Arrangement Account Balances and Reimbursements; and **6)** Miscellaneous Updates.

Minutes of the meeting were presented to the Board for adoption on the Consent Calendar at today's Board meeting.

***Investment:***

Elizabeth Rogers gave an oral report stating that the Investment Committee met on June 10, 2020 and was presented with, reviewed information for, interviewed, and discussed the following Finalists for ACERA's U.S. Large Cap Value Manager: **1) Aristotle; 2) Eagle; and 3) Wellington.** It was noted that all three Finalists' scores were very close and would have been considered a good fit for ACERA.

**20-29**

**It was moved by Elizabeth Rogers and seconded by Liz Koppenhaver to approve Aristotle Capital Management as the Finalist for ACERA's U.S. Large Cap Value Manager, pending completion of legal and investment due diligence and successful contract negotiations. The motion carried 7 yes (*Amaral, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers*), 1 no (*Wood*), and 1 abstention (*Basgal*).**

The Committee reviewed, was presented with and/or discussed the following Information Items: **1) Verus firm update; 2) Semiannual Performance Review for the Period Ending March 31, 2020 – Equities and Fixed Income; 3) Semiannual Performance Review for the Period Ending March 31, 2020 – Absolute Return; 4) Semiannual Performance Review for the Period Ending December 31, 2019 – Private Credit; 5) Semiannual Performance Review for the Period Ending December 31, 2019 – Private Equity 6) Semiannual Performance Review for the Period Ending December 31, 2019 – Real Assets; 7) Semiannual Performance Review for the Period Ending March 31, 2020 – Real Estate.**

Trustee Rogers further reported that Stuart Odell will be joining Verus. The Board congratulated Barry Dennis on his retirement.

A representative from Capital Group requested that ACERA consider allocating more assets to Capital Group because of its outperformance. The representative indicated he would lower ACERA's management fees.

Minutes of the meeting were presented to the Board for adoption on the Consent Calendar at today's Board meeting.

***Actuarial:***

Dale Amaral gave an oral report stating that the Actuarial Committee met today and was presented with, reviewed information for, and discussed the stochastic modeling study of the Actuarial Standard of Practice No 51, Assessment and Disclosure of Risk Associated with Measuring Pension Obligations and Determining Pension Plan Contributions (ASOP No. 51).

Minutes of the meeting will be presented to the Board for adoption on the Consent Calendar at the July 16, 2020 Board meeting.

***Audit:***

Tarrell Gamble gave an oral report stating that the Audit Committee met today and was presented with, reviewed information for, and discussed the audited Schedules of Employer Allocations and Schedules of Pension Amounts by Employer with Related Notes, based on the Addendum to GASB Statement No. 67 Valuation as of December 31, 2019.

**20-30**

**It was moved by Tarrell Gamble and seconded by Jaime Godfrey to adopt the audited Schedules of Employer Allocations and Schedules of Pension Amounts by Employer with Related Notes, based on the Addendum to GASB Statement No. 67 Valuation as of December 31, 2019. The motion carried 8 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Levy, Rogers, Wood*), 0 no, and 1 abstention (*Koppenhaver*).**

Trustee Gamble further reported that the Committee was presented with, reviewed information for, and discussed the audited Schedules of Employer OPEB Allocations and Schedules of OPEB Amounts by Employer with Related Notes, based on the Addendum to GASB Statement No. 74 Valuation as of December 31, 2019.

**20-31**

**It was moved by Tarrell Gamble and seconded by Ophelia Basgal to adopt the audited Schedules of Employer OPEB Allocations and Schedules of OPEB Amounts by Employer with Related Notes, based on the Addendum to GASB Statement No. 74 Valuation as of December 31, 2019. The motion carried 8 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Levy, Rogers, Wood*), 0 no, and 1 abstention (*Koppenhaver*).**

The Committee reviewed, was presented with and/or discussed the following Information Items: *1)* Presentation and discussion of the GASB 68 Valuation and Employer Schedules as of December 31, 2019; *2)* Presentation and discussion of the GASB 75 Valuation and Employer Schedules as of December 31, 2019; and *3)* Progress report on the Internal Audit Plan.

Minutes of the meeting will be presented to the Board for adoption on the Consent Calendar at the July 16, 2020 Board meeting.

**NEW BUSINESS:**

**SACRS Proxy Voting**

Chief Executive Officer (CEO) Dave Nelsen presented his June 18, 2020, memo requesting the Board's approval to vote ACERA's Proxy, via electronically, on behalf of the Board of Retirement at the upcoming SACRS Fall Conference Business Meeting. Mr. Nelsen recommended Assistant CEO Kathy Foster as the designated alternate electronic voting delegate in the event he is unable to vote.

**20-32**

**It was moved by Elizabeth Rogers and seconded by Liz Koppenhaver to direct the Chief Executive Officer (or his Designee) to vote ACERA's Proxy on behalf of the Board of Retirement for the State Association of County Retirement Systems (SACRS) Board of Directors via electronic proxy voting. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.**

**SACRS 2020-2021 Board of Directors Elections**

Mr. Nelsen presented his June 18, 2020, memo requesting direction from the Board on how he (or his Designee) should vote ACERA's Proxy, via electronically, on behalf of the Board for the SACRS 2020-2021 Board of Directors. This item was postponed until the July 16, 2020 Board meeting in order to give the Board an opportunity to review and discuss the SACRS Candidates' bios.

**David Nelsen, Chief Executive Officer's Report**

Mr. Nelsen presented his June 18, 2020, written CEO Report which provided an update on: **1)** Committee and Board Action Items; **2)** Other Items, which included: COVID-19 Responses and an update on the Pension Administration System; and **3)** Personnel Items and Budget Update.

Mr. Nelsen announced that several events/protest will be occurring in Oakland and other Cities over the upcoming weekend and assured the Board that ACERA's building will be secured and protected. All Staff have been instructed to work from home for safety reasons.

**CONFERENCE/ORAL REPORTS**

Trustee Basgal reported that she served as a moderator on a panel for the Hispanic Heritage Foundation Investment Forum, which covered Diverse Asset Management. Trustee Basgal further reported that U.C Investment issued a report on its DNI activities and provided information about its investment managers. Trustee Basgal will forward the report to the Board to assist with the ESG discussion.

**ANNOUNCEMENTS**

None.

**BOARD INPUT**

Trustee Levy reported that due to the Shelter-In-Place Order, there are several virtual (Zoom) conferences and webinars readily available to the Board.

At the request of Trustee Gamble, the Board will receive information from Verus and the ACERA Investment and Legal Staff regarding the impact of Proposition 209 to ACERA's Portfolio, if any.

**CLOSED SESSION**

A. Government Code Section 54956.9(d)(1): Pending litigation (2 matters):

1. *Alameda County Deputy Sheriff's Association v. Alameda County Employees' Retirement Association*, California Supreme Court Case No. S247095.
2. Service Appeal of Marguerite Malloy, OAH No. 201909090358.

Mr. Nelsen reported that Staff had not received any new information on either of the above-referenced items so there was no need for a Closed Session.

**ADJOURNMENT**

The meeting adjourned at approximately 3:05 p.m.

Respectfully Submitted,



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David Nelsen  
Chief Executive Officer

07/16/20

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Date Adopted



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**APPENDIX A  
APPLICATION FOR SERVICE RETIREMENT**

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ALSTON, Pamela  
Effective: 4/1/2020  
Alameda Health System

CRAIG, Charles  
Effective: 4/1/2020  
Sheriff's Office

ALSTON, Rodrick  
Effective: 4/1/2020  
General Services Agency

DAHLQUIST, Allan  
Effective: 4/1/2020  
Zone 7

ANGUIANO, Joanne  
Effective: 5/2/2020  
Social Services Agency

DELA CRUZ, Rebecca  
Effective: 4/1/2020  
Treasurer - Tax Collector

ARLETT, James  
Effective: 4/18/2020  
Social Services Agency

ENG, Frances  
Effective: 4/1/2020  
Health Care Services Agency

BERNARD, Thomas  
Effective: 4/1/2020  
Zone 7

FLORES, Lucila  
Effective: 3/31/2020  
Superior Court

BOLDS, Jackie  
Effective: 3/31/2020  
Alameda Health System

FOLEY, Rosita  
Effective: 4/1/2020  
Health Care Services Agency

BONCODIN, Maria-Luisa  
Effective: 3/8/2020  
Superior Court

FRENCH, Tanya  
Effective: 4/1/2020  
Social Services Agency

BUSH, Donna  
Effective: 4/1/2020  
Public Works Agency

GARDNER, Linda  
Effective: 3/21/2020  
Community Development Agency

CARTER, Brenetta  
Effective: 4/1/2020  
Alameda Health System

GARDNER, Lisa  
Effective: 3/28/2020  
Alameda Health System

CHEN, Kathy  
Effective: 4/1/2020  
Social Services Agency

GELERA, Mary Ann  
Effective: 3/14/2020  
Alameda Health System

CONTRERAS, Carmela  
Effective: 3/31/2020  
Housing Authority

GONZALES, Angel  
Effective: 3/31/2020  
General Service Agency

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**APPENDIX A  
APPLICATION FOR SERVICE RETIREMENT**

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GONZALEZ, Rene  
Effective: 3/28/2020  
Health Care Services Agency

KENNEDY, Jon  
Effective: 3/28/2020  
District Attorney

GOUIG, Christine  
Effective: 3/31/2020  
Housing Authority

KING, Evan  
Effective: 1/1/2020  
Social Services Agency

GREWAL, Satwant  
Effective: 3/31/2020  
Alameda Health System

KLASS, Deanne  
Effective: 3/14/2020  
Superior Court

HARGER, Gloria  
Effective: 3/21/2020  
Alameda Health System

KUNSELMAN, Gary  
Effective: 3/31/2020  
Health Care Services Agency

HERNANDEZ, Gladys  
Effective: 4/1/2020  
Social Services Agency

LANDEROS, Roberto  
Effective: 3/31/2020  
Public Defender

HEUNG, Michael  
Effective: 3/31/2020  
Health Care Services Agency

LEUNG, Newton  
Effective: 4/1/2020  
Health Care Services Agency

HING, Kevin  
Effective: 3/31/2020  
Auditor-Controller

LINCOLN, David  
Effective: 4/1/2020  
Sheriff's Office

HOUGHTPELLING, Dennis  
Effective: 4/1/2020  
Sheriff's Office

LOCKE, Jeffrey  
Effective: 4/1/2020  
Sheriff's Office

JOSHI, Vijaya  
Effective: 4/1/2020  
Social Services Agency

LOPEZ, Rosa  
Effective: 3/21/2020  
Alameda Health System

KATEN, Matthew  
Effective: 4/1/2020  
Zone 7

MARTIN, Colleen  
Effective: 5/1/2020  
Non-Member

KATTAN, Marcel  
Effective: 3/31/2020  
Alameda Health System

MEIJER, Deborah  
Effective: 3/31/2020  
Superior Court

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**APPENDIX A**  
**APPLICATION FOR SERVICE RETIREMENT**

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MINKIN, Marlene  
Effective: 3/27/2020  
Sheriff's Office

SANTOS, Elizabeth  
Effective: 3/29/2020  
Alameda Health System

MURRAY, Edna  
Effective: 3/21/2020  
Health Care Services Agency

SEERY, Scott  
Effective: 3/31/2020  
Health Care Services Agency

NAVARRA, Robyn  
Effective: 4/1/2020  
Zone 7

SHAULL, Ben  
Effective: 3/28/2020  
Sheriff's Office

NG, Lawrence  
Effective: 3/28/2020  
Social Services Agency

SHAVERS, Janet  
Effective: 3/28/2020  
Social Services Agency

NUNEZ, Jody  
Effective: 3/31/2020  
Public Defender

SIEVERS, Andria  
Effective: 3/20/2020  
Alameda Health System

OLIVAREZ, Patricia  
Effective: 3/28/2020  
Human Resource Services

SLAUGHTER, Peter  
Effective: 3/28/2020  
Sheriff's Office

PETTUS, Pamela  
Effective: 3/28/2020  
Social Services Agency

SMITH, Angie  
Effective: 4/1/2020  
Alameda Health System

POLLOCK, William  
Effective: 3/31/2020  
Health Care Services Agency

SPANIER, Andrew  
Effective: 3/19/2020  
Alameda Health System

ROCHA, Sara  
Effective: 3/31/2020  
Social Services Agency

STAFFORD, Gloria  
Effective: 3/31/2020  
Health Care Services Agency

ROSS, Valerie  
Effective: 3/28/2020  
Superior Court

TAYLOR, Mary  
Effective: 3/31/2020  
Sheriff's Office

SALEH, Rohin  
Effective: 3/28/2020  
Public Works Agency

THOMPSON, Sheila  
Effective: 3/31/2020  
Alameda Health System

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**APPENDIX A  
APPLICATION FOR SERVICE RETIREMENT**

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TJON, Wendy  
Effective: 4/1/2020  
Social Services Agency

TZUDIKER, Jane  
Effective: 3/28/2020  
Health Care Services Agency

U, Seaty  
Effective: 4/18/2020  
Social Services Agency

WARREN, Judy  
Effective: 3/28/2020  
Superior Court

WONG, Nancy  
Effective: 4/1/2020  
Social Services Agency

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**APPENDIX B  
APPLICATION FOR DEFERRED RETIREMENT**

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LANE, Brandon R.  
Sheriff's Office  
Effective Date: 5/15/2020  
Years of Service: 12.88462

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**APPENDIX B-1  
APPLICATION FOR NON-VESTED DEFERRED**

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FENG, Wendy  
Alameda Health System  
Effective Date: 12/31/2019  
Years of Service: 0.13389

NEEDES, Charles  
Alameda Health System  
Effective: 3/20/2020  
Years of Service: 2.69404

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**APPENDIX D  
LIST OF DECEASED MEMBERS**

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FALCON, Maryanne  
Superior Court  
5/1/2020

PARTIDO, Hospicia B.  
Auditor-Controller  
3/19/2020

FOSTER, Catherine B.  
Alameda Health System  
5/2/2020

RICKETTS, Thomas  
LARPD  
5/2/2020

GRIFFIN, Bobbie R.  
General Services Agency  
5/3/2020

SHOEMAKER, Thomas E.  
Non-Member Survivor of Jason Som  
5/3/2020

INGRAM, Doris S.  
DRO  
5/16/2020

SOM, Constance W.  
Sheriff's Office  
4/21/2020

JONES, Boyd  
Non-Member Survivor of Valeria Jones  
5/14/2020

SPENCER, B. Jean  
Superior Court  
5/6/2020

KILPATRICK, Peggy A.  
Social Services Agency  
4/26/2020

STELLA, George  
Probation  
5/7/2020

MAYFIELD, Craig A.  
Zone 7  
5/14/2020

VAN WETTER, Beatrice A.  
Superior Court  
5/5/2020

MITCHELL, Lucy M.  
Non-Member Survivor of John Mitchell  
4/27/2020

WALTON JR., Granville H.  
Social Services Agency  
5/7/2020

OCONNOR, Joan M.  
Probation  
5/25/2020

WITT, Herbert M.  
Non-Member Survivor of Hildene Witt  
5/5/2020

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**APPENDIX F**  
**APPLICATION FOR DISABILITY RETIREMENT**

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**Name:** Ames, Lizra  
**Type of Claim:** Annual Review for SCD (Granted on 3/21/19)

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Ms. Ames's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

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**Name:** Elzy, Bennie  
**Type of Claim:** Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Elzy's application for a service-connected disability. Since Ms. Elzy is over 55 years old, future annual medical examinations and questionnaires will not be required.

Based on the Medical Advisor's and Staff's review and determination of Ms. Elzy's ability to determine the permanency of her incapacity, to grant Ms. Elzy's request for an earlier effective date.

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**Name:** Frye, Denise  
**Type of Claim:** Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Frye's application for a service-connected disability. Since Ms. Frye is over 55 years old, future annual medical examinations and questionnaires will not be required.

Based on the Medical Advisor's and Staff's review and determination of Ms. Frye's ability to determine the permanency of her incapacity, to deny Ms. Frye's request for an earlier effective date.

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**APPENDIX F**  
**APPLICATION FOR DISABILITY RETIREMENT**

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**Name:** Goldsby, Alma  
**Type of Claim:** Service-Connected

**Staff's Recommendation:**

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Goldsby's application for a service-connected disability. Since Ms. Goldsby is over 55 years old, future annual medical examinations and questionnaires will not be required.

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**Name:** Lewis, Mykeisha  
**Type of Claim:** Annual Review for SCD (Granted on 7/18/19)

**Staff's Recommendation:**

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Ms. Lewis's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

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**Name:** Moore, Valerie  
**Type of Claim:** Non-Service Connected

**Staff's Recommendation:**

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Moore's application for a non-service connected disability. Since Ms. Moore is over 55 years old, future annual medical examinations and questionnaires will not be required.

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**APPENDIX F**  
**APPLICATION FOR DISABILITY RETIREMENT**

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**Name:** **Richardson, Treina**  
**Type of Claim:** Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Richardson's application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

Based on the Medical Advisor's and Staff's review and determination of Ms. Richardson's ability to determine the permanency of his incapacity, to deny Ms. Richardson's request for an earlier effective date.

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**Name:** **Tyler, Curtis**  
**Type of Claim:** Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Tyler's application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

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**Name:** **Williams, Horace**  
**Type of Claim:** Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. William's application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

Based on the Medical Advisor's and Staff's review and determination of Mr. Williams's ability to determine the permanency of his incapacity, to grant Mr. William's request for an earlier effective date.

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