



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

NOTICE and AGENDA

THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE [SEE EXECUTIVE ORDER N-29-20 ATTACHED AT THE END OF THIS AGENDA.]

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Thursday, March 18, 2021
2:00 p.m.**

ZOOM INSTRUCTIONS	BOARD OF RETIREMENT - MEMBERS	
The public can view the Teleconference and comment via audio during the meeting. To join this Teleconference, please click on the link below. https://zoom.us/join Webinar ID: 845 9765 2376 Passcode: 108475 For help joining a Zoom meeting, see: https://support.zoom.us/hc/en-us/articles/201362193	DALE AMARAL	ELECTED SAFETY
	CHAIR	
	JAIME GODFREY	APPOINTED
	FIRST VICE-CHAIR	
	LIZ KOPPENHAVER	ELECTED RETIRED
	SECOND VICE-CHAIR	
	OPHELIA BASGAL	APPOINTED
	KEITH CARSON	APPOINTED
	TARRELL GAMBLE	APPOINTED
	HENRY LEVY	TREASURER
	ELIZABETH ROGERS	ELECTED GENERAL
	GEORGE WOOD	ELECTED GENERAL
	NANCY REILLY	ALTERNATE RETIRED¹
DARRYL L.WALKER	ALTERNATE SAFETY²	

¹ Alternate Retired Member (Votes in the absence of the Elected Retired Member, or, if the Elected Retired Member is present, then votes if both Elected General members, or the Elected Safety Member and an Elected General member, are absent).

² Alternate Safety Member (Votes in the absence of (1) the Elected Safety, (2) either of the two Elected General Members, or (3) both the Retired and Alternate Retired members).

Note regarding accommodations: The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

Note regarding public comments: Public comments are limited to four (4) minutes per person in total.

The order of agendized items is subject to change without notice. Board and Committee agendas and minutes, and all documents distributed to the Board or a Committee in connection with a public meeting (unless exempt from disclosure), are available online at www.acera.org.

1. CALL TO ORDER:

2. ROLL CALL:

3. PUBLIC COMMENT:

4. CONSENT CALENDAR:

The Board will adopt the entire Consent Calendar by a single motion, unless one or more Board members remove one or more items from the Consent Calendar for separate discussion(s) and possible separate motion(s).

A. APPROVE APPLICATIONS FOR SERVICE RETIREMENT:

Appendix A

B. APPROVE APPLICATIONS FOR RETIREMENT, DEFERRED:

*Appendix B
Appendix B-1*

C. APPROVE APPLICATIONS FOR DEFERRED TRANSFER:

None

D. LIST OF DECEASED MEMBERS:

Appendix D

E. APPROVE REQUEST(S) FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT:

Appendix E

F. APPROVE STAFF RECOMMENDATIONS (UNCONTESTED) FOR DISABILITY RETIREMENTS:

Appendix F

G. APPROVE HEARING OFFICER RECOMMENDATIONS FOR DISABILITY RETIREMENTS:

None

H. APPROVAL of BOARD and COMMITTEE MINUTES:

*February 18, 2021 Governance Committee Minutes
February 18, 2021 Audit Committee Minutes
February 18, 2021 Minutes of the Regular Board Meeting
March 10, 2021 Investment Committee Minutes*

I. MISCELLANEOUS MATTERS:

Operating Expenses as of January 31, 2021

J. REPORT OUT OF JANUARY 21, 2021 CLOSED SESSION, ITEM 13(A):

Pursuant to CA Gov. Code § 54957.1(a)(7), the Board hereby reports that it took action to redeem 50% of ACERA's investment in the UBS Trumbull Property Fund, LP. **The motion carried 9 yes (Basgal, Carson, Gamble, Godfrey, Kopenhagen, Levy, Rogers, Amaral, Wood), 0 no, and 0 abstentions.**

-----End of Consent Calendar-----
(MOTION)

REGULAR CALENDAR
REPORTS AND ACTION ITEMS

5. DISABILITIES, RECOMMENDATIONS AND MOTIONS:

None.

6. COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS:

A. Investment: [See March 10, 2021 Investment Committee Agenda Packet for all public materials related to the below listed items.]

1. Summary of March 10, 2021 Meeting.
2. Motion to adopt an up to \$30 million investment in Genstar Capital Partners Fund X as part of ACERA's Private Equity Portfolio – Buyout, pending, completion of Legal and Investment Due Diligence and successful contract negotiations.
3. Motion to adopt an up to \$27 million investment in Strategic Value Special Situations Fund V as part of ACERA's Private Equity Portfolio – Debt Related/Special Situations, pending completion of Legal and Investment Due Diligence and successful contract negotiations.
4. Motion to adopt an up to \$25 million Investment in Vision Ridge Partners Sustainable Asset Fund III as part of ACERA's Real Assets Portfolio – Infrastructure, pending completion of Legal and Investment Due Diligence and successful contract negotiations.
5. Motion to adopt the proposed *Environmental, Social and Governance (ESG) Investment Policy*.

7. NEW BUSINESS:

A. Motion to direct the Chief Executive Officer (or his designee) to vote ACERA's Proxy, via electronic voting, on behalf of the Board of Retirement at the State Association of County Retirement Systems (SACRS) Virtual Spring Conference Business Meeting.

B. Chief Executive Officer's Report.

8. CONFERENCE/ORAL REPORTS:

9. ANNOUNCEMENTS:

10. BOARD INPUT:

11. ESTABLISHMENT OF NEXT MEETING:

Thursday, April 15, 2021 at 2:00 p.m.

12. CLOSED SESSION:

- A.** Conference With Legal Counsel--Existing Litigation (Gov't Code § 54956.9(d)(1)):

Alameda County Deputy Sheriff's Association v. Alameda County Employees' Retirement Association, Contra Costa County Superior Court, Case No. MSN12-1870.

13. REPORT ON ACTION TAKEN IN CLOSED SESSION:

14. ADJOURNMENT:

**APPENDIX A
APPLICATION FOR SERVICE RETIREMENT**

APPERT, Hilary
Effective: 1/9/2021
Health Care Services Agency

JACKSON, Dimitria
Effective: 12/21/2020
Human Resource Services

BATES, Veneranda
Effective: 1/1/2021
Board of Supervisors

LAWRENCE, Jealie
Effective: 1/15/2021
Social Services Agency

CLARIDGE, Frederick
Effective: 12/5/2020
Health Care Services Agency

LOGAN, Heather
Effective: 1/15/2021
Alameda Health System

COLEMAN, Ronald
Effective: 12/28/2020
Probation Department

MOORE, Jennifer
Effective: 1/9/2021
Health Care Services Agency

CRUZ, James
Effective: 1/6/2021
Alameda Health System

NASH-JACKSON, Morristine
Effective: 12/13/2020
Alameda Health System

DIMAANO, Annabelle
Effective: 1/27/2021
Child Support Services

NICHOLS, Teresa
Effective: 12/13/2020
Alameda Health System

EMANUEL, Dennis
Effective: 12/24/2020
Public Works Agency

OLAND, Sandra
Effective: 12/31/2020
Alameda Health System

FRANKE, Carmen
Effective: 1/1/2021
Community Development Agency

OSBORNE, Shawn
Effective: 12/17/2020
Sheriff's office

HAGGERTY, Scott
Effective: 1/5/2021
Board of Supervisors

ROBERTS, Timothy
Effective: 1/9/2021
Social Services Agency

HARRIS, Sandra
Effective: 1/1/2021
Social Services Agency

SIMONETTI, Thomas
Effective: 2/6/2021
District Attorney

IBARRA, Sally Y.
Effective: 6/13/2020
District Attorney

SIMPSON, Randall
Effective: 12/3/2020
Alameda Health System

**APPENDIX A
APPLICATION FOR SERVICE RETIREMENT**

TAYLOR-DODGE, Cherie
Effective: 12/25/2020
Child Support Services

YOUNG, Vicki
Effective: 10/22/2020
Health Care Services Agency

WILLIAMS, Carolyn
Effective: 12/19/2020
Superior Court

ZELLER, Scott
Effective: 12/5/2020
Alameda Health System

**APPENDIX B
APPLICATION FOR DEFERRED RETIREMENT**

DUPART, Shahneka S.
First 5
Effective Date: 1/6/2021

PLATA, Ricardo
Alameda Health System
Effective: 12/26/2020

HERNANDEZ, Dina E.
Alameda Health System
Effective: 1/11/2021

SINGH, Dharmbir
Sheriff's Office
Effective: 1/24/2021

KRANSON, Jacqueline
Social Services Agency
Effective: 7/31/2020

TICA, Jennifer M.
Sheriff's Office
Effective: 1/22/2021

LEWIS, Donell M.
Social Services Agency
Effective: 12/7/2020

WOLITZER, Amy
LARPD
Effective: 11/8/2020

PIKE, Joan
Alameda Health System
Effective: 1/11/2021

YOUNG, Karen A.
Alameda Health System
Effective 1/8/2021

**APPENDIX B-1
APPLICATION FOR NON-VESTED DEFERRED**

ENUNWA, Chetakwa
Social Services Agency
Effective Date: 12/11/2020

HOLDEN, Adrienne D.
Superior Court
Effective: 1/15/2021

FENDERSON, Karey J.
Social Services Agency
Effective: 1/5/2021

HOOD, Pamela D.
Alameda Health Systems
Effective: 12/29/2020

GIBSON, Sonia J.
Social Services Agency
Effective: 8/5/2020

LIM, Jocelyn K.
First 5
Effective: 5/8/2020

**APPENDIX B-1
APPLICATION FOR NON-VESTED DEFERRED**

OAKS, Umar M.
Alameda Health System
Effective: 1/7/2021

SMITH, Russell V.
Alameda Health System
Effective: 1/15/2021

OREY, Andriena S.
Alameda Health System
Effective: 1/7/2021

TOMBLIN, Page C.
First 5
Effective: 5/29/2020

RUIZ DE LOPEZ, Virginia
Alameda Health System
Effective: 1/1/2021

WALKER, Paula L.
Alameda Health System
Effective: 10/3/2020

SKILLERN, Shelley
First 5
Effective: 9/9/2020

WIGGINS, Matthew B.
County Administrator
Effective: 1/22/2021

**APPENDIX D
LIST OF DECEASED MEMBERS**

BEACH, Laura
Non-Mbr Survivor of George Boardman
1/13/2021

MASON, Christine
Alameda Health System
1/9/2021

BROUGHTON, Doris
Probation Department
12/29/2020

MOORE, Geraldine
Social Services Agency
12/27/2020

CALHOUN, Eddie
Non-Mbr Survivor of Marshall Calhoun
2/1/2021

MORA, Eleanor
Library
12/30/2020

FRANCO, Gina
Social Services Agency
1/13/2021

ROSS-GREEN, Dorothy
Alameda Health System
1/20/2021

WALKER, Elizabeth J.
Social Services Agency
12/24/2020

APPENDIX E
REQUEST FOR 130 BI-WEEKLY PAYMENTS TO
RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT

BROSTROM, Robert C.
Government Code § 31641.5 Part Time & Days Prior

HERNANDEZ, Stacey M.
Government Code § 31652 Redeposit

APPENDIX F
APPLICATION FOR DISABILITY RETIREMENT

Name: Bailey, Monee
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Bailey's application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

Name: Fisher, Duane
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Fisher application for a service-connected disability, and waiving future annual medical examinations and questionnaires.

Name: Saffell, Donna
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Saffell application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-29-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS the threat of COVID-19 has resulted in serious and ongoing economic harms, in particular to some of the most vulnerable Californians; and

WHEREAS time bound eligibility redeterminations are required for Medi-Cal, CalFresh, CalWORKs, Cash Assistance Program for Immigrants, California Food Assistance Program, and In Home Supportive Services beneficiaries to continue their benefits, in accordance with processes established by the Department of Social Services, the Department of Health Care Services, and the Federal Government; and

WHEREAS social distancing recommendations or Orders as well as a statewide imperative for critical employees to focus on health needs may prevent Medi-Cal, CalFresh, CalWORKs, Cash Assistance Program for Immigrants, California Food Assistance Program, and In Home Supportive Services beneficiaries from obtaining in-person eligibility redeterminations; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. As to individuals currently eligible for benefits under Medi-Cal, CalFresh, CalWORKs, the Cash Assistance Program for Immigrants, the California Food Assistance Program, or In Home Supportive Services benefits, and to the extent necessary to allow such individuals to maintain eligibility for such benefits, any state law, including but not limited to California Code of Regulations, Title 22, section 50189(a) and Welfare and Institutions Code sections 18940 and 11265, that would require redetermination of such benefits is suspended for a period of 90 days from the date of this Order. This Order shall be construed to be consistent with applicable federal laws, including but not limited to Code of Federal Regulations, Title 42, section 435.912, subdivision (e), as interpreted by the Centers for Medicare and Medicaid Services (in guidance issued on January 30, 2018) to permit the extension of

otherwise-applicable Medicaid time limits in emergency situations.

2. Through June 17, 2020, any month or partial month in which California Work Opportunity and Responsibility to Kids (CalWORKs) aid or services are received pursuant to Welfare and Institutions Code Section 11200 et seq. shall not be counted for purposes of the 48-month time limit set forth in Welfare and Institutions Code Section 11454. Any waiver of this time limit shall not be applied if it will exceed the federal time limits set forth in Code of Federal Regulations, Title 45, section 264.1.
3. Paragraph 11 of Executive Order N-25-20 (March 12, 2020) is withdrawn and superseded by the following text:

Notwithstanding any other provision of state or local law (including, but not limited to, the Bagley-Keene Act or the Brown Act), and subject to the notice and accessibility requirements set forth below, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, a least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended.

A local legislative body or state body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements set forth below, shall have satisfied any requirement that the body allow

members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

Accessibility Requirements: If a local legislative body or state body holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the body shall also:

- (i) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolving any doubt whatsoever in favor of accessibility; and
- (ii) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to subparagraph (ii) of the Notice Requirements below.

Notice Requirements: Except to the extent this Order expressly provides otherwise, each local legislative body and state body shall:

- (i) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in such means of public observation and comment, or any instance prior to the issuance of this Order in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of such means, a body may satisfy this requirement by advertising such means using "the most rapid means of communication available at the time" within the meaning of Government Code, section 54954, subdivision (e); this shall include, but need not be limited to, posting such means on the body's Internet website.

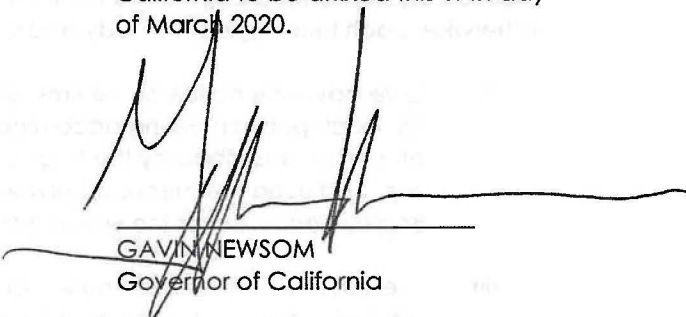
All of the foregoing provisions concerning the conduct of public meetings shall apply only during the period in which state or local public health officials have imposed or recommended social distancing measures.

All state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 17th day of March 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

February 18, 2021
Minutes of the Regular Board Meeting
For approval under March 18, 2021
Board “Consent Calendar”



ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
BOARD OF RETIREMENT
MINUTES

THIS MEETING WAS CONDUCTED VIA TELECONFERENCE WITH VIDEO

Thursday, February 18, 2021

Chair Dale Amaral called the meeting to order at 2:02 p.m.

Trustees Present: Dale Amaral
Ophelia Basgal
Keith Carson
Tarrell Gamble
Jaime Godfrey
Liz Koppenhaver
Henry Levy
Elizabeth Rogers
George Wood
Nancy Reilly (*Alternate*)
Darryl Walker (*Alternate*)

Staff Present: Margo Allen, Fiscal Services Officer
Victoria Arruda, Human Resource Officer
Angela Bradford, Executive Secretary
Sandra Dueñas-Cuevas, Benefits Manager
Kathy Foster, Assistant Chief Executive Officer
Jessica Huffman, Benefits Manager
Harsh Jadhav, Chief of Internal Audit
Vijay Jagar, Retirement Chief Technology Officer, ACERA
David Nelsen, Chief Executive Officer
Jeff Rieger, Chief Counsel
Betty Tse, Chief Investment Officer

PUBLIC INPUT

Trustee Darryl Walker asked that Staff always call all Trustees' names during roll call at all Board and Committee meetings and Chief Counsel Jeff Rieger agreed that was appropriate.

**CONSENT CALENDAR
REPORTS AND ACTION ITEMS**

APPROVAL of APPLICATIONS FOR SERVICE RETIREMENT

Appendix A

APPROVAL of APPLICATIONS FOR RETIREMENT, DEFERRED

*Appendix B
Appendix B-1*

APPROVAL of APPLICATIONS FOR DEFERRED TRANSFER

None

LIST OF DECEASED MEMBERS

Appendix D

APPROVAL of REQUEST FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT

None

APPROVAL of STAFF RECOMMENDATIONS (UNCONTESTED) FOR DISABILITY RETIREMENTS

Appendix F

APPROVAL of HEARING OFFICER RECOMMENDATIONS FOR DISABILITY RETIREMENTS

None

APPROVAL of BOARD and COMMITTEE MINUTES

*January 21, 2021 Minutes of the Regular Board Meeting
February 3, 2021 Operations Committee Minutes
February 3, 2021 Retirees Committee Minutes
February 10, 2021 Investment Committee Minutes*

MISCELLANEOUS MATTER

Approve Staff Recommendations regarding County of Alameda's New Pay Items/Codes:

- *Clinician with Pre-Planned Use of Force Assignment at Santa Rita Jail – 42M*
- *Pre-Planned Use of Force Assignment at Santa Rita Jail by Mental Health Specialist – 42N*
- *Pre-Planned Use of Force Assignment at Santa Rita Jail with Supervision – 42P*
- *Clinician with Pre-Planned Use of Force Assignment at Santa Rita Jail – 84M*
- *Pre-Planned Use of Force Assignment at Santa Rita Jail by Mental Health Specialist – 84N*

Approve Staff Recommendation regarding County of Alameda's amendment to Short Notice Pay – SNP

*Quarterly Report on Member Under/Overpayments
4th Quarter Call Center Report*

21-07

It was moved by Keith Carson and seconded by Henry Levy that the Board adopt the Consent Calendar. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.

**REGULAR CALENDAR
REPORTS AND ACTION ITEMS**

**DISABILITIES, CURRENT AND CONTINUING RECOMMENDATIONS AND
MOTIONS**

None.

COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS

Due to technical issues with Operations Committee Chair Jaime Godfrey's computer, Board Chair Dale Amaral moved the Retirees Committee report before the Operations Committee report.

Retirees:

Liz Koppenhaver gave an oral report stating that the Retirees Committee met on February 3, 2021 and was presented with, reviewed information for, and discussed the annual Cost of Living Adjustment (COLA) Information Item prior to the discussion regarding the Supplemental Cost of Living Adjustment.

Trustee Koppenhaver further reported that the Committee was presented with, reviewed information for, and discussed the Supplemental Cost of Living Adjustment increase for Tier I members who retired on or before April 1, 1981, and Tier 2 members who retired on or before April 1, 2000, effective with the April 1, 2021 monthly retirement allowance.

21-08

It was moved by Liz Koppenhaver and seconded by Elizabeth Rogers that the Board adopt the Supplemental Cost of Living Adjustment increase for Tier I members who retired on or before April 1, 1981, and Tier 2 members who retired on or before April 1, 2000, effective with the April 1, 2021 monthly retirement allowance. This annual supplemental benefit is non-vested and is funded by the Supplemental Retiree Benefit Reserve. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.

Trustee Koppenhaver further reported that the Committee was presented with, reviewed information for, and discussed the following Information Items: *1)* 2021 Annual Retirees Committee Work Plan Review; *2)* Annual Health Care Planning Meeting with Retiree Representatives/Date Announcement; *3)* Report on 1099-R Processing; *4)* Report on Open Enrollment Activity; and *5)* Miscellaneous Updates.

Minutes of the meeting were approved as part of the Consent Calendar.

Operations:

Jaime Godfrey gave an oral report stating that the Operations Committee met on February 3, 2021 and was presented with, reviewed information for, and discussed approval of the 2020 discharge request of benefits overpayments in the amount of \$13,939.81.

21-09

It was moved by Jaime Godfrey and seconded by Liz Koppenhaver that the Board approve the 2020 discharge request of benefits overpayments in the amount of \$13,939.81. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.

Trustee Godfrey further reported that the Committee was presented with, reviewed information for, and discussed the following Information Items: *1) Un-Audited Financial Statements as of December 31, 2020; 2) Operating Expenses as of December 31, 2020; 3) Actual Cash Report as of December 31, 2020; 4) Board Member Conference Expense Report for 4th Qtr. 2020; 5) Senior Manager Conference and Training Expense Report for 4th Qtr. 2020; and 6) Proposed 2021 Operations Committee Work Plan.*

Minutes of the meeting were approved as part of the Consent Calendar.

Investment:

George Wood gave an oral report stating that the Investment Committee met on February 10, 2021 and was presented with, reviewed information for, and discussed adoption of the 2021 – 2022 Investment Plan for ACERA’s Real Estate Asset Class. Callan’s investment plan included net new commitments of \$125M to reach the program’s allocation target of 8%.

Trustees inquired about the status of Callan’s recommendation regarding diversifying the core fund portfolio with the goal of mirroring the index return. Staff reported that it is further vetting the concept. The Chair stated trustees would be interested in such a recommendation if and when Staff and Callan come to a consensus, accordingly. This issue will be discussed in further detail at a future Investment Committee meeting.

21-10

It was moved by George Wood and seconded by Elizabeth Rogers that the Board adopt the 2021 – 2022 Investment Plan for ACERA’s Real Estate Asset Class. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.

Trustee Wood further reported that the Committee was presented with the 2021 Investment Committee Work Plan.

Minutes of the meeting were approved as part of the Consent Calendar.

Governance:

Ophelia Basgal gave an oral report stating that the Governance Committee met today and had a follow-up discussion from the December Governance Committee meeting regarding a proposed revision to the *Membership Policy* that would provide flexibility around membership and termination dates. As directed at the December Governance Committee meeting, Staff brought back the *Membership Policy* with a revision that would assist members avoid being disqualified for reciprocity due to overlapping service. After discussion, the Board made the following motion:

21-11

It was moved by Ophelia Basgal and seconded by Liz Koppenhaver that the Board (1) make the revisions to the Membership Policy shown in the Governance Committee agenda packet, (2) allow adjustments of membership and termination dates, as set forth in the revised Membership Policy, for any member who has not yet received a retirement allowance payment from ACERA, and (3) include a footnote in the revised Membership Policy to explain that adjustments of membership and termination dates, as set forth in the revised Membership Policy, will be permitted for any member who has not yet received a retirement allowance payment from ACERA. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.

Trustee Basgal further reported that the Committee was presented with the 2021 Governance Committee Work Plan.

Minutes of the meeting will be presented to the Board for adoption on the Consent Calendar at the March 18, 2021 Board meeting.

Audit:

Henry Levy gave an oral report stating that the Audit Committee met today and was presented with, reviewed information for, and discussed approval of the external audit scope of work and timeline of services for the Financial Statements ended December 31, 2020, to be performed by Williams Adley & Company. LLP.

21-12

It was moved by Henry Levy and seconded by Ophelia Basgal that the Board approve the external audit scope of work and timeline of services for the Financial Statements ended December 31, 2020, to be performed by Williams Adley & Company. LLP. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Levy, Reilly, Rogers, Wood*), 0 no, and 1 abstention (*Koppenhaver*).

Trustee Levy further reported that the Committee was presented with, reviewed information for, and discussed the following Information Items: **1)** 2021 Audit Committee Work Plan (Proposed); **2)** Review of Annual Risk Assessment; **3)** Presentation of the 2021 Internal Audit Plan (Proposed), which included a presentation on the *SolarWinds Hack* Cyberattack; and **4)** Review Completed Audits.

Minutes of the meeting will be presented to the Board for adoption on the Consent Calendar at the March 18, 2021 Board meeting.

NEW BUSINESS:

Council of Institutional Investors (CII) Board of Directors Election –Voting Proxy

Chief Executive Officer Dave Nelsen presented his February 18, 2021, memo regarding *Voting Proxy for the Council of Institutional Investors (CII) Conference* regarding CII's Board of Directors Election. Mr. Nelsen explained that the Board can designate and provide direction to either Trustee Gamble, Godfrey, or Levy, who all will be attending the CII Spring Conference, to use his discretion/best judgement to vote ACERA's proxy on behalf of the Board of Retirement at the CII Business Meeting – similar to the type of vote ACERA participates in at the SACRS Conference. Mr. Nelsen also explained that the Board is not required to participate in the proxy vote. Trustee Gamble moved and Trustee Basgal seconded that Trustee Levy be designated to vote ACERA's proxy. Trustees expressed their concerns regarding whether the Board should even participate in the vote since CII's packet materials were not provided to the Trustees until the day before this Board meeting. After discussion, Chief Counsel Jeff Rieger explained how the Board could proceed in accordance with the *Brown Act* and stated that the Board could establish an Ad Hoc Committee consisting of three Trustees to review and discuss CII's materials, designate a Trustee, and instruct the Trustee on how to vote ACERA's proxy on behalf of the Board of Retirement. So that the Board has ample time to review and consider CII's agenda items going forward, Mr. Nelsen will provide input to CII requesting that CII's materials be forwarded to ACERA in a timely fashion. Trustee Gamble withdrew his motion, Trustee Basgal withdrew her second, and the Board made the following motion:

21-13

It was moved by Henry Levy and seconded by Ophelia Basgal that the Board form an Ad Hoc Committee consisting of Trustees Gamble, Godfrey, and Levy, who are attending the Council of Institutional Investors' (CII) Spring Conference, to review CII's materials, designate a Trustee, and instruct the designated Trustee on how to vote ACERA's proxy via electronic voting on behalf of the Board of Retirement at the CII Spring Conference Business Meeting. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.

Assistant Chief Executive Officer Kathy Foster presented her February 18, 2021, memo requesting that the Board approve the extension of the window for members to file a service retirement application from 60 days to 90 days based on recent legislative changes.

21-14

It was moved by Elizabeth Rogers and seconded by Liz Koppenhaver to approve the extension of the window for members to file a service retirement application from 60 days to 90 days based on recent legislative changes. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Wood*), 0 no, and 0 abstentions.

David Nelsen, Chief Executive Officer's Report

Chief Executive Officer Dave Nelsen presented his February 18, 2021, written CEO Report which provided an update on: **1) Committee and Board Action Items; 2) Conference/Event Schedule 3) Other Items**, which included updates on: COVID-19 Responses, the Pension Administration System, Personnel Items and Budget, and Key Performance Indicators. **Mr.** Nelsen also reported that ACERA Staff, County Representatives, and ACERA and the County's Actuaries participate in regular weekly meetings to discuss various options on how the additional contributions, approved by the Board of Supervisors, will be applied towards the County's Unfunded Accrued Actuarial Liability.

Mr. Nelsen announced that he recently got engaged; Trustees and Staff congratulated Mr. Nelsen.

CONFERENCE/ORAL REPORTS

Trustee Koppenhaver reported she attended an on-line ESG Investing Conference hosted by Neuberger Berman, which included a discussion regarding CEO salaries and how CEO salaries effect investment companies.

ANNOUNCEMENTS

Trustee Levy announced that ACERA holds an investment position in the UBS-managed Trumbull Property Fund, which owns an interest in the Baltimore Marriott Hotel. Trustee Levy further reported on the status of the UniteHere and Baltimore Marriott Labor Dispute stating that UniteHere and the Baltimore Marriott finally entered into a contract. It was noted that UniteHere Representatives and/or Baltimore Marriott workers may attend a future Board meeting.

Trustee Koppenhaver announced that two retired Deputy Sheriffs passed away and expressed her appreciation to the Benefits Staff for expediting and providing her with the necessary information and, in turn, to the beneficiaries' families.

BOARD INPUT

None.

CLOSED SESSION

- A. Conference With Legal Counsel--Existing Litigation (Gov't Code § 54956.9(d)(1)):

Alameda County Deputy Sheriff's Association v. Alameda County Employees' Retirement Association, Contra Costa County Superior Court, Case No. MSN12-1870

The Board reconvened into Open Session, Executive Secretary Angela Bradford took roll call, and the following Trustees returned for Open Session:

(Amaral, Basgal, Carson, Godfrey, Koppenhaver, Levy, Rogers, Wood, Reilly Walker)

Chair Dale Amaral announced that the Board took no reportable action on the above-referenced matter.

ADJOURNMENT

The meeting adjourned at approximately 3:30 p.m.

Respectfully Submitted,



David Nelsen
Chief Executive Officer

3/18/21

Date Adopted

APPENDIX A
APPLICATION FOR SERVICE RETIREMENT

ARMSTRONG, Donald C.
Effective: 7/13/2020
Social Services Agency

HUMPHREY, Donald
Effective: 12/1/2020
LARPD

BAILEY, Jonna M.
Effective: 12/12/2020
Social Services Agency

JACKSON, Dimitria E.
Effective: 12/21/2020
Human Resources Services

BOATWRIGHT, Edna M.
Effective: 10/31/2020
Probation

JENKINS, Gwendolyn E.
Effective: 12/1/2020
Sheriff's Office

CUEVAS, Bernardo
Effective: 11/29/2020
Alameda Health System

JOINER, Joseph
Effective: 11/3/2020
Alameda Health System

DAVIS-HARRIS, Jeannette
Effective: 11/10/2020
Alameda Health System

LORD, Patricia
Effective: 11/17/2020
LARPD

DEITSCHMAN, Jason D.
Effective: 10/20/2020
Sheriff's Office

MARBREY, Wilbert G.
Effective: 11/17/2020
Superior Court

EMANUEL, Dennis V.
Effective: 12/24/2020
Public Works Agency

NOBLES, Deborah H.
Effective: 11/15/2020
Alameda Health System

FOX, Donna M.
Effective: 10/1/2020
Probation Department

PARRA, Rachel
Effective: 12/1/2020
Library

GARCIA, Robert D.
Effective: 12/11/2020
Social Services Agency

PENA, Margarita T.
Effective: 12/1/2020
Health Care Services Agency

HIGGINS, Elizabeth L.
Effective: 11/14/2020
Health Care Services Agency

PILECKI, Maria M.
Effective: 11/14/2020
Health Care Service Agency

HILST, Gregory L.
Effective: 12/1/2020
Public Works Agency

RIVERA, Joel O.
Effective: 3/30/2019
Sheriff's Office

HOOPER, Delores A.
Effective: 11/23/2020
Alameda Health System

RODRIGUEZ, Manuel
Effective: 11/14/2020
Alameda Health System

**APPENDIX A
APPLICATION FOR SERVICE RETIREMENT**

ROZAL, James N. Effective: 12/18/2020 Superior Court	VIGIL, Rachelle T. Effective: 11/14/2020 Probation Department
SMITH, Kirby J. Effective: 10/5/2020 Health Care Services Agency	WILLEY, Kim D. Effective: 8/10/2020 Sheriff's Office
SMITH, Mary J. Effective: 10/24/2015 Social Services Agency	WILLIAMS, Kenneth E. Effective: 12/1/2020 General Services Agency
TOUSLEY, Tony J. Effective: 12/12/2020 General Services Agency	WYSINGER, Betty J. Effective: 11/8/2020 Alameda Health System
	ZELLER, Scott L. Effective: 12/5/2020 Alameda Health System

**APPENDIX B
APPLICATION FOR DEFERRED RETIREMENT**

ADAMS, Mahershalal H. Superior Court Effective Date: 9/4/2012	DAVIS, Doris J. Alameda Health System Effective: 9/15/2020
BRANCH, Brian Alameda Health System Effective: 9/17/2020	DAWKINS, Allison D.E. Social Services Agency Effective: 7/17/2020
BRYANT, Forrest A. Health Care Services Agency Effective: 7/24/2020	DEMSASH, Fregenet A. Sheriff's Office Effective: 9/18/2020
BURTON, Dominique Human Resources Services Effective: 6/26/2020	ESPINOZA, Francine A. Probation Effective: 9/14/2020
CHU, Hoi-Ho Sheriff's Office Effective: 9/18/2020	FALLS, Cmone L. Health Care Services Agency Effective: 10/16/2020
CRUZ, Joseph Allen E. Superior Court Effective: 12/4/2020	FARNHOLTZ, Janis M. Alameda Health System Effective: 9/19/2020

**APPENDIX B
APPLICATION FOR DEFERRED RETIREMENT**

GORTON, Wendy A
Alameda Health System
Effective: 12/18/2020

MEDINA, Kimberly A
Health Care Services Agency
Effective: 7/1/2020

GILLESPIE, Lindsay M.
Health Care Services Agency
Effective: 9/9/2020

PAN, Erica S.
Health Care Services Agency
Effective: 7/11/2020

GUZMAN-TINOCO, Patricia
Social Services Agency
Effective: 11/18/2020

PATTERSON, Troy C.
Probation
Effective: 9/3/2020

HATHCOX, Malary J.
District Attorney
Effective: 8/7/2020

PINE, Amy E.
Health Care Services Agency
Effective: 9/11/2020

HAWKS, Jason E.
District Attorney
Effective Date: 11/18/2020

ROBERTS, Elizabeth C.
Social Services Agency
Effective: 12/11/2020

JONES, Alycia S
Social Services Agency
Effective: 7/3/2020

SEAL, Jeffrey L.
Health Care Services Agency
Effective: 10/15/2020

JONES, Paul
Alameda Health System
Effective: 8/7/2020

SWIERS, Randy
LARPD
Effective: 10/3/2020

MCADOO, Michael
Alameda Health System
Effective: 11/20/2020

WATSON, Brittney H.
Alameda Health System
Effective: 12/21/2020

WOLFE, Sterling W.
Sheriff's Office
Effective: 12/18/2020

**APPENDIX B-1
APPLICATION FOR NON-VESTED DEFERRED**

ADKINS, Christopher J.
First 5
Effective Date: 5/15/2020

CURTIS, Kimberly M.
Health Care Services Agency
Effective: 9/18/2020

ALEXANDER, Leatanya L.
Alameda Health System
Effective: 10/29/2020

DUFFLEY, James J.
Zone 7
Effective: 9/11/2020

AVILA, Carmen M.
Alameda Health System
Effective: 7/15/2020

ELLISON, Tramaine
Public Works Agency
Effective: 9/18/2020

BHAMBRA, Supreet K.
Social Services Agency
Effective: 9/15/2020

FOSTER, Karalyn R.
Social Services Agency
Effective: 9/11/2020

BISWAS, Sutapa
Health Care Services Agency
Effective: 11/13/2020

GRANT, Latoya R
Human Resource Services
Effective Date: 9/15/2020

BREAUD, Scott J.
Alameda Health System
Effective: 11/15/2020

GUZMAN ANGEL, Ana G.
Sheriff's Office
Effective: 9/4/2020

CADE, Rose C.
Community Development Agency
Effective: 8/19/2020

HAVERSTOCK, Jeffrey W.
Superior Court
Effective: 9/11/2020

CATRINA, Donato V.
District Attorney's Office
Effective: 8/7/2020

HURST, Tammy F.
Alameda Health System
Effective: 7/16/2020

COLLADO, Emil E.
Public Works Agency
Effective: 11/13/2020

ITHIPHOL, Nida
Superior Court
Effective: 7/10/2020

COLLIER, Robert D.
Alameda Health System
Effective: 7/23/2020

JONES, Joseph C.
Alameda Health System
Effective: 7/30/2020

CONTRERAS SANCHEZ, Aolani
Superior Court
Effective: 12/15/2020

JOSEPH, Sheila A.
Social Services Agency
Effective: 10/23/2020

CRILEY, Grace M.
Alameda Health System
Effective: 9/4/2020

KAGOTHU, Magdalene W.
Alameda Health System
Effective: 9/10/2020

**APPENDIX B-1
APPLICATION FOR NON-VESTED DEFERRED**

KAN, Elaine W.
Assessor's Office
Effective: 10/2/2020

KVALHEIM, Alicia D.
Superior Court
Effective: 7/15/2020

KAYE, Dawn M.
Dept. of Child Support Services
Effective: 7/24/2020

LAM, Maggie
Housing Authority
Effective: 10/30/2020

KENISON, Stacey
LARPD
Effective: 10/3/2020

MORAWIEC, TANIA D.
Health Care Services Agency
Effective: 9/4/2020

KEOHAVONG, Steve
General Services Agency
Effective: 9/9/2020

SPIER, William M.
Public Works Agency
Effective Date: 10/13/2020

KOOKEN, Jason E.
Superior Court
Effective: 11/4/2020
Years of Service: 0.95

STANCIL, Tarra C.
Social Services Agency
Effective: 9/15/2020

THOMAS, Jacquelyn
Housing Authority
Effective: 8/20/2020

**APPENDIX D
LIST OF DECEASED MEMBERS**

BALL, Claudia S.
Non-Mbr Survivor of Charles Ball
12/26/2020

GEORGE, Edward L.
Social Services Agency
01/05/2021

BARNES, Bertron O.
Assessor's Office
12/28/2020

GURROLA, Richard A.
General Services Agency
12/22/2020

BARRON, Eugene V.
Assessor's Office
12/27/2020

HOLLOWAY, Terri D.
Probation Department
01/05/2021

CARSCH, Harry
Superior Court
12/31/2020

JOHNSTON, William Richard
Superior Court
12/20/2020

FRANKLIN, Jessye M.
Alameda Health System
01/02/2021

LARA, Frank R.
Social Services Agency
12/20/2020

**APPENDIX D
LIST OF DECEASED MEMBERS**

BALL, Claudia S.
Non-Mbr Survivor of Charles Ball
12/26/2020

JOHNSTON, William Richard
Superior Court
12/20/2020

BARNES, Bertron O.
Assessor's Office
12/28/2020

LARA, Frank R.
Social Services Agency
12/20/2020

BARRON, Eugene V.
Assessor's Office
12/27/2020

LARA, Violeta T.
Social Services Agency
01/11/2021

CARSCH, Harry
Superior Court
12/31/2020

MALSAM, Frederick A.
Public Works Agency
12/29/2020

FRANKLIN, Jessye M.
Alameda Health System
01/02/2021

RICE, Wilma J.
Non-Mbr Survivor of George Rice
01/07/2021

GEORGE, Edward L.
Social Services Agency
01/05/2021

STEELE, D.F.
Public Works Agency
01/05/2021

GURROLA, Richard A.
General Services Agency
12/22/2020

THIEL, Christine R.
Social Services Agency
11/25/2020

HOLLOWAY, Terri D.
Probation Department
01/05/2021

WILLIAMS, Margaret D.
Sheriff's Office
01/14/2021

WOLFE, Deborah M.
Superior Court
12/30/2020

APPENDIX F
APPLICATION FOR DISABILITY RETIREMENT

Name: De Dios, Whilma
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. De Dios's application for a service-connected disability, and waiving future annual medical examinations and questionnaires.

Name: Garcia, Andrew
Type of Claim: Annual Review for SCD (Granted on 5/16/19)

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Mr. Garcia's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

Name: Ghanim, Nancy
Type of Claim: Non-Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Ghanim's application for a non-service connected disability, and waiving future annual medical examinations.

Name: Northington, Tyrone
Type of Claim: Non-Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Northington's application for a non-service connected disability, and waiving future annual medical examinations.

**APPENDIX F
APPLICATION FOR DISABILITY RETIREMENT**

Name: Oxley, Zaydra
Type of Claim: Non-Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Oxley's application for a non-service connected disability, and waiving future annual medical examinations.

March 10, 2021
Investment Committee Minutes
For approval under March 18, 2021
Board “Consent Calendar”



MINUTES OF THE MARCH 10, 2021 INVESTMENT COMMITTEE MEETING

THIS MEETING WAS CONDUCTED VIA TELECONFERENCE WITH VIDEO

To: Members of the Board of Retirement
From: George Wood - Chair
Subject: Summary of March 10, 2021 Investment Committee Meeting

The Investment Committee (“Committee”) met on Wednesday, March 10, 2021 at 9:30 a.m. The Committee members present were Dale Amaral, Ophelia Basgal, Keith Carson, Tarrell Gamble, Jaime Godfrey, Henry Levy, Elizabeth Rogers, and George Wood. Also present were Alternate Retired Member, Nancy Reilly and Alternate Safety Member Darryl Walker. ACERA Senior Managers and Presenting Staff present were, David Nelsen – Chief Executive Officer, Jeff Rieger – Chief Counsel, Vijay Jagar – Chief Technology Officer, Harsh Jadhav – Chief of Internal Audit and Betty Tse – Chief Investment Officer.

Action Items: Matters for discussion and possible motion by the Committee

1. Discussion and Possible Motion to Recommend that the Board Adopt an up to \$30 million Investment in Genstar Capital Partners Fund X as part of ACERA’s Private Equity Portfolio – Buyout, Pending Completion of Legal and Investment Due Diligence and Successful Contract Negotiations
 - Verus and Staff discussed the Genstar Capital Partners Fund X investment opportunity, including the rationale and role of this investment in ACERA’s Private Equity – Buyout Portfolio. Staff and Verus noted that the proposed commitment fits in the Board-approved Private Equity Investment Plan (approved December 2020). They also shared that this incumbent manager is in good standing and continues to meet performance objectives.
 - Genstar representatives provided a brief overview of Genstar and its differentiated private equity strategy, including a discussion of their culture which embraces a singular focus, *i.e.*, simply one buyout strategy.
 - Trustee Wood and Genstar representatives discussed Genstar’s historical sectoral allocations, add-on investments, and exit strategies; they also reviewed Genstar Fund X’s capacity objectives, particularly relative to historical fundraising efforts.
 - Trustees and Genstar representatives assessed Genstar’s ongoing ESG efforts, including a discussion on diversity and hiring processes.

Trustee Basgal suggested that Investment Committee Manager presentations should include supportive statistical data, specifically as it pertains to the Manager's respective ESG and diversity initiatives. Trustee Wood expressed agreement, noting investments is a data-driven business.

- After further discussion, Trustee Basgal moved, seconded by Supervisor Carson, to recommend that the Board adopt an up to \$30 million Investment in Genstar Capital Partners Fund X as part of ACERA's Private Equity Portfolio – Buyout, pending completion of legal and investment due diligence and successful contract negotiations.
 - The motion carried with 8 Yes (Amaral, Basgal, Carson, Godfrey, Levy, Reilly, Rogers, and Wood) 0 No, and 1 Abstention (Gamble).
2. Discussion of and Possible Motion to Recommend that the Board to Adopt an up to \$27 million Investment in Strategic Value Special Situations Fund V as part of ACERA's Private Equity Portfolio – Debt Related/Special Situations, Pending Completion of Legal and Investment Due Diligence and Successful Contract Negotiations
- Verus and Staff discussed with the Trustees the Fund's investment strategy, focus and historical performance, as well as the potential outlook for distressed debt.
 - Representatives from Strategic Value Partners described the firm's history, organization, investment platform, competitive advantages, investment process, historical performance, outlook for distressed debt opportunities, and ESG initiatives.
 - After further discussion, Trustee Rogers moved, seconded by Commander Amaral, to recommend that the Board adopt an up to \$27 million investment in Strategic Value Special Situations Fund V as part of ACERA's Private Equity Portfolio – Debt Related/Special Situations, pending completion of legal and investment due diligence and successful contract negotiations,
 - The motion carried with 8 Yes (Amaral, Basgal, Carson, Gamble, Levy, Reilly, Rogers, and Wood) 1 No (Godfrey), and 0 Abstention.
3. Discussion of and Possible Motion to Recommend that the Board to Adopt an up to \$25 million Investment in Vision Ridge Partners Sustainable Asset Fund III as part of ACERA's Real Assets Portfolio – Infrastructure, Pending Completion of Legal and Investment Due Diligence and Successful Contract Negotiations

- Verus provided an overview of the strategy, including the strategy’s mix of infrastructure and agricultural investments, as well as Vision Ridge’s status as an emerging manager¹. The timing and sizing of this commitment was also discussed with the Trustees.
 - Vision Ridge representatives discussed with the Trustees its organization, investment focus on sustainable trends within power, transportation, and agriculture, the evolution of these trends, and the competitive advantages derived from its long history in investing these markets. The firm’s valuation methodology and ESG initiatives were also reviewed with the Investment Committee.
 - After further discussion, Treasurer Levy moved, seconded by Trustee Rogers, to recommend that the Board adopt an up to \$25 million investment in Vision Ridge Partners Sustainable Asset Fund III as part of ACERA’s Real Assets Portfolio – Infrastructure, pending completion of legal and investment due diligence and successful contract negotiations
 - The motion carried with 7 Yes (Amaral, Basgal, Godfrey, Levy, Reilly, Rogers, and Wood) 0 No, and 0 Abstention.
4. Discussion and Possible Motion to Recommend that the Board Adopt the Proposed Environmental, Social, and Governance (ESG) Investment Policy
- Staff provided introductory comments, including a brief timeline of the iterative process in formulating the proposed ACERA ESG Investment Policy (“Policy”), the appropriate levels of involvement of the ESG Working Group, Verus, Staff (Investments and Legal), and Investment Committee. Staff further noted that the Policy establishes a sound framework upon which ACERA can build upon.
 - Verus discussed key takeaways from the proposed Policy, including a review of fiduciary responsibilities as it relates to long-term financial returns and ESG risk factors, as well as the alignment of the proposed Policy with applicable state and federal statutes. Verus also provided a summary of the Committee’s initial responses to a tailored ESG survey that Verus and Staff provided to the Committee to help facilitate discussion on material ESG risk metrics.
 - Counsel noted that the proposed Policy is within the normal range relative to other pension plans, including those larger in size and scope. He also observed that the proposed Policy does not sacrifice performance objectives and provides guidance for Staff in their due diligence. He discussed the implementation of the proposed Policy as it pertains to the due diligence and involvement of both the Investments and Legal teams.

¹ Sustainable Asset Fund III is Vision Ridge’s second institutional fund and the Firm has \$1.1 billion in AUM. Based on these characteristics, Vision Ridge falls within ACERA’s definition of an emerging investment manager.

Investment Committee Meeting Minutes
March 10, 2021

- Trustee Godfrey, Trustee Wood, Counsel, Verus, and Staff discussed possible limitations in the proposed Policy, including the potential need for ongoing refinement of the terminology used in the proposed Policy.
- Trustee Reilly observed that a Committee-approved ESG policy underscores to Investment Managers that ESG is an area of priority for ACERA.
- After further discussion, Trustee Rogers moved, seconded by Commander Amaral, to recommend that the Board Adopt the Proposed Environmental, Social, and Governance (ESG) Investment Policy
- The motion carried with 8 Yes (Amaral, Basgal, Carson, Gamble, Godfrey, Levy, Reilly, Rogers, and Wood) 0 No, and 0 Abstention.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

None

TRUSTEE/PUBLIC INPUT

None

FUTURE DISCUSSION ITEMS

None

ESTABLISHMENT OF NEXT MEETING DATE

Wednesday, April 14, 2021 at 9:30 a.m.

ADJOURNMENT

The meeting ended at 12:37 p.m.

February 18, 2021
Audit Committee Minutes
For approval under March 18, 2021
Board “Consent Calendar”



MINUTES OF FEBRUARY 18, 2021, AUDIT COMMITTEE MEETING

THIS MEETING WAS CONDUCTED VIA TELECONFERENCE WITH VIDEO

Date: February 18, 2021
To: Members of the Audit Committee
From: Henry Levy, Chair
Subject: **Summary of the February 18, 2021 Audit Committee Meeting**

ACERA TRUSTEES, SENIOR MANAGERS AND PRESENTING STAFF IN ATTENDANCE

Audit Committee Chair Henry Levy called the February 18, 2021, Audit Committee meeting to order at 1:00 p.m. Committee members present were Henry Levy, Tarrell Gamble, Ophelia Basgal, and Keith Carson. Committee member Trustee Elizabeth Rogers arrived after roll call. Other Board members present were Dale Amaral, Jaime Godfrey, and Alternates Nancy Reilly, and Darryl Walker. Members of the Staff present were David Nelsen, Chief Executive Officer; Kathy Foster, Assistant Chief Executive Officer; Margo Allen, Fiscal Services Officer; Harsh Jadhav, Chief of Internal Audit; Jeff Rieger, Chief Counsel; Betty Tse, Chief Investment Officer; Victoria Arruda, Human Resource Officer; and Vijay Jagar, Retirement Chief Technology Officer.

PUBLIC COMMENT

None.

ACTION ITEMS

External Audit:

- 1. Presentation, discussion, and possible motion to approve the external audit scope of work and timeline of services for the Financial Statements ended December 31, 2020, to be performed by Williams Adley & Co. LLP.**

Audrey Elbert and Kenneth Yu of Williams Adley & Company, LLC (WACO), presented and discussed the 2021 external audit scope of work and timeline of the 2020 external audit.

After discussion, it was moved by Ophelia Basgal and seconded by Keith Carson that the Audit Committee recommend to the Board of Retirement that the Board approve the external audit scope of work and timeline of services for the Financial Statements ended December 31, 2020, to be performed by Williams Adley & Co. LLP. The motion carried 9 yes (*Amaral, Basgal, Carson, Gamble, Godfrey, Levy, Reilly, Rogers, Walker*), 0 no, 0 abstentions.

INFORMATION ITEMS

External Audit

1. 2021 Audit Committee Work Plan (Proposed)

Staff presented the proposed 2021 Audit Committee work plan.

At the April Audit Committee meeting, Staff will discuss ACERA's Request for Proposal/Information (RFP/I) Process regarding the selection of a Board Approved Service Provider for ACERA's External Auditor for financial years ending 2021-2025, per ACERA's *Service Provider Policy*, p.3, IV(B)(2).

Internal Audit

1. Review of the Annual Risk Assessment

2. Presentation of the 2021 Internal Audit Program (Proposed)

3. Review Completed Audits

Staff presented, reviewed, and discussed the annual Risk Assessment Process, the proposed 2021 Internal Audit Program, and the completed audits.

Staff reported that cybersecurity continues to be one of the highest risks, especially as the organization transitions to working in a remote environment. Other risks identified by management included, confirming succession planning is in place for executives and key staff, ensuring investment staff have adequate technology tools to increase efficiency and to allow for in-depth research, and protecting our member's privacy and personal information. The Internal Audit Department Staff will also assist management with reviewing and designing internal controls for the new Pension Administration System. Staff will continue to work closely with the Information Technology (PRISM) Department Staff to perform a self-assessment of the Cyber/Data Security controls. Audit Committee Chair Henry Levy encouraged Staff and Trustees to let him or the Chief of Internal Audit know of any potential risks that may arise.

Based on the risk assessment results, Internal Audit Department Staff will conduct one policy audit, three internal audits and will focus on completing the Alameda Health System employer audit. It was noted that the Benefits Calculation Audit was completed.

ACERA Connection, ACERA's internal e-newsletter distributed to Staff, provides updates regarding fraud awareness and other issues covered by the Internal Audit Department. Trustees expressed that they would also like to receive the *ACERA Connection*.

Staff presented and discussed information regarding *The SolarWinds Hack*, which is a very sophisticated supply-chain attack created by a malicious organization. *SolarWinds* creates software that monitors computer networks. The malicious organization targeted and infected *SolarWinds*' software, and any organization that downloaded *SolarWinds*' software, their network/data was also infected. Staff reported that the media in cybersecurity firms indicated that Russia was the cause of the attack due to their negligence and that 18,000 firms globally, which were mostly IT and Government organizations, were impacted. Staff further reported that ACERA did not download *SolarWinds*' software, and therefore ACERA's systems were not impacted. It was noted that no organization is 100% safe, and as a result, IT Department Staff performed a comprehensive sweep of all of ACERA's systems and will continue to monitor its and ACERA's vendors' systems. It was noted that ACERA follows the National Institute of Standards and Technology (NIST) who sets-up the cybersecurity framework.

TRUSTEE INPUT AND DIRECTION TO STAFF

Trustee Darryl Walker stated that he would like to have more time for expansive discussions and explanations at future Committee meetings.

FUTURE DISCUSSION ITEMS

None.

ESTABLISHMENT OF NEXT MEETING DATE

April 15, 2021 at 12:30 p.m.

MEETING ADJOURNED

The meeting adjourned at 2:00 p.m.

February 18, 2021
Governance Committee Minutes
For approval under March 18, 2021
Board “Consent Calendar”



MINUTES OF THE FEBRUARY 18, 2021 GOVERNANCE COMMITTEE MEETING
THIS MEETING WAS CONDUCTED VIA TELECONFERENCE WITH VIDEO

To: Members of the Board of Retirement
From: Ophelia Basgal, Governance Committee Chair
Date: February 18, 2021
Subject: Summary of the February 18, 2021, Governance Committee Meeting

Governance Committee Chair, Ophelia Basgal, called the February 18, 2021 meeting to order at 9:30 a.m. Committee members present were Ophelia Basgal, Liz Koppenhaver, Jaime Godfrey and Henry Levy. Other Board members present were Dale Amaral (arriving after roll call), Keith Carson, Tarrell Gamble, Nancy Reilly and Darryl Walker (arriving after roll call). Committee member George Wood was not present. Staff members present were David Nelsen, CEO; Kathy Foster, Assistant CEO; Margo Allen, Fiscal Services Officer; Betty Tse, CIO; Jeff Rieger, Chief Counsel; Harsh Jadhav, Chief of Internal Audit; Vijay Jagar, Chief Technology Officer; Sandra Dueñas-Cuevas, Benefits Manager; and Jessica Huffman, Benefits Manager.

ACTION ITEMS

1. Review, discussion, and possible motion to update the *Membership Policy* with revisions.

Chief Counsel Jeff Rieger presented his February 18, 2021 memorandum and its recommendations regarding proposed revisions to the *Membership Policy*, spoke at length about the bases for the recommendations and answered questions from the trustees.

A motion was made by Trustee Koppenhaver and seconded by Trustee Levy that the Governance Committee recommend to the Board that it (1) make the revisions to the Membership Policy shown in the Governance Committee agenda packet, (2) allow adjustments of membership and termination dates, as set forth in the revised Membership Policy, for any member who has not yet received a retirement allowance payment from ACERA, and (3) include a footnote in the revised Membership Policy to explain that adjustments of membership and termination dates, as set forth in the revised Membership Policy, will be permitted for any member who has not yet received a retirement allowance payment from ACERA. The motion was approved by a vote of 8 in favor (Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Walker), 0 against, 0 abstaining.

INFORMATION ITEMS

- 2021 Governance Committee Work Plan

TRUSTEE / PUBLIC INPUT

- None

ESTABLISHMENT OF NEXT MEETING DATE

- TBD

ADJOURNMENT

- The meeting adjourned at 10:27 a.m.

CONSENT CALENDAR

Operating Expenses as of January 31, 2021



MEMORANDUM TO THE BOARD OF RETIREMENT

DATE: March 18, 2021

TO: Members of the Board of Retirement

FROM: Margo Allen, Fiscal Services Officer *MA*

SUBJECT: Operating Expenses Budget Summary for the period ended January 31, 2021

ACERA's operating expenses are \$141K under budget for the period ended January 31, 2021. Budget overages and surpluses worth noting are as follows:

Budget Surpluses

1. *Staffing*: Staffing is \$78K under budget. This amount comprises surplus in staff vacancies of (\$27K) and fringe benefits of (\$65K), which are offset by overage in temporary staffing of \$14K due to vacant positions filled by temporary staff.
2. *Staff Development*: Staff Development is \$7K under budget due to savings from unattended staff trainings and conferences.
3. *Professional Fees*: Professional Fees are \$22K under budget. This amount comprises surplus in legal fees of \$11K, and operations consultant fees of \$11K.
4. *Office Expense*: Office Expense is \$13K under budget. This amount comprises surpluses in printing and postage of (\$1K) and office maintenance and supplies of (\$4K) are both due to majority staff are working from home, communication expenses of (\$1K), bank charges and miscellaneous administration of (\$2K), equipment lease and maintenance of (\$3K), and minor equipment and furniture of (\$2K).
5. *Member Services*: Member Services are \$5K under budget. This amount comprises surpluses in disability legal arbitration and transcripts of (\$5K) and disability medical expense of (\$1K) are both due to reduction in number of disability cases, and members printing and postage of (\$1K), which are offset by overage in virtual call center of \$2K established due to COVID-19.
6. *Systems*: Systems are \$7K under budget. This amount comprises surpluses in software maintenance and support of (\$14K) mainly due to timing difference, which are offset by overage in minor computer hardware of \$3K, business continuity of \$3K, and COVID-19 related expenses of \$1K.
7. *Board of Retirement*: Board of Retirement is \$9K under budget. This amount comprises surpluses in board conferences and trainings of (\$7K) due to unattended trainings and conferences, board compensation of (\$1K), and board miscellaneous expenses of (\$1K).

Staffing Detail

Permanent vacant positions as of January 31, 2021:

Department	Position	QTY	Comments
Benefits	Administrative Specialist II	1	Vacant - currently budgeted until 12/2021
Investments	Investment Operation Officer	1	Vacant - currently budgeted until 12/2021
Investments	Investment Analyst	1	Vacant - currently budgeted until 12/2021
PRISM	Retirement Support Specialist	1	Vacant - currently budgeted until 12/2021
Total Positions		4	

Pension Administration System Project - as of 1/31/2021					
All amounts are in \$	Year-To-Date			2021 Budget	2019-20 Actual
	Actual	Budget	Variance		
Consultant Fees					
Levi, Ray and Shoup	28,337	57,000	(28,663)	683,000	1,085,179
Segal	-	32,000	(32,000)	384,000	800,450
Other expenses	-	4,200	(4,200)	50,000	1,500
Leap Technologies	-	-	-	-	98,970
Total	28,337	93,200	(64,863)	1,117,000	1,986,099
Staffing	37,393	48,000	(10,607)	577,000	881,052
TOTAL	65,730	141,200	(75,470)	1,694,000	2,867,151

Attachments:

- Total Operating Expenses Summary
- Professional Fees – Year-to-Date – Actual vs. Budget



**ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
TOTAL OPERATING EXPENSE SUMMARY**

YEAR TO DATE - ACTUAL VS. BUDGET					
<i>January 31, 2021</i>					
	Actual	Budget	YTD	2021	% Actual to
	<u>Year-To-Date</u>	<u>Year-To-Date</u>	<u>Variance</u>	<u>Annual</u>	<u>Annual Budget</u>
			<i>(Under)/Over</i>	<i>Budget</i>	
Staffing	\$ 1,199,165	\$ 1,277,080	\$ (77,915)	\$ 16,099,000	7.4%
Staff Development	15,183	21,690	(6,507)	274,000	5.5%
Professional Fees (Next Page)	62,235	84,120	(21,885)	1,128,000	5.5%
Office Expense	32,943	45,650	(12,707)	574,000	5.7%
Insurance	65,736	65,960	(224)	825,000	8.0%
Member Services	30,277	35,800	(5,523)	464,000	6.5%
Systems	91,500	98,060	(6,560)	1,202,000	7.6%
Depreciation	9,752	10,000	(248)	118,000	8.3%
Board of Retirement	35,445	44,940	(9,495)	675,000	5.3%
Uncollectable Benefit Payments	-	-	-	68,000	0.0%
Total Operating Expense	\$ 1,542,236	\$ 1,683,300	\$ (141,064)	\$ 21,427,000	7.2%



ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
PROFESSIONAL FEES

YEAR TO DATE - ACTUAL VS. BUDGET

January 31, 2021

	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>YTD Variance</u> <u>(Under)/Over</u>	<u>2021</u> <u>Annual</u> <u>Budget</u>	<u>% Actual to</u> <u>Annual Budget</u>
Professional Fees					
Consultant Fees - Operations and Projects ¹	\$ 17,062	\$ 27,730	\$ (10,668)	\$ 333,000	5.1%
Actuarial Fees ²	15,830	15,830	-	415,000	3.8%
External Audit ³	22,000	22,000	-	157,000	14.0%
Legal Fees ⁴	7,343	18,560	(11,217)	223,000	3.3%
Total Professional Fees	\$ 62,235	\$ 84,120	\$ (21,885)	\$ 1,128,000	5.5%

	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>YTD Variance</u> <u>(Under)/Over</u>	<u>2021 Annual</u> <u>Budget</u>	<u>% Actual to</u> <u>Annual Budget</u>
¹ CONSULTANT FEES - OPERATIONS AND PROJECTS:					
Benefits					
Alameda County HRS (Benefit Services)	10,500	10,500	-	126,000	8.3%
Segal (Benefit Consultant/Retiree Open Enrollment)	145	10,830	(10,685)	130,000	0.1%
Total Benefits	10,645	21,330	(10,685)	256,000	4.2%
Human Resources					
Lakeside Group (County Personnel)	6,417	6,400	17	77,000	8.3%
Total Human Resources	6,417	6,400	17	77,000	8.3%
Total Consultant Fees - Operations	\$ 17,062	\$ 27,730	\$ (10,668)	\$ 333,000	5.1%
² ACTUARIAL FEES					
Actuarial valuation	-	-	-	79,000	0.0%
GASB 67 & 68 Valuation	-	-	-	49,000	0.0%
GASB 74 & 75 Actuarial	-	-	-	15,000	0.0%
Actuarial Standard of Practice 51 Pension Risk	-	-	-	40,000	0.0%
Supplemental Consulting	15,830	15,830	-	190,000	8.3%
Supplemental Retiree Benefit Reserve valuation	-	-	-	42,000	0.0%
Total Actuarial Fees	\$ 15,830	\$ 15,830	\$ -	\$ 415,000	3.8%
³ EXTERNAL AUDIT					
External audit	22,000	22,000	-	132,000	16.7%
GASB 67 & 68	-	-	-	13,000	0.0%
GASB 74 & 75-External Audit	-	-	-	12,000	0.0%
Total External Audit Fees	\$ 22,000	\$ 22,000	\$ -	\$ 157,000	14.0%
⁴ LEGAL FEES					
<u>Fiduciary Counseling & Litigation</u>					
Nossaman - Fiduciary Counseling	500	4,500	(4,000)	54,000	
Nossaman - Litigation	783	3,500	(2,717)	42,000	
Reed Smith - Litigation	-	2,500	(2,500)	30,000	
Subtotal	1,283	10,500	(9,217)	126,000	1.0%
<u>Tax and Benefit Issues</u>					
Hanson Bridgett	2,400	2,400	-	29,000	
Subtotal	2,400	2,400	-	29,000	8.3%
<u>Miscellaneous Legal Advice</u>					
Meyers Nave	3,660	5,660	(2,000)	68,000	
Subtotal	3,660	5,660	(2,000)	68,000	5.4%
Total Legal Fees	\$ 7,343	\$ 18,560	\$ (11,217)	\$ 223,000	3.3%

NEW BUSINESS

- 7.A. Motion to direct the Chief Executive Officer (or his designee) to vote ACERA's Proxy via electronic voting on behalf of the Board of Retirement at the Virtual State Association of County Retirement Systems (SACRS) Spring Conference Business Meeting.**



*Office of the Chief Executive Officer
Office of Administration*

DATE: March 18, 2021
TO: Members of the Board of Retirement
FROM: Dave Nelsen, Chief Executive Officer *DN*
SUBJECT: SACRS Proxy Voting

Twice each year, the State Association of County Retirement Systems (SACRS) requests submission of a Voting Proxy Form which, designates the member agency's representative(s) who will vote for the Board of Retirement at the business meeting during the conference. Due to the Spring Conference being held virtually again this year, the proxy will be voting via electronic proxy on the attached SACRS Proxy voting Form. The items for vote at the Spring Conference Business Meeting were not available for this Board of Retirement meeting, but will be presented and direction can be provided at April Board meeting.

Recommendation

Staff recommends that the Board of Retirement direct the Chief Executive Officer (or his designee) to vote ACERA's proxy via electronic voting on behalf of the Board at the SACRS Spring Conference Business Meeting.

Enclosure: 1) SACRS Proxy Voting Form

EXHIBIT A



SACRS VOTING PROXY FORM

The following are authorized by the Alameda County Retirement Board to vote on behalf of the County Retirement System at the upcoming SACRS Conference;

(if you have more than one alternate, please attach the list of alternates in priority order):

David Nelsen: Voting Delegate

Kathy Foster: Alternate Voting Delegate

Liz Koppenhaver: Alternate Voting Delegate

These delegates were approved by the Retirement Board on 03/18/21.

The person authorized to fill out this form on behalf of the Retirement Board:

Signature: _____

Print Name: David Nelsen

Position: Chief Executive Officer

Date: _____

Signature: _____

Print Name: Kathy Foster

Position: Assistant Chief Executive Officer

Date: _____

Signature: _____

Print Name: Liz Koppenhaver

Position: Board Trustee

Date: _____

Please send your system's voting proxy by April 15, 2021 to Sulema H. Peterson, SACRS Administrator at Sulema@sacrs.org.

NEW BUSINESS

7.B. Chief Executive Officer's Report.



*Office of the Chief Executive Officer
Office of Administration*

DATE: March 18, 2021
TO: Members of the Board of Retirement
FROM: Dave Nelsen, Chief Executive Officer *DN*
SUBJECT: **Chief Executive Officer's Report**

Senior Manager Recruitment

None.

Committee/Board Action Items

ASSIGNED FOLLOW-UP ITEMS

Follow-Up Board Item	Assigned Senior Leader	Estimated Completion Date	Completion Date	Notes
Develop ACERA Re-Opening Plan.	Dave Nelsen	July 2020	On-going	The general guidelines of the Plan have been developed and implemented. We are responding to changes as necessary based on new information.
Additional Contributions from the County to pay on County Unfunded Actuarial Accrued Liability.	Dave Nelsen	June 2021		This is regarding the on-going efforts to accept extra pension contributions from the County.

Conference/Event Schedule

None

Other Items

COVID-19 Responses

Alameda is now at the red stage of restrictions. We are beginning to see the impact of the vaccine roll-out and the heightened restrictions over the holidays in much lower case counts. While the potential for another surge exists due to the lessened restrictions and the presence of highly contagious variants, it is not unreasonable to assume that the conditions for bringing customers back into the building could be forthcoming.

We are currently planning a phased approach to re-establishing on-site service and are developing the Staffing model to accommodate that approach. At this time, most of our employees have not been or are not currently eligible to receive a vaccine. Our protocols and infrastructure to accommodate protection and safety guidelines for employees and customers remain in place, and will be applied once customers are allowed on-site. There is no set date for customers to be able to access Staff in the building at this time. We will continue to monitor the circumstances and respond accordingly.

At this point, the majority of team members are still working from home. Our on-site presence is limited to mail handling and imaging, IT support, occasional Benefits Team members, and management. We are working on establishing long-term work from home policies for eligible employees. As always, we are taking into account the safety of our team members and our customers, while still providing value added services.

Pension Administration System Update

The project is continuing to work through the design phase. We have completed the first round of testing for designs programmed by LRS for our first deliverable. Issues are being followed up on and worked through by LRS. We are well into the work on the second deliverable.

We are continuing to work with the County for the pilot effort to work through some of the design changes that will impact Participating Employers.

Other Items

In December 2020, the County Board of Supervisors approved the possible payment of up to \$800 million in additional funds to address their UAAL. Discussions continue to work through the details of this possible transfer of funds. Representatives of ACERA, the County and both our Actuaries are meeting weekly to discuss the various steps necessary to make this happen. The goal is to complete this process by the end of June of 2021.

We are taking advantage of the current situation to perform a refresh on the Lobby, Boardroom, and Board Breakroom. Walls are being painted, wall paper removed and new decorations being placed. A large video monitor will be installed in the Waiting Room which will show informative clips while customers wait to meet Staff. Pictures of past Board members and Chairs of the Boards will be digitized and placed on the internet site for all to see. We will have a bright new look to greet you and customers upon your return to the building!

Discussions are underway to facilitate a Board of Retirement Strategic Planning Session. The goal is to accomplish this in a single focused session as early as April or May 2021. This strategic goal setting will help Staff develop business plan items to implement your stated goals.

Key Performance Indicators

Below are the high level performance indicators for ACERA, with the latest scores included:

Scorecard KPI	2020 Performance Goal
PRUDENT INVESTMENT PRACTICES	
Portfolio Performance vs. Policy Benchmark	<i>Annualized 10-year return will meet or exceed Policy benchmark at the total fund level Through December 2021: .0%.</i>
EFFECTIVE PLAN ADMINISTRATION	
Actual Spent vs. Approved Budget	<i>On budget or 10% below 2021 approved budget As of end of January 2021: 8% under budget.</i>
COMPREHENSIVE ORGANIZATION DEVELOPMENT	
Employee Engagement Survey Results	<i>80% of responses in top two rating boxes on the question: "Is ACERA a great place to work?" As of last survey (Fall of 2020): 65%.</i>
SUPERIOR CUSTOMER SERVICE	
Service Excellence Survey	<i>80% of responses in top two rating boxes on the question: "Did ACERA meet or exceed my expectations for my customer service experience?" As of all of 2020: 93%</i>

CLOSED SESSION

- 12. A.** Conference With Legal Counsel--Existing Litigation (Gov't Code § 54956.9(d)(1)):

Alameda County Deputy Sheriff's Association v. Alameda County Employees' Retirement Association, Contra Costa County Superior Court, Case No. MSN12-1870

IF THERE ARE ANY MATERIALS TO BE DISTRIBUTED FOR THE ABOVE-REFERENCED MATTER(S), IT WILL BE DISTRIBUTED UNDER SEPARATE COVER.